



# APPLICATION FOR DRIVEWAY ACCESS PERMIT

## CITY OF GRANT

Mailing Address: P.O. Box 577  
Willernie, Minnesota 55090  
Town Hall: 111 Wildwood Road  
651-426-3383

Receipt No.

ESCROW: \_\_\_\_\_

FEE: \_\_\_\_\_

*Make checks payable to City of Grant.*

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|--|--|--|--|
| <b>LEGAL DESCRIPTION AND PARCEL IDENTIFICATION NO.:</b>  |  | <b>ZONING DISTRICT:</b>  |  |
|  |  | Total Acres: _____   |  |
| <b>PROJECT ADDRESS:</b>  | <b>OWNER:</b><br>Name: _____<br>Address: _____<br>Phone: _____ | <b>APPLICANT (IF DIFFERENT THAN OWNER):</b><br>Name: _____<br>Address: _____<br>Phone: _____           |  |
| Location of Proposed Driveway: _____ (Road No.) _____ (Feet) (Miles) _____ (Circle One) N-S-E-W of _____ (Specific road or intersection)   |  |  |  |
| Purpose of Access: <input type="checkbox"/> Residence <input type="checkbox"/> Commercial <input type="checkbox"/> Street <input type="checkbox"/> Other _____ <input type="checkbox"/> Field Entrance _____ |  | Is a Building to be Constructed: <input type="checkbox"/> No <input type="checkbox"/> Yes (Type) _____ |  |
| Property is in: <input type="checkbox"/> Platted Area <input type="checkbox"/> Unplatted Area  |  | Distance from adjacent Driveways: _____ (feet)   |  |
| Proposed Surface Type: <input type="checkbox"/> Gravel <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt  |  | Width of Driveway: _____ (feet)  | Road Ditch Depth at Driveway: _____ (feet) |
| Land in Relation to Local Roads: <input type="checkbox"/> Level <input type="checkbox"/> Higher <input type="checkbox"/> Lower   |  | Present # of driveways to property: _____  | Date driveway is needed: _____             |

I, the undersigned, herewith make application for permission to construct the driveway access at the above location, said driveway to be constructed to conform with the regulations of the City of Grant. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the local road to its original or satisfactory condition. It is further understood that this permit is issued subject to the applicant's compliance with the rules and regulations of the City of Grant, its representatives, and any other affected governmental agencies.

\_\_\_\_\_  
Date Authorized Signature

**Attach a sketch of the property showing present and proposed driveways and relation to local road and/or county highway.**

DO NOT WRITE BELOW THIS LINE (For Office Use Only)

### DRIVEWAY ACCESS PERMIT

**Special Provisions:**

1. Applicant to furnish \_\_\_\_\_ culvert pipe and \_\_\_\_\_ aprons.
2. The culvert pipe shall be \_\_\_\_\_ new / used \_\_\_\_\_ corrugated metal / concrete / corrugated plastic \_\_\_\_\_ size (diameter) \_\_\_\_\_.

After access construction is completed, the permittee shall notify the City Building Inspector that the work has been completed and is ready for final inspection and approval.

\_\_\_\_\_  
Date City of Grant Authorized Signature

**SEE REVERSE SIDE FOR PERMIT REQUIREMENTS**

**REQUIREMENTS**

1. No work under this application is to be started until application is approved and the permit issued.
2. Where work on traveled roadway is necessary, traffic must be protected, and the proper traffic control devices must be placed in accordance with the standards of the Minnesota Highway Department.
3. The applicant shall provide and install the necessary culvert pipe and aprons for the access to be constructed or reconstructed. A culvert pipe with a 15" diameter minimum is required unless stated in the special provisions.
4. If used culvert pipe is allowed, the culvert must be inspected by the City's representative prior to installation.
5. The applicant shall be responsible for the furnishing and placement of all soils needed in the construction or reconstruction of the access embankment to the permit requirements.
6. Access side slopes shall be constructed per the Zoning Ordinance or as per the special provisions and shall be hand finished and seeded.
7. The access shall be gravel surfaced or surfaced as per the provisions of this permit.
8. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during the construction of the access.
9. Roadside must be cleaned up after work is completed.
10. No changes or alterations in accesses may be made without written permission from the City.
11. After access construction is completed, the permittee shall notify the City that the work has been completed and is ready for final inspection and approval.
12. In the event that the construction has not been started within one year of the permit approval date, this permit becomes null and void.
13. No fences, rocks, trees, shrubs or other obstructions shall be placed by the driveway within the road right-of-way.

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**CITY INSPECTION REPORT AREA - FOR OFFICE USE ONLY**

Zoning Requirements:             Meets Requirements             Does Not Meet Requirements             Not Applicable

Remarks: \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature