

**City of Grant
City Council Agenda
June 3, 2014**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, June 3, 2014, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF REGULAR AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
 - A. May 1, 2014 City Council Meeting Minutes
 - B. Bill List, \$47,561.30
 - C. April 17, 2014 City Council Work Session Minutes
 - D. American Legion Post 491, Gambling Permit for Windy Acres Location
 - E. Federal Signal Corporation, \$12,060.00
 - F. Kline Bros. Excavating, Road Maintenance, \$15,183.75
 - G. Brochman Blacktopping, Road Maintenance, \$21,484.00
 - H. Resolution No. 2014-13, Schmidt Supper Club
 - I. Resolution No. 2014-15, Olmstead Lot Line Adjustment
5. **STAFF AGENDA ITEMS**
 - A. City Engineer, Phil Olson
 - i. MS4 Permit
 - ii. Retro Reflectivity Policy Update
 - B. City Planner, Jennifer Haskamp
 - C. City Attorney, Nick Vivian
6. **NEW BUSINESS**
 - i. Accept 2013 Audit
7. **UNFINISHED BUSINESS**
8. **DISCUSSION ITEMS**
 - A. City Council Reports (any updates from Council)
 - B. Staff Updates
9. **COMMUNITY CALENDAR JUNE 4 THROUGH JUNE 30, 2014:**

Mahtomedi Public Schools Board Meeting, Thursday, June 12th, 2014, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, June 12th and 26th, 2014, Stillwater City Hall, 7:00 p.m.

Charter Commission Meeting, Thursday, June 19th, 2014, Mahtomedi City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. ADJOURNMENT

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to three (3) minutes. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

1. _____
2. _____
3. _____
4. _____

I. GUIDELINES FOR CONDUCT AT GRANT CITY MEETINGS

1. Public input (agenda item) and public comment during agenda items will be addressed as time allows and individuals must be recognized by the Meeting Chair prior to making comments.
2. Any individual addressing the Council will approach the microphone and clearly state their name and full address.
3. Comments and reading of written statements shall be limited to two (3) minutes. You are encouraged not to be repetitious of comments made by any previous speakers.
4. No personal attacks are allowed during any public input, public comment or public hearings.

II. PUBLIC INPUT

Public Input will be held after the meeting is adjourned. Four (4) speakers limited to three (3) minutes each.

III. PUBLIC COMMENT – DURING AGENDA ITEMS

Citizens may share their comments or concern on a specific agenda item if called upon by the City Council. This is the portion of the Council meeting that citizens may comment on an individual agenda item if called on to do so. All comments must be addressed to the Mayor and Council and name and full address must be stated clearly. If the agenda item has had a public hearing, this will not be a continuation of that hearing.

CITY OF GRANT
MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

DATE : May 1 1, 2014
TIME STARTED : 7:01 p.m.
TIME ENDED : 11:24 p.m.
MEMBERS PRESENT : Councilmember Bohnen, Tronrud, Huber,
Lobin and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Planner, Jennifer Haskamp; City Engineer, Phil Olson; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Potts

CALL TO ORDER

Mayor Carr called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Huber moved to approve the agenda, as presented. Council Member Tronrud seconded the motion. Motion carried unanimously.

CONSENT AGENDA

- April 1, 2014 City Council Meeting Minutes Approved
- Bill List, \$52,064.64 Approved
- 2014 Pricing Addition, David's Consulting Approved
- Camp Odayin Application for Exempt Permit, One Day Raffle Approved
- Resolution No. 2014-10, Pohl Subdivision Approved
- Kline Bros. Excavating, Road Maintenance, \$10,325.00 Approved

Council Member Bohnen moved to approve the Consent Agenda, as presented. Council Member Huber seconded the motion. Motion carried unanimously.

STAFF AGENDA ITEMS

City Engineer, Phil Olson

Consideration of Brochman Roadway Maintenance Contract – City Engineer Olson advised new roadway patching contract is recommended for pothole patching and other roadway maintenance on paved roads. Brochman Blacktopping Company has been completing this work for the last several years. Approval of the attached contract will lock equipment and labor pricing until May 1, 2017. Pricing for patching materials is proposed to be a pass through cost from the bituminous plant since oil prices are difficult to forecast.

Below is the proposed pricing for Brochman Blacktopping Company. The original quote is also attached for review.

- \$52.00/hour: Laborer
- \$87.00/hour: Truck with driver
- \$77.00/hour: Skid loader/bucket with driver
- \$72.00/hour: Roller with operator
- \$90.00/hour: Skid loader/cold planer with operator
- \$85.00/hour: Skid loader/broom with operator
- \$30.00/hour: Tack sprayer
- \$3.00/gallon: Hot tack
- Bituminous/asphalt: Actual cost (including tax)

Council Member Bohnen advised he would like to get all the contractors and pricing in place for a future road commissioner. He noted the asphalt pricing can not be locked in for the contract.

Council Member Bohnen moved to approve Brochman Roadway maintenance Contract, as presented. Council Member Lobin seconded the motion. Motion carried unanimously.

City Planner, Jennifer Haskamp

Resolution No. 2014-11, Consideration of Dellwood Barns Wedding Venue, CUP Application, 7373 120th Street – City Planner Haskamp advised the following review is provided of additional information submitted by the Applicant in response to the recommendations and discussion held at the April 1st City Council meeting. The review which follows is focused on the additional information received since the April meeting only, and does not attempt to repeat the information contained within the staff report dated March 20, 2014.

City Planner Haskamp stated a duly noticed public hearing was held on April 1, 2014 for consideration of the CUP Application made by Mr. Jordan to operate a Rural Event Facility from an existing barn on his property. After receiving and hearing the public’s concerns and comments with respect to the proposed operations, the Public Hearing was closed.

1 The City Council discussion following the public hearing focused on the specific elements of the site
2 plan and proposed operations, while attempting to address some of the concerns identified by the
3 public. The discussion concluded with Council requesting the Applicant to provide the following
4 additional information for review and consideration at the May 1st Council meeting;

5 Submittal of a Sound Study performed by a professional engineer or specialist and any proposed
6 mitigation necessary to meet the MPCA's noise standards.

7
8 ▪ Revised site plan showing:

- 9 » Expansion of main access driveway to 20-feet
10 » Re-location of ADA compliant parking stalls, to be within 50 feet of the front door and
11 paved and marked
12 » Widened access apron onto 120th Street

13 ▪ Provide additional options (fixtures) for lighting in the parking lot

14 In addition to the Council requested information, the Applicant has also submitted an alternative
15 Concept Plan to accommodate the parking which is shown on the attached sheet A2.1. The proposed
16 concept addresses some of the discussion by the Council, and neighbors with respect to the size and
17 potential sound impact that a large single parking area may have.

18
19 City Planner Haskamp reviewed the staff report in detail noting the changes. As previously outlined,
20 in the March 20th staff report, the Rice Creek Watershed District must review and approve of the
21 stormwater management plans. If the Applicant revises the parking area as depicted in sheet A2.1,
22 revised stormwater calculations will be required for submittal to the watershed district. In addition,
23 correspondence from Washington County Environmental Services related to the septic permit was
24 received and copy of the permit issued provided.

25
26 City Engineer Olson Plans were prepared by Afton Architects & Planners, Ltd. are dated February 27,
27 2014. Engineering review comments were generated from the following documents included in the
28 submittal:

- 29 • CUP transmittal & narrative and application
30 • Watershed transmittal, permit application and drawings
31 • Site plans including:
32 ○ Existing conditions
33 ○ Site plan, revised April 23, 2014
34 ○ Grading & erosion control plan
35 ○ Building plans
36 ○ Lighting plan
37 • Pre-development and post development HydroCAD models
38 • Alternate Parking Plan, dated April 23, 2014

39
40 City Engineer Olson advised two additional site plans (dated April 23, 2014) have been submitted
41 since the original submittal on February 27, 2014. One plan shows overflow parking in an existing

1 gravel area south of the barn, the second plan shows an expansion of the existing gravel area behind
2 the barn for a larger parking area. These plans are shown in a plan view layout only. A revised
3 grading plan, stormwater management plan, and utility plan are required for the revised site plans. A
4 complete review cannot be completed without these submittals.

