

**City of Grant
City Council Agenda
April 2, 2013**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, April 2, 2013, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF REGULAR AGENDA**
- 4. APPROVAL OF CONSENT AGENDA**
 - A. March 5, 2013 City Council Meeting Minutes**
 - B. Bill List, \$24,484.51**
 - C. KEJ, Snow Removal, \$16,725.00**
 - E. City of Mahtomedi, 1st Quarter Fire Contract, \$29,601.75**
- 5. STAFF REPORTS**
 - A. City Engineer, Phil Olson**
 - i. Emergency Siren Location Map**
 - ii. March Staff Report**
 - B. City Planner, Jennifer Haskamp**
 - i. March Staff Report**
 - C. City Attorney, Nick Vivian**
 - i. Harmony Horse Farm Update**
 - ii. March Staff Report**
 - D. Building Inspector, Jack Kramer (report for March building activities)**
- 6. NEW BUSINESS**
 - A. Proclamation – Celebrate Community Media Week, Council Member Huber**
 - B. Resolution No. 2013-10, Wheelage Tax, Mayor Carr**
 - C. Public Input Discussion, Mayor Carr**
- 7. OLD BUSINESS**

8. DISCUSSION ITEMS

A. City Council Reports (any updates from Council)

B. 2013 City Council Goals

C. Other Discussion Items (any updates from staff)

9. COMMUNITY CALENDAR APRIL 3 THROUGH APRIL 30, 2013:

Mahtomedi Public Schools Board Meeting, Thursday, April 11, 2013, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, April 11 and 25th, 2013, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

11. ADJOURNMENT

I. GUIDELINES FOR CONDUCT AT GRANT CITY MEETINGS

1. Public input (agenda item) and public comment during agenda items will be addressed as time allows and individuals must be recognized by the Meeting Chair prior to making comments.
2. Any individual addressing the Council will approach the microphone and clearly state their name and full address.
3. Comments and reading of written statements shall be limited to two (2) minutes. You are encouraged not to be repetitious of comments made by any previous speakers.
4. No personal attacks are allowed during any public input, public comment or public hearings.

II. PUBLIC INPUT –AGENDA ITEM

Citizens may share their comments or concerns on any issue not on the agenda that is the responsibility of the Grant City Council. It is the portion of the Council meeting to address the Council or on subjects that are not on the meeting agenda. The Council will not comment during the public input agenda item. The Council may later in the meeting give direction to staff regarding investigation of the concerns expressed. Out of respect for others in attendance, comments are limited to two (2) minutes or less. Citizens will state their name and full address clearly for the record. All comments/questions shall be posed to the Mayor and Council, no comments or questions may be directed to staff. A simple picture or diagram may be accepted for

viewing. No presentations or audio/visual materials will be allowed during public input. These types of presentations will follow the Agenda Item Policy.

III. PUBLIC COMMENT – DURING AGENDA ITEMS

Citizens may share their comments or concern on a specific agenda item if called upon by the City Council. This is the portion of the Council meeting that citizens may comment on an individual agenda item if called on to do so. All comments must be addressed to the Mayor and Council and name and full address must be stated clearly. If the agenda item has had a public hearing, this will not be a continuation of that hearing.

CITY OF GRANT
MINUTES

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DATE : March 5, 2013
TIME STARTED : 7:00 p.m.
TIME ENDED : 8:37 p.m.
MEMBERS PRESENT : Councilmember Bohnen, Fogelson, Huber, Lobin and Mayor Carr
MEMBERS ABSENT : None

Staff members present: Acting City Attorney, Andy Pratt; City Engineer, Phil Olson; and Administrator/Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Fogelson moved to approve the agenda, as presented. Council Member Lobin seconded the motion. Motion carried unanimously.

CONSENT AGENDA

February 5, 2013 City Council Meeting Minutes	Approved
Bill List, \$36,479.34	Approved
Washington County, Sand/Salt, \$11,519.17	Approved
KEJ, Snow Removal, \$20,597.50	Approved
2013 Ballfield/City Hall Maintenance	Approved

Council Member Bohnen moved to approve the Consent Agenda, as presented. Council Member Fogelson seconded the motion. Motion carried unanimously.

COUNTY HIGHWAY PAVEMENT IMPROVEMENTS, FRAN MIRON

1 Mr. Fran Miron, Washington County Commissioner, came forward and stated he is trying to get out
2 to all the communities since he has been elected. He presented the County's Pavement Management
3 Plan noting the goal is to optimize pavement conditions over the entire network. He referred to the
4 Wheelage Tax that was implemented in the 1970's noting it was capped at \$5.00. There is current
5 legislation to potentially change the cap and expand the tax to other communities. He asked if the
6 City had interest in changing the cap, and if so would support that change with a resolution. He stated
7 a change in that tax does provide some relief to property taxes.

8
9 Mr. Wayne Sandberg, Washington County Engineer, came forward and stated the funding for the plan
10 does have some risk as funding does get cut but the mandates do not. Funding was lost for County
11 Road 9 but it is back in the Pavement Management plan. He outlined the rehabilitation process for
12 roadways noting how it is different than overlays.

13
14 Council Member Huber inquired about support for the transit tax. He stated the City has its own
15 mandates and the gas tax and transit tax do not benefit the City because of population requirements.
16 He asked if Commissioner Miron would support funds from the wheelage tax coming into cities
17 under the population threshold.

18
19 Commission Miron stated he did not support the transit tax from the beginning. However, the County
20 does receive funding but it seems there is quite an imbalance of that tax for Washington County.
21 Grant does not receive the gas tax directly but benefits from gas tax dollars that the County receives.
22 The Wheelage tax comes directly to the County and would be used for roads specifically within the
23 County. Funding has just not been adequate in the past years to keep up with road maintenance.

24
25 Mayor Carr stated he is does not like the transit tax but he does think County roads need to be
26 maintained well. He expressed concern regarding too many taxes and stated the resolution distributed
27 does not put a cap on an increase.

28
29 Commissioner Miron advised the resolution was distributed as a model for the City to review. He is
30 not looking for action this evening and the model can be revised.

31 32 STAFF REPORTS

33 34 **City Engineer, Phil Olson**

35
36 **MS4 Public Hearing** – City Engineer Olson advised that as part of the Municipal Separate Storm
37 Sewer System (MS4) permit, the City is required to hold an annual public hearing and receive
38 comments from the public.

39
40 City Engineer Olson presented the annual MS4 information noting the 2012 MS4 achievements, 2012
41 goals and the current status of the City's MS4 permit.

42
43 Mayor Carr opened the public hearing at 7:35 p.m.

44
45 There being no public comment, Mayor Carr closed the public hearing at 7:36 p.m.

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Staff Report – A report from City Engineer Olson was provided for February 2013 engineering activities to be placed on file.

City Planner, Jennifer Haskamp

Staff Report – A report from City Planner Haskamp was provided for February 2013 planning activities to be placed on file.

City Attorney, Nick Vivian

Administrator/Clerk Contract – Acting City Attorney Pratt presented the Administrator/Clerk contract for Council consideration.

Council Member Bohnen moved to approve the Administrator/Clerk Contract, as presented. Council Member Lobin seconded the motion. Motion carried unanimously.

Staff Report – A report from City Attorney Vivian was provided for February 2013 legal activities to be placed on file.

Building Inspector, Jack Kramer – A report was from Building Inspector Kramer was provided for February 2013 to be placed on file for review.

NEW BUSINESS

Ordinance No. 2013-29, 2013 Fee Schedule Amendment, Mayor Carr – Mayor Carr reviewed the staff report noting the amendment to the fee schedule is to include the addition of a preapplication meeting with the City Planner.

Council Member Bohnen moved to approved Ordinance No. 2013-29, as presented. Council Member Fogelson seconded the motion. Motion carried unanimously.

Resolution No. 2013-09, Summary Publication of Ordinance No. 2013-29, Mayor Carr – Mayor Carr referred to the staff report advising Resolution No. 2013-29 authorizing a summary publication of Ordinance No. 2013-29.

Council Member Bohnen to adopt Resolution No. 2013-09, as presented. Council Member Fogelson seconded the motion. Motion carried unanimously.

Minnesota Municipal Clerk Institue, Administrator/Clerk – Mayor Carr reviewed the staff report advising the Administrator/Clerk is looking for authorization to attend the Municipal Clerk Institute.

Mayor Carr moved to authorize participation in the Municipal Clerk Institute, as presented. Council Member Huber seconded the motion. Motion carried unanimously.

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OLD BUSINESS

Town Hall Meeting Policy, Mayor Carr – Mayor Carr advised staff obtained information on other communities relating to their policy regarding community meetings at City Hall. Other communities do allow community meetings with a fee and deposit. All of the cities that allow this have an office and staff on site.

Council Member Fogelson stated the number of meetings that are typically requested per year is minimal. He stated he has no problem with groups using Town Hall with a deposit but not allowing use of the video equipment.

Council Member Bohnen stated it is an awkward situation as the office is not on site. He thinks it is a good idea but the City does have to consider man power and use of time.

Council Member Lobin stated suggested groups use the Church for community meetings. It would eliminate problems at Town Hall and there are better facilities at the Church.

Council Member Huber stated the couple of groups that have been using Town Hall should be able to continue. If any new City groups are formed that would be allowed also. Town Hall is the Council chambers and the Council should have primary use.

Mayor Carr agreed the two groups should be able to continue their use. Any expanded use could lead to issues of accidental breakage of equipment or other issues and is problematic. There are other community options for group meetings.

Council Member Huber moved to grandfather in the two groups that have been allowed to have meetings at Town Hall and to allow future City sanctioned groups to meet at Town Hall. Mayor Carr seconded the motion.