5 **SITE PLAN COMMENTS:**

- 6 1. The existing driveway access locations and the change in driveway use are required to be
7 approved by Washington County.
- 8 2. The existing driveway, access points, site, and buildings should be reviewed by the Fire
9 Marshal to ensure that the site is in compliance with fire code requirements.
- 10 3. The fence on the south side of the parking area is shown on the plan to remain in place. The
11 fence will need to be relocated due to the site grading and pond grading. The plan should be
12 updated with a revised location for the fence.

13 **GRADING PLAN COMMENTS (ORIGINAL SUBMITTAL):**

- 14 4. The proposed contours on the north and east sides of the parking lot appear to be incorrect and
15 are required to be revised.

16 **PARKING LOT COMMENTS:**

- 17 5. The proposed gravel parking lot does not meet the City's requirements for an off-street
18 parking area with a durable and dustless surface. The applicant has stated in the CUP
19 narrative that the gravel surface will be treated with calcium chloride once per year. Due to
20 the amount of traffic anticipated with the parking lot, one treatment is not believed to be
21 adequate to provide a dustless surface. Listed below is the section of City Code related to the
22 requirement for a dustless off-street parking surface.

23
24 *Sec 32-373 Surface and drainage: Off-street parking area shall be improved with a durable*
25 *and dustless surface. Such areas shall be so graded and drained as to dispose of all surface*
26 *water accumulation within the parking area. Durable and dustless surface may include*
27 *crushed rock and similar treatment for parking accessory to one unit residential structures;*
28 *all other uses shall utilize asphalt, concrete or a reasonable substitute surface as approved by*
29 *the city engineer.*
30

31 The following items are additional issues due to the proposed gravel surface in the parking lot.

- 32 • A parking plan should be provided to explain how applicant will ensure that guest will
33 park as shown in the layout. It is assumed that the gravel surface will not be striped for
34 parking spaces which may change the layout of the drive lanes.
- 35 • The gravel parking lot is proposed to drain from north to south and erosion issues are
36 likely due to the large amount of runoff area. Permanent erosion control methods are
37 required to be incorporated into the plan.

- 38
39 6. The overflow parking lots should be dimensioned to show that lot will function as proposed.

40 **STORMWATER MANAGEMENT COMMENTS:**

- 41 7. A stormwater permit is required from the Rice Creek Watershed District (RCWD). The

1 applicant has submitted the original plan for review. It is unclear if the new site plans have
2 been forwarded to RCWD.

- 3 8. An erosion and sediment control plan needs to be submitted which meets the requirements of
4 RCWD Rule D and City Erosion Control Ordinances.
- 5 9. It appears that the east and west sides of the parking lot are not directed to the ponding area.
6 A swale or pipe with curb and gutter is required to direct the new impervious areas to the
7 ponding area. The swale or pipe design should include a conveyance method that prevents
8 erosion along the side slopes of the pond.
- 9 10. The plan is required to show the total amount of area included within the silt fence to verify if
10 an NPDES permit is required. If required, the applicant shall submit the approved permit to
11 the City.
- 12 11. High water elevations, pipe elevations, emergency overflow routes, and drainage routes are
13 required to be shown on the grading plan.
- 14 12. The outlet culvert in the stormwater model shows 6-inch CMP pipe. The minimum lateral
15 pipe diameter should be 12 inches.
- 16 13. A stormwater management plan is required that includes calculations for 2.5-inch rainfall
17 event to ensure stormwater pond is appropriately sized. A table summarizing pre and post
18 development discharge rates for the 2, 10, 100-year, 24-hour rainfall events is also required.
- 19 14. The alternate parking plan shows a ponding area south of the barn. This ponding area appears
20 to be located within the 50 foot grading buffer for the adjacent wetland edge. Additional
21 information is required to verify that the pond is outside of the 50 foot grading buffer.
22

23 City Planner Haskamp reviewed the draft resolution provided in the packet outlining thirty-seven
24 conditions of approval.

25
26 Mayor Carr stated he thought it was previously stated that a gravel parking lot would meet City
27 requirements.

28
29 City Engineer Olson stated structurally a gravel parking lot would meet the City requirements but not
30 the City Code. He did, however, indicate a gravel surface would be approved if it were dustless.