Council Member Bohnen stated that if the Church is not available he would hope the City would revisit requests for community meetings at Town Hall.

Motion carried with Council Member Bohnen voting nay.

2013 CUP Reviews, Council Member Huber – Council Member Huber provided the background on the systematic approach that he had explained at the last meeting. It has been pointed out that some CUP's may not have criteria that can be reviewed.

Council Member Lobin stated she would like to put off the CUP reviews for now. She would like the Council to schedule a work session to review the CUP documents. The Council needs to know what they are reviewing. All the documents should be reviewed then they can be put in a systematic review process.

1 Council Member Bohnen stated he thinks it is a great idea for the Council to review all the
2 documents. He would prefer the Council get a working knowledge of all of these this year so
3 everyone knows that they are talking about.

4
5 Council Member Fogelson stated he still believes if the City is going to review CUP's all of them
6 should be reviewed.

7
8 Council Member Huber stated he and Council Member Fogelson agreed that all of them should be
9 reviewed but if some do not have reviewable conditions that can't be done.

10
11 Council Member Fogelson stated looking at the actual CUP documents would be a staff function.

12
13 Council Member Huber stated he sees the meeting as a decision making process to move forward
14 with reviews.

15
16 Council Member Lobin stated all of the Council should be able to go through the documents fairly
17 quickly. The Council needs to know what they are looking at before a systematic approach can be put
18 in place. She wants to go through them and she wants to figure out how to do this non-politically.

19
20 Mayor Carr provided the history on the CUP review process. He stated he does not want all of them
21 reviewed because that was not the original intent.

22
23 A City Council Work Session to review the CUP documents was scheduled on Monday, April 8 at
24 7:00 p.m.

25
26 **Authorization for Purchase and to Refurbish Emergency Sirens, Council Member Lobin –**
27 Council Member Lobin provided the background on this issue and advised the site plan is still being
28 worked on.

29
30 **Council Member Lobin moved to authorize purchase and to refurbish two additional**
31 **emergency sirens as presented. Council Member Huber seconded the motion.**

32
33 Mayor Carr asked if the City is buying some other City's problem and inquired about refurbishing.

34
35 Council Member Lobin stated there is nothing wrong with the sirens. The Cities that are selling them
36 are moving to batter operated sirens.

37
38 City Engineer Olson advised larger cities are switching to batter systems. There are thousands of
39 these types of sirens in use. There are three-phase locations within the City allowing for installation.
40 He has reviewed the preliminary map and he is comfortable that there are several potential locations.

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42 **Motion carried with Council Member Fogelson voting nay.**

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DISCUSSION ITEMS

City Council Reports:

Council Member Huber updated the Council on the City's new website noting it is a work in progress. He thanked the previous webmaster for all his work noting it is a lot of work. He thanked the Administrator/Clerk who has continually been working on the new site to get it up and running. He advised there is a comment card on the new website and he encouraged citizens to comment on the website. There is a section to submit photos taken within the City of Grant and he thanked Mr. Rick Vanzwol for the photos he has submitted. The Administrator/Clerk has been trained by Halogen. The comfort level is high in terms of posting routine documents. Security of the website needs to be determined. He noted he has never had access to the website and asked how the Council would like to proceed in terms of security.

The Council determined Mayor Carr would have access to the new City website.

Council Member Bohnen advised the old website is not being maintained. He asked if there would be a link on it to the new website and he stated the colors on the new website do not show up very well.

Council Member Huber advised it has been a lengthy project to transition from the .com to .us. The City is close to being at the point that they can transition from the .com website to the .us website but they are not at that point yet. The website colors were developed with mobile users in mind and the colors are dull so it is faster to download. He noted there is no real estate information on the old or new website.

Council Member Bohnen inquired about the tabs relating to buying and selling property on the new website.

Administrator/Clerk Points advised Halogen put those tabs on during the construction of the website. Halogen named those tabs themselves based on the type of information that would be provided such as land use and zoning maps. The tabs have been changed to accurately reflect the correct information.

Council Member Fogelson advised the Metropolitan Council sent out information regarding transit issues and he will be following up on that for an explanation.

Council Member Lobin advised the City participates in the Code Red Emergency Alert System. She will be putting information together on the system and it will be posted on the new website under the emergency tab.

Council Member Huber advised he and Council Member Bohnen met with the Cable Commission regarding the development of a needs assessment. It was determined that the City could upgrade lighting at Town Hall and those costs may be covered with the grant dollars. The City has made it very clear that coverage within the City of Grant is key. He also advised he is looking for newsletter

1 articles from the Council and he thanked Ms. Joyce Welander for a very good article she has
2 submitted.

3
4 Council Member Bohnen advised snowplowing is going well and there are not many complaints. He
5 has encouraged some citizens who have complaints to attend the Council meeting. He outlined two
6 complaints in particular that relate to the timing of the plows coming through.