31
32 Council Member Bohnen stated a seasonable parking lot should not have to be paved. There will not
33 be any use of the parking lot during the winter so it will not be plowed. It can be gravel and be treated
34 for dust twice a year. He added he would not like to see a gravel parking lot next to a paved parking
35 lot and there are many other businesses in Grant that do not have paved parking lots.
36

37 Council Member Huber read the ordinance regarding improvements of parking areas. He stated the
38 City Engineer has recommended a paved parking lot. The City is setting precedence here and the
39 amount of cars in the lot will lead to a lot of dust. He stated he would like to see the driveway paved
40 also and wants to follow the ordinance.
41

42 Mayor Carr stated this is a new use to Grant and he believes the City has to be consistent. This is a
43 rural event center and the city should be cautious but the City does have leeway.
44

1 Council Member Bohnen stated this is also a working farm and marks from the farming equipment
2 would be left on asphalt.

3
4 Council Member Tronrud stated he would like to see a gravel parking lot with required dust control as
5 it is a reasonable business.

6
7 Council Member Lobin asked who would determine if the parking lot is dusty.

8
9 Mayor Carr stated the City works on a complaint bases.

10
11 It was the consensus of the Council to add to the conditions language regarding dust control to ensure
12 the parking lot remains dustless and is constructed out of a type of crushed limestone that will be put
13 down on the driveway also.

14
15 The Council discussed the lighting issue and determined the lighting plan must meet the City
16 ordinance and specifications of the City Engineer and off when there is not an event. A landscaping
17 plan will also be provided to ensure the best screening and a variety of plantings that adequately
18 screens along the north side for light and sound, to the satisfaction of the City Planner and Engineer.

19
20 The Council referred to and discussed the noise portion of the staff report noting the noise study that
21 was done only included music and a crowd was not factored in. The Council reviewed all draft
22 conditions and made revisions including another sound study should be done. An annual review
23 would also be done after the first season and no satellites could be set up outside the barn. No
24 amplified outdoor services can occur past 7:00 p.m.

25
26 **Council Member Bohnen moved to adopt Resolution No. 2014-11, as amended. Council**
27 **Member Tronrud seconded the motion. Motion carried with Council Member Huber and**
28 **Lobin voting nay**

29
30 **Resolution No. 2014-12, Consideration of Verizon Cell Tower Application , 9254 Manning**
31 **Avenue North** – The subject application was first considered at the regular April 1, 2014 City
32 Council meeting. A public hearing was held and public testimony taken regarding the proposed Cell
33 Tower construction. After discussing the proposed CUP, the City Council requested the applicant
34 provide additional information with respect to the following items:

- 35
- 36 ■ Clarification regarding the RF maps and more detail regarding why the proposed tower cannot
37 be located within one of the Preferred Locations as defined by the City's ordinance; and
 - 38 ■ Further explanation regarding coordination with Brown's Creek Watershed District and what,
39 if any, requirements might be necessary; as well as identification of any constraints on the
40 tower or its supporting infrastructure that affect the proposed site as a result of the creek
41 crossing.

1 The Applicant, Faulk & Foster Real Estate has made an application on behalf of Verizon Wireless to
2 construct a new wireless communications cell tower at 9254 Manning Avenue North, Grant, MN. A
3 few months ago the City was contacted with respect to an historical/environmental review with
4 respect to the site. It was communicated during that process that there were no known historical
5 resources (from the City's perspective) on site, but that appropriate permits and applications from the
6 city would be required prior to construction of the cell tower. This application for a CUP is the
7 follow-up to the initial contact.

8
9 City Planner Haskamp reviewed the draft Resolution of Approval and Draft Conditional Use Permit
10 for review and consideration. If the Council determines that the CUP should be denied, the Council
11 should direct staff to prepare a resolution of denial with findings to be brought forward to the June
12 meeting.

13
14 City Engineer Olson added that the Watershed District monitors the conditions of the culvert on that site.

15
16 Mr. Ralph Weingaard, Falk and Faulkner, came forward and advised Verizon is agreeable to all the
17 conditions. He stated the generators are for emergency back up only. He is agreeable to the axle
18 weight limit and the fall zone will not exceed the property radius.

19
20 Ms. Colleen Schoepke came forward and commented on environmental issues as well as the absence
21 of annual reports.

22
23 The Attorney for Verizon came forward and stated Verizon is aware they have to comply with all City
24 ordinances and it is redundant to list all the ordinances within the conditions of the CUP.

25
26 Mayor Carr stated he thought other locations would have been proposed tonight and he did want other
27 options.

28
29 The Council reviewed and revised the proposed conditions of approval.

30
31 **Council Member Huber moved to adopt Resolution No. 2014-12, as amended. Council member**
32 **Bohnen seconded the motion. Motion carried with Mayor Carr voting nay.**

33
34 **Resolution No. 2014-13, Consideration of Schmidt Supper club CUP Application and Public**
35 **Hearing, 11770 Dellwood Road North** – City Planner Haskamp advised the proposed application
36 is for a Conditional Use Permit (CUP) to construct and operate a Supper Club & Banquet Facility on
37 the subject site. Prior to submitting this application for a CUP, the Applicant went through the City's
38 process to amend the City's zoning ordinance to allow for such use on properties zoned A-2. During
39 that process, the City established performance standards which added tailored requirements for
40 Supper Clubs depending on the zoning district in which a facility would be located. In March, the
41 City Council approved the text amendment to the zoning ordinance; and as such the Applicant has
42 now submitted this application for City Council review of the proposed White Pines Supper Club &
43 Banquet Facility. A duly noticed public hearing was posted for May 1st, 2014, for consideration and
44 comment of the public related to this application.

45

1 City Planner Haskamp stated the Applicant has applied for a CUP to construct and operate a supper
2 club, banquet facility and supplemental outdoor recreational facilities on the subject site to be called
3 the White Pines Supper Club & Banquet Facility. The following summary of the proposed site
4 improvements is provided:

5
6 Supper Club & Banquet Facility: The CUP application includes the request to construct the supper
7 club and banquet facility on the site. The proposed facility would be located near the southwestern
8 corner of the property and as submitted, is divided into 'wings' where the west half of the building
9 would be used for the supper club facilities and the east side would be used for the banquet facilities
10 with a central atrium/gathering space joining the two sides. As proposed each wing is approximately
11 5,000 square feet and is limited to one story. The facility includes an outdoor patio area on the north-
12 central side of the structure joining the two wings, as well as an outdoor patio area adjoining the
13 northeast façade of the banquet wing.

14 Recreational Facilities: As submitted the Applicant is proposing to construct two sand volleyball
15 courts initially to be located northwest of the supper club half. The Applicant has indicated a desire
16 to expand recreational facilities on the site including potential for a baseball/softball field, hockey/ice
17 rink, etc. Included within the submittal received 4/1/2014 is a potential location for the baseball field,
18 but no other future recreational uses are identified on the site plan.

19 Main Access and Parking: The Applicant has proposed to construct a paved surface parking lot which
20 would encircle the main facility on the west, south and east sides of the facility. The primary access
21 is proposed from Dellwood Avenue North (State Highway 96), with two one-way restricted
22 driveways. As designed the western most driveway would serve out-going traffic while the eastern
23 driveway would serve incoming traffic to the facility. There are no accesses proposed to Manning
24 Avenue North as a part of this plan.

25 Stormwater Control/Ponding: The proposed project is located in the Brown's Creek Watershed
26 District and is subject to their rules and regulations, as well as the City's. The proposed stormwater
27 management plan includes the installation of infiltration basins throughout the site to control for
28 additional surface water generated as a result of the increase in impervious cover on the site. Based
29 upon the proposed location there are no wetlands which encroach upon the current facilities proposed.
30 However, if future expansion occurs on the northern and northwestern areas of the site, then
31 additional wetland and creek buffers may come into effect.

32 Operations: Once the structure is constructed and operational, the Applicant has proposed to operate
33 the facility under the name White Pines Supper Club & Banquet Facility and has indicated the
34 following proposed business operations:

- 35
- 36 ■ Hours of operation 11 AM to 1 AM daily.
- 37 ■ Full kitchen, included food and beverage service available to both the supper club and banquet
38 areas
- 39 ■ All activities can/may occur concurrently. For example an event may be hosted while a
40 volleyball league plays and dinners are served in the supper club.
- 41 ■ All outdoor recreational activities will be restricted from dawn to dusk, and no outdoor
42 lighting is proposed for the recreational areas.
- 43 ■ Food and/or beverage may be served on the outdoor patio areas, but no food and/or beverage
44 served after 9 PM in the outdoor areas.