7
8 **2013 City Council Goals** – Mayor Carr advised staff is working on a couple of the 2013 Goals as
9 directed by the Council.

10
11 Mayor Carr read a statement regarding citizen calls to the City consultants. He announced that it has
12 come to the City’s attention that certain members of the public are contacting City staff including the
13 City Planner. Each member of the City staff is directed not to take calls from the public as staff’s
14 time gets billed back to the City. Unless staff has been specifically authorized to talk with a member
15 of the public by the City Council, or unless an application has been submitted to the City with the
16 required escrow or fee, staff will not be taking calls from the public. Do not call the Planner,
17 Engineer or Attorney. They will not be responding to you without the Council’s authorization.

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19 **Staff Reports (any updates from Staff):**

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21 There were no updates from staff.

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24 **COMMUNITY CALENDAR MARCH 6 THROUGH MARCH 31, 2013:**

25
26 **Mahtomedi Public Schools Board Meeting, Thursday, March 14, 2013, Mahtomedi District**
27 **Education Center, 7:00 p.m.**

28 **Stillwater Public Schools Board Meeting, Thursday, March 7 and 21, 2013, Stillwater City Hall,**
29 **7:00 p.m.**

30 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

31
32 **ADJOURN**

33
34 **There being no further business, Council Member Huber moved to adjourn at 8:37 p.m.**
35 **Mayor Carr seconded the motion. Motion carried unanimously.**

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38 These minutes were considered and approved at the regular Council Meeting April 2, 2013.

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43 _____
44 Kim Points, City Clerk

_____ Tom Carr, Mayor



Date range: 03/05/2013 to 03/26/2013

Vendor	Date	Check #	Total	Description	Void	Account #	Detail
PostMaster	03/05/2013	106.00	\$106.00	PO Box Fee	No	100-41311-210	\$106.00
Payroll Period Ending 03/26/2013	03/26/2013	12025	\$3,171.64		No	100-41101-100	\$3,171.64
City of Mahtomeci	03/26/2013	12026	\$29,601.75	ast Quarter Fire Contract	No	100-42002-300	\$29,601.75
Sherrill Reid Animal Control	03/26/2013	12027	\$180.00	Animal Control/Inv2012-4	No	100-42006-300	\$180.00
Xcel Energy	03/26/2013	12028	\$283.78	Utilities	No	100-43004-381	\$222.22
						100-43010-381	\$11.69
						100-43117-381	\$49.87
KEJ Enterprises	03/26/2013	12029	\$16,725.00	Snow Removal/Sand Salt	No	100-43113-300	\$16,725.00
M.J. Raleigh Trucking	03/26/2013	12030	\$850.00	Salt/Sand	No	100-43113-210	\$850.00
Croix Valley Inspector	03/26/2013	12031	\$3,083.47	Building Inspector	No	100-42004-300	\$3,083.47
Alifresh Industries	03/26/2013	12032	\$133.91	PortaPot	No	100-43007-210	\$133.91
Kevin Johnson	03/26/2013	12033	\$40.00	Video Services	No	100-41318-300	\$40.00
Ken Ronnan	03/26/2013	12034	\$50.00	Video Services	No	100-41318-300	\$50.00
Waste Management	03/26/2013	12035	\$4,347.38	Recycling	No	100-43011-384	\$4,347.38
Press Publications	03/26/2013	12036	\$57.72	legals	No	100-41308-351	\$57.72
Sprint	03/26/2013	12037	\$35.00	City Cell Phone	No	100-43116-321	\$35.00
Swanson Haskamp Consulting	03/26/2013	12038	\$1,426.00	Planning	No	100-41209-300	\$943.00
						852-49310-430	\$299.00
						854-49310-430	\$184.00
WSB & Associates	03/26/2013	12039	\$1,907.50	Engineering	No	100-41203-300	\$1,822.50
						100-43125-300	\$85.00
Eckberg Lammers	03/26/2013	12040	\$5,218.86	Legal Services	No	100-41204-300	\$3,098.77
						100-41205-300	\$577.50
						100-41206-300	\$1,542.59
Halogen Web Studio	03/26/2013	12041	\$1,800.00	Website Costs	No	100-41312-300	\$1,800.00
PERA	03/26/2013	12042a	\$584.95	PERA	No	100-41102-120	\$314.14
						100-41113-100	\$270.81
CenturyLink	03/26/2013	12043a	\$162.89	City Phone	No	100-41309-321	\$162.89

City of Grant

Disbursements List

03/26/2013

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
IRS	03/26/2013	EFT34	\$1,045.41	Payroll Taxes March	No	100-41103-100	\$331.48
						100-41107-100	\$382.45
						100-41110-100	\$268.65
						100-41112-100	\$62.83