1
2 City Planner Haskamp advised that according to the City Code the proposed uses require a
3 Conditional Use Permit. The City Code states the following for consideration when reviewing a
4 Conditional Use Permit (32-141):

5
6 “(d) In determining whether or not a conditional use may be allowed, the City will consider
7 the nature of the nearby lands or buildings, the effect upon traffic into and from the premises
8 and on adjoining roads, and all other relevant factors as the City shall deem reasonable
9 prerequisite of consideration in determining the effect of the use on the general welfare, public
10 health and safety.”

11 (e) If a use is deemed suitable, reasonable conditions may be applied to issuance of a
12 conditional use permit, and a periodic review of said permit may be required.”

13 Further, Section 32-353 identifies specific performance standards for Supper Clubs which
14 must be addressed in the application and analysis. The performance standards address site and
15 operational issues such as parking, noise, utilities, and other relevant issues which must be
16 addressed in the submittal.
17

18 City Planner Haskamp noted that in order to determine the appropriateness of the proposed CUP, the
19 proposal will be reviewed for compliance and consistency with adjacent uses, the zoning district
20 regulations, the performance standards, and other supplemental regulations.
21

22 Mayor Carr opened the public hearing at 10:33 p.m.
23

24 Ms. Colleen Schoepke, 9370 Manning Avenue, came forward and stated she is opposed to the project
25 because of the extending hours, lighting and concern over that corridor on Manning in general. She
26 stated there is no planned noise control.
27

28 Ms. Paullete Jones, 11730 Dellwood Road, came forward and expressed concern regarding the
29 sweage at a commercial center noting she wants to keep private wells within the City of Grant.
30

31 The public hearing was closed at 10:36 p.m.
32

33 Council Member Huber stated he would like to see a Deputy in place for wedding receptions and
34 would like the lightin off when one portion of the parking lot is closed. He would also like to see
35 some kind of exterior grease container so nothing goes into Brown’s Creek.
36

37 Mayor Carr stated the noise levels must meet the curent MPCA standards. He epxressed concern
38 regarding the project being done in a reasonable amount of time and would like a condition relating
39 to that.
40

41 A short recess was called at 11:05 p.m.
42

43 The meeting was reconvened at 11:10 p.m.
44

45 Mayor Carr expressed concern regarding a potential accident and the potential of a service road.

1 City Engineer Olson stated the County would have to permit another access there. The proposed
2 access is fairly standard for this type of development.

3
4 Council Member Huber suggested the possibility of an easement to the cell tower property.

5
6 The Council discussed the CUP and its conditions noting additions and revisions.

7
8 **Council Member Bohnen moved to direct staff to prepare a resolution of approval for the June**
9 **consent agenda. Council Member Lobin seconded the motion. Motion carried unanimously.**

10
11 **City Attorney, Nick Vivian – No action items.**

12
13 **NEW BUSINESS**

14
15 **Consideration of Resolution No. 2014-14, Nicholson-Stillwater Oaks LLC Liquor License –**
16 **Administrator/Clerk Points advised the owner of Sawmill Golf has applied for a new liquor license.**

17
18 **Mayor Carr moved to adopt Resolution No. 2014-14, based on a satisfactory background check.**
19 **Council Member Huber seconded the motion. Motion carried unanimously.**

20
21 **UNFINISHED BUSINESS**

22
23 There was no unfinished business.

24
25 **DISCUSSION ITEMS**

26
27 **City Council Reports:**

28
29 Mayor Carr stated he met with the Stillwater Fire Chief and went over contracts. They are continuing
30 to look at having another fire truck at the public works building for residents in that area. He stated
31 he will continue working with May and Stillwater Township on these issues.

32
33 Council Member Lobin stated a location for the new siren has been identified and she will let
34 everyone know when it is installed.

35
36 **Staff Updates:**

37
38 There were no staff updates.