Total For Selected Checks

\$70,811.26

\$70,811.26

KEJ Enterprises

Invoice

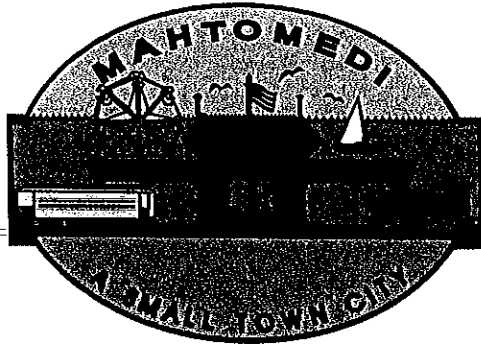
Ken Johnson
 611 Florence Avenue
 Mahtomedi, MN 55115

Date	Invoice #
3/15/2013	384

Bill To
City of Grant PO Box 577 Willernie, Minn 55090

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
7	Sand streets 3/1/13	75.00	525.00
8	Sand streets 3/4/13	75.00	600.00
15	Plow streets with large truck 3/5/13	95.00	1,425.00
21	Plow streets with small truck 3/5/13	85.00	1,785.00
3	plow pick-up	60.00	180.00
6	Sand streets 3/6/13	75.00	450.00
7	Sand streets 3/7/13	75.00	525.00
5	Sand streets 3/8/13	75.00	375.00
13	Sand streets 3/9/13 RAIN	75.00	975.00
3	Sand streets 3/10/13	75.00	225.00
12	Sand streets 3/11/13	75.00	900.00
13.5	Sand streets 3/12/13	75.00	1,012.50
9	Sand streets 3/13/13	75.00	675.00
11	Plow streets with large truck 3/14/13	95.00	1,045.00
12.5	Plow streets with small truck 3/14/13	85.00	1,062.50
8	Plow streets with large truck 3/15/13	95.00	760.00
9	Plow streets with small truck 3/15/13	85.00	765.00
14	Sand streets 3/16/13	75.00	1,050.00
10	Plow streets with large truck 3/18/13	75.00	750.00
15	Plow streets with small truck 3/18/13	55.00	825.00
3	plow Pick-up 3/18/13	0.00	0.00
5	Plow streets with large truck (drifting) 3/19/13	95.00	475.00
4	Plow streets with small truck (drifting) 3/19/13	85.00	340.00
Total			\$16,725.00



December 19, 2012

City of Grant
c/o Kim Points
P.O. Box 577
Willernie, MN 55090

Dear Kim,

Please remit a check in the amount of \$29,601.75 for the 1st quarter fire contract. Please pay April 1, 2013.

If you have any questions, please feel free to give me a call at 651-426-3344.

Thank you,

A handwritten signature in cursive script that reads "Jerene Rogers".

Jerene Rogers
Account Clerk



Barr Engineering Company
4700 West 77th Street • Minneapolis, MN 55435-4803
Phone: 952-832-2600 • Fax: 952-832-2601 • www.barr.com An EEO Employer

Minneapolis, MN • Hibbing, MN • Duluth, MN • Ann Arbor, MI • Jefferson City, MO • Bismarck, ND

Memorandum

To: Phil Olson
From: Andrew Skoglund
Subject: Proposed Grant, MN Siren Locations
Date: February 25, 2013
Project: 23270H99

Siren site placement analysis was performed to assist with the siting of two Federal RSH10A 'Thunderbeam' sirens for good community coverage coupled with their 3-phase power needs and allowance for future coverage efficiency. Additionally, potential future siren locations were estimated to allow planning of future siren needs across the city.





Manufacturer coverage ratings were compared to noise propagation model calculated distances and correspond satisfactorily. They are also consistent with current FEMA guidance on effective siren range. However, the listed sound level and distance of other Thunderbeam units in Washington County is lower than the original Federal spec. Listed decibel ratings of other Thunderbeams in the county are generally 1 dB lower than the original rating (127 vs. 128 dBC @ 100 feet, resulting in a 5200 foot effective radius). This reduced range was conservatively used for assessing the potential coverage of the Thunderbeam units. The rated range for the existing Grant siren (6400 feet) matches other Federal 2001-130 sirens in the Washington County dataset. Future siren coverage is also assumed to match that of the Federal 2001-130.

To obtain the most complete long-term coverage of the city while minimizing the total number of sirens, the proposed placement of the Thunderbeam units is along Manning Avenue (see Figure 1). Placement along 75th street would provide greater initial coverage area, while leaving small gaps between existing coverage from surrounding sirens. Providing future coverage for these gaps would require more overall units for full coverage of the city. This assessment assumes all future units provide coverage comparable to the Federal 2001-130 and is limited to a basic placement screening for these units. When future units are procured, the siting of the additional sirens should be revised to correspond with ratings of the actual units being installed, the coverage from surrounding communities, and the coverage needs of the city.

Bar Footer: ArcGIS 10.1, 2013-03-25 09:41 File: J:\Projects\Grant_Sirens\Fig1_Proposed_Siren Placement_22\MAR2013.mxd User: ajs



- ▲ 2013 Proposed Siren Locations
- Future Potential Siren Locations (Battery)
- ▲ Future Potential Siren Locations (3-Phase Power)
- Existing Siren Locations

-  2013 Proposed Coverage
-  Future Potential Coverage
-  Existing Coverage
-  3-Phase Power Availability

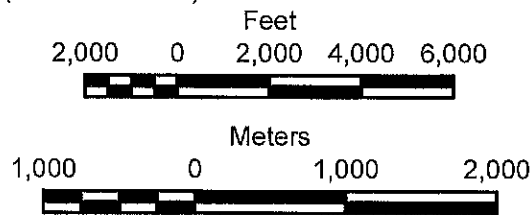
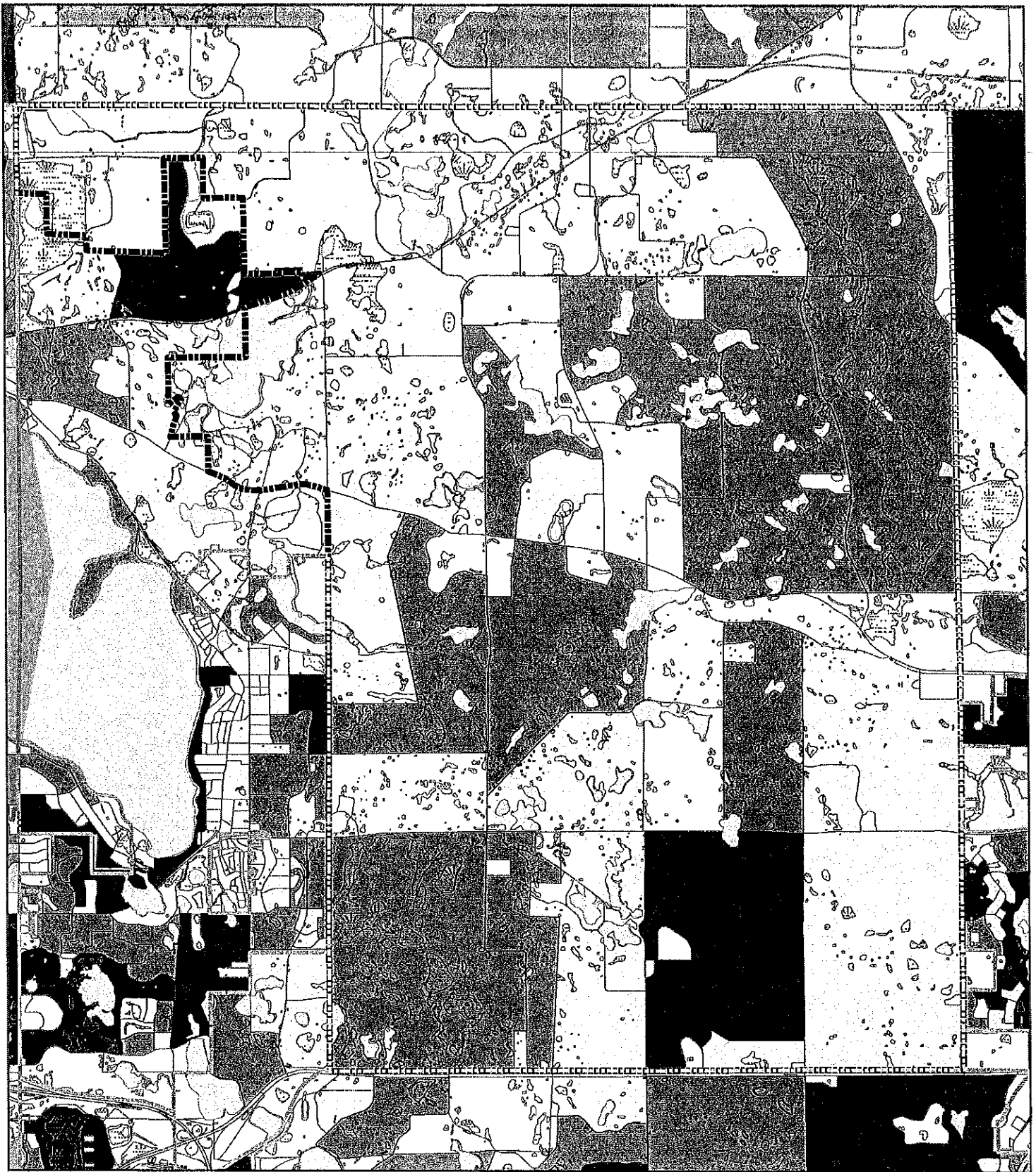
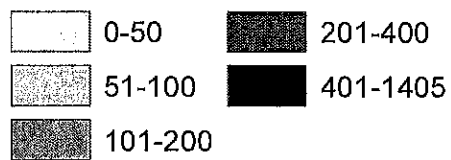