39
40 **COMMUNITY CALENDAR MAY 2 THROUGH MAY 31, 2014:**

41 **Mahtomedi Public Schools Board Meeting, Thursday, May 8th, 2014, Mahtomedi District**
42 **Education Center, 7:00 p.m.**

43 **Stillwater Public Schools Board Meeting, Thursday, May 8th and May 22nd, 2014, Stillwater**
44 **City Hall, 7:00 p.m.**

1 **Charter Commission Meeting, Thursday, May 15th, 2014, Mahtomedi City Hall, 7:00 p.m.**

2 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

3

4 **ADJOURN**

5

6 **There being no further business, Council Member Huber moved to adjourn at 11:24 p.m.**

7 **Council Member Lobin seconded the motion. Motion carried unanimously.**

8

9 The City Council adjourned to a work session to take public comment. No one was present to speak
10 and no action was taken.

11

12 These minutes were considered and approved at the regular Council Meeting June 3, 2014.

13

14

15

16

17 Kim Points, Administrator/Clerk

Tom Carr, Mayor

18

19

Date range: 05/01/2014 to 05/27/2014

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
Payroll Period Ending 05/22/2014	05/22/2014	12410	\$3,262.64		No	100-41101-100	\$3,262.64
IRS	05/22/2014	EFT49	\$1,079.91	Payroll Taxes	No	100-41103-100	\$341.44
						100-41107-100	\$397.03
						100-41110-100	\$276.72
						100-41112-100	\$64.72
Alpha Video	05/27/2014	12411	\$3,518.00	Video Equipment	No	100-41318-210	\$3,518.00
Mike Perron	05/27/2014	12412	\$1,007.50	Tree Removal	No	100-43114-300	\$1,007.50
Xcel Energy	05/27/2014	12413	\$337.32	Utilities	No	100-43004-381	\$80.77
						100-43010-381	\$214.56
						100-43117-381	\$41.99
ADT Security Services	05/27/2014	12417	\$641.76	Annual Service Charge	No	100-43003-300	\$641.76
Lyle Signs, Inc.	05/27/2014	12418	\$16.20	Sign Replacement	No	100-43110-330	\$16.20
Washington County Property Records	05/27/2014	12419	\$65.00	Property Tax Billing	No	100-41208-350	\$65.00
Washington County Property Records	05/27/2014	12420	\$3,729.53	Tax Petition/Trial	No	100-41208-304	\$3,729.53
Brochman Blacktopping Co.	05/27/2014	12421	\$21,484.00	Roads/Pothole Repair	No	100-43109-300	\$21,484.00
Federal Signal Coporation	05/27/2014	12422	\$12,060.00	Emergency Siren	No	100-42007-210	\$12,060.00
CenturyLink	05/27/2014	12423	\$160.63	City Phone	No	100-41309-321	\$160.63
Maroney's	05/27/2014	12424	\$100.43	Roadside Garbage	No	100-43105-384	\$100.43
AirFresh Industries	05/27/2014	12425	\$250.00	PortaPot #16657/16862	No	100-43007-210	\$250.00
CliftonLarsonAllen	05/27/2014	12426	\$2,500.00	Inv#838725	No	100-41201-301	\$2,500.00
Hilcrest Animal Hospital	05/27/2014	12427	\$140.50	Animal Control	No	100-42006-300	\$140.50
Waste Management	05/27/2014	12428	\$4,347.38	Recycling	No	100-43011-384	\$4,347.38
WS & D Permit Service	05/27/2014	12429	\$492.75	Cancelled Building Permit	No	100-42004-810	\$492.75
Smith Appraisal Service	05/27/2014	12430	\$1,810.83	Monthly Assessment Services	No	100-41208-300	\$1,810.83
WSB & Associates	05/27/2014	12431	\$1,632.00	Engineering	No	100-41203-300	\$1,414.50
						872-49310-300	\$48.00
						878-49310-300	\$169.50
Eckberg Lammers	05/27/2014	12432	\$10,106.99	Legal Services	No		