Figure 1

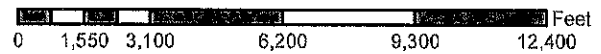
PROPOSED SIREN PLACEMENT
Warning Siren Additions
City of Grant
Grant, MN



Population by Census Block



**City of Grant
SIREN PLACEMENT STUDY**



Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator/Clerk, City of Grant*

From: *Phil Olson; PE, City Engineer
WSB & Associates, Inc.*

Date: *March 26, 2013*

Re: *April Staff Report - Engineering*

A. Agenda Items

- i. **Siren Coverage Map:** Barr Engineering has finalized the siren coverage map and memorandum. The map shows the coverage area of existing sirens, the locations and coverage area for the 3-phase sirens proposed for installation in 2013, and locations and coverage area for future siren installation.

The ultimate siren layout provides coverage to a majority of Grant with the exception of a few small areas on the north side of the city. This layout allows for the option to install one additional 3-phase siren in the future at Lansing Avenue and Hwy 96.

In March, Council approved the purchase of two 3-phase sirens to be installed in 2013. These sirens are recommended to be installed at Manning Trail/110th Street and Hwy 12/Kimbrow Avenue based on the availability of 3-phase power and population density.

The siren map and memo from Barr Engineering and the population density map are attached for Council review and comment.

Action: Discussion. Authorize the installation of the two 3-phase sirens at Manning Trail/110th Street and Hwy 12/Kimbrow Avenue

- ii. **Staff Report/Council Update:**

- a. **Road Tour:** A road tour with the Road Commissioner has been scheduled for April 13th to evaluate the current condition of the roads.
- b. **Seal Coating Map:** A seal coating map will be completed following the road tour. It is anticipated that this will be presented to Council in May.

If you have any questions, please contact me at 763-512-5245.

MEMORANDUM

To: Mayor and Grant City Council	Date: March 26, 2013
CC: Kim Points, City Clerk Nick Vivian, City Attorney	RE: Staff Report
From: Jennifer Haskamp, City Planner	

Staff Report

Lot Line Rearrangement – Lovas

Staff has received an application for a lot line rearrangement generally located at 8485 Jamaca Ave N. Staff has performed a quick review of the submitted application materials, and will likely provide a staff report and recommendation the Council for consideration at the regular May meeting.

Lot Line Rearrangement - Collette

In November Mr. Collette attended the City Council meeting and provided a concept review to demonstrate a proposed lot line rearrangement. At that time, the Council provided some feedback, and now Mr. Collette has been in contact with the City to make a formal application. The Collette's have communicated to staff that it is their intent to sell a created 5-acre lot, and that the new owners will be constructing a home on the property. Staff is working with the Applicant to ensure all information is obtained to adequately review the proposed lot line adjustment. Based upon initial conversations with the Collettes, they are hoping to have the lot line rearrangement reviewed at the regular Council meeting.

Other

Siren Location Study: Staff worked with the City Engineer on some GIS mapping to assist with the siren location planning study. More information regarding this item can be found in the City's Engineer's staff report.

Indian Hills Golf Course: Staff does not have any new information regarding the status of this project. Staff will provide an update at the next meeting, if there is anything to report.

ECKBERG LAMMERS
MEMORANDUM

TO: Honorable Mayor and City Council Members
FROM: Nicholas J. Vivian, City Attorney
DATE: March 26, 2013
RE: Staff Report for April City Council Meeting

Please be advised our office is presently working on the following matters on behalf of the City of Grant:

Charter Commission

The City Council's Resolution Petitioning the Court for the Appointment of a Charter Commission was submitted to Chief Judge John Hoffman on February 14. A follow up letter of March 14 was forwarded to Judge Hoffman. The City has not yet received a response from the Court.

Harmony Horse Farm

A letter was sent to the owner and operator of Harmony Horse Farm advising of the zoning violations and the requirement to vacate the buildings which are not in compliance with the State Building, Fire and Electrical Codes. No response has been received. As directed by the Council, litigation will now be initiated seeking compliance with the applicable Codes.

Please call with any comments or questions.

City Council Report for March 2013

Date; March 18,2013

To: Honorable mayor & City Council Members

From: Jack Kramer Building Official

Zoning Enforcement:

1. No new violations.

Building Permit Activity:

1. (12) Twelve building permits were issued with a total valuation of \$ 383,565.00

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive style with a large initial "J" and "K".

Jack Kramer

Building & Code Enforcement Official

Grant Master Form		Name	Project Address	Date Issued	Valuation:	City Fee:	75%	Plan CK Fee	Surcharge	Paid
Permit	Permit Type	Braden Co	9833 Heron Ave. N.	2/25/2013	\$ 100,000.00	\$ 993.75	\$ 745.31	\$ 643.75	\$ 50.00	
2013-11	Remodeling	Hearthwood	11765-102nd. St.N	2/28/2013	\$ 31,451.00	\$ 462.45	\$ 346.83	N/A	\$ 15.72	
2013-12	Kitchen Remo	Hearthwood	11765-102nd St. N.	2/28/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
2013-13	Plumbing Per	Hearthwood	11765-102nd St.N	2/28/2013	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
2013-14	HVAC Permit	Hearthwood	11765-102nd. St.N	2/28/2013	\$ 30,000.00	\$ 442.25	\$ 331.68	\$ -	\$ 15.00	
2013-15	Swimming Po	Paragon Pl	10124-67th. St. N.	2/28/2013	\$ 5,000.00	\$ 111.25	\$ 83.43	\$ 72.31	\$ 2.50	
2013-16	Cell Antenna	T-Mobile	11900 Mannking Ave.N	2/28/2013	\$ 206,680.00	\$ 1,592.95	\$ 1,194.71	\$ 1,035.41	\$ 103.34	
2013-17	Remodel/Add.	Dunham	8050 Imperial Ct. N.	3/2/2013	\$ 2,487.00	\$ 83.25	\$ 62.43	\$ -	\$ 1.24	
2013-18	Wimdowns	Renewal	8237 -80th. St. N.	3/4/2013	\$ 7,947.00	\$ 153.25	\$ 114.93	\$ -	\$ 3.97	
2013-19	Windows	Renewal	9533 Lansing Ave.	3/4/2013	\$ -	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
2013-20	Plumbing Per	Kittleson	9833 Heron Ave. N.	3/7/2013	\$ -	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
2013-21	HVAC Permit	Binder Hea	9833 Heron Ave. N.	3/13/2013	\$ -	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
2012-22	Plumbing Per	Justen Plu	11765 -102nd. St. N.	3/14/2013	\$ -	\$ 80.00	\$ 60.00	\$ -	\$ 5.00	
Monthly total					\$ 383,565.00	\$ 4,239.15	\$ 3,179.32	\$ 1,751.47	\$ 216.77	

Proclamation - Celebrate Community Media Week

Ramsey/Washington Counties Suburban Cable Commission

Whereas, community cable television provides citizens, local non-profits and governmental and other institutions with access to electronic communications training, equipment, facilities and delivery systems; and enable civic dialogue and participation via cable communications;

Whereas, community cable television provides viewers with local coverage of municipal meetings as well as other valuable governmental programming;

Whereas, community cable television contributes to the quality of life in our community;

Whereas, Ramsey/Washington Counties Suburban Cable Commission (“Cable Commission”) is planning on behalf of its member municipalities a week of celebration of local cable television April 22-27, 2013;

Whereas, on April 25, 2013, an Open House for the public will be held from 3:00 p.m. to 7:00 p.m. at the Cable Commission community television studios, 2460 East County Road F, White Bear Lake, Minnesota.

Now, therefore be it resolved that the City of Grant hereby proclaims the week of April 22, 2013 as Community Media Week in our community and additionally invites and encourages residents to attend the Open House for the public to be held Thursday, April 25 from 3:00 p.m. to 7:00 p.m. at the Cable Commission community television studios, 2460 East County Road F, White Bear Lake, Minnesota.

Resolution No. 2013-10

Resolution of Support

Wheelage Tax

WHEREAS, well maintained roads provide safe routes for travel and access to our community, and

WHEREAS, well maintained roads provide a strong foundation for economic vitality and growth, and

WHEREAS, County Highways are an important component of our transportation system, providing regional access to and from communities and are the identified regional truck routes, and

WHEREAS, increasing costs of road construction and maintenance are placing a greater pressure on our governments to find revenues to continue to maintain valuable transportation infrastructure, and

WHEREAS, Washington County highway needs continue to increase and currently outpace funding by \$7,000,000 annually, and

WHEREAS, increasing property taxes to fund highways is the only revenue source currently available to the county, and

WHEREAS, County Governments in the Twin Cities Metro area have the option to levy a Wheelage Tax, under Minnesota Statute 163.051, capped at \$5.00 per vehicle, and

WHEREAS, in Washington County, this tax provides approximately \$1,000,000 of funding annually, specifically directed towards maintaining and improving county highways, and

WHEREAS, since 2007, the Wheelage Tax has helped to fund over 20 miles of road improvements in the County, and

WHEREAS, a Wheelage Tax reduces the pressure on the property tax, and acts as a user fee for transportation, and

WHEREAS, the ability to increase the amount charged per vehicle, will directly increase the funds available for the county to maintain and improve its county highway system.

NOW, THEREFORE BE IT RESOLVED, the City of Grant supports Washington County's 2013 Legislative Platform that supports an increase in the wheelage tax cap to \$10.00 and supports continuing local decision making authority to implement a wheelage tax.