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
Press Publications	05/27/2014	12433	\$65.12	Legals	No	100-41204-300	\$4,394.35
PERA	05/27/2014	12434	\$602.55	PERA	No	100-41205-300	\$2,240.00
MN Department of Natural Resources	05/27/2014	12435	\$2,000.00	Easement Application	No	100-41206-300	\$1,704.64
Kline Bros Excavating	05/27/2014	12436	\$15,183.75	Road Maintenance	No	872-49310-300	\$1,160.00
						878-49310-300	\$608.00
						100-41308-351	\$65.12
						100-41102-120	\$323.59
						100-41113-100	\$278.96
						100-43103-300	\$2,000.00
Sprint	05/27/2014	12437	\$25.32	City Cell Phone	No	100-43101-300	\$9,813.75
Swanson Haskamp Consulting	05/27/2014	12438	\$2,674.01	Planning	No	100-43106-224	\$600.00
						100-43108-300	\$1,130.00
						100-43111-220	\$45.00
						100-43126-300	\$3,595.00
						100-43116-321	\$25.32
						100-41209-300	\$1,086.00
						867-49310-300	\$69.00
						872-49310-300	\$414.00
						879-49310-300	\$484.01
						881-49310-300	\$299.00
						882-49310-300	\$322.00
Mark Owens	05/27/2014	12439	\$651.00	Escrow Refund - COC	No	881-49310-810	\$651.00
Croix Valley Inspector	05/27/2014	12440	\$6,343.93	Building Inspector	No	100-42004-300	\$6,343.93
Total For Selected Checks			\$96,289.05				\$96,289.05

CITY OF GRANT
MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

DATE : April 17, 2014
TIME STARTED : 6:05 p.m.
TIME ENDED : 8:00 p.m.
MEMBERS PRESENT : Councilmember Bohnen (6:30 pm), Tronrud, Huber, Lobin and Mayor Carr
MEMBERS ABSENT : None

Staff members present: City Attorney, Nick Vivian; City Planner, Jennifer Haskamp; City Engineer, Phil Olson and Administrator/Clerk, Kim Points

CALL TO ORDER

Mayor Carr called the meeting to order at 6:05 p.m.

DISCUSSION OF CELL TOWER MORATORIUM, NICK VIVIAN

City Attorney Vivian explained the process for the application that has been submitted for a cell tower CUP in terms of a moratorium.

As discussed at the last Council meeting, the applicant needs to show to a reasonable satisfaction that other locations will not work and will not serve the area they need to cover. Information regarding protection of Brown's Creek, the crossing of that creek and culvert protection needs to be submitted.

City Attorney Vivian advised the subject of a cell phone tower moratorium was mentioned briefly at the last meeting. He explained the purpose of a moratorium and asked if the Council would like to move forward.

Mayor Carr asked that the current ordinance be reviewed at the July Council meeting and a determination be made at that time.

This item will appear on the regular Council agenda May 1, 2014.

DISCUSSION OF SUPPER CLUB CUP APPLICATION, JENNIFER HASKAMP

City Planner Haskamp reviewed the CUP application and proposal for a supper club. She requested input regarding issues relating to screening, hours of operation, lighting, sports facilities and the parking area. She noted the public hearing will be held at the Council meeting.

This item will appear on the regular Council agenda May 1, 2014.

1 **DISCUSSION OF DELLWOOD WEDDING BARN'S CUP APPLICATION, JENNIFER**
2 **HASKAMP**

3
4 City Planner Haskamp advised there is no new information regarding the application. She reviewed
5 the sound standards themselves in relation to the City Ordinance and noted the sound report will be
6 included in the Council packets.

7
8 She advised the application will have to follow MPCA standards for the noise. Those standards are
9 dictated by duration of the sound. The City's noise ordinance should be revised to reference MPCA
10 standards.

11
12 This item will appear on the regular Council agenda May 1, 2014.

13
14 **REGULAR AGENDA ITEMS, KIM POINTS**

15
16 Administrator/Clerk Points reviewed the consent and regular agenda items.

17
18 Item 4E, Resolution No. 2014-11, City Council Review of Land Use Applications, was removed from
19 the agenda.

20
21 Item 5Cii, Cell Tower Moritorium, was removed from the agenda.

22
23 **ADJOURN**

24
25 The meeting was adjourned at 8:00 p.m.

26
27
28
29
30
31
32
33
34
35
36
37 These minutes were considered and approved at the regular Council Meeting June 3, 2014.

38
39
40
41
42 _____
43 Kim Points, Administrator/Clerk

42 _____
43 Tom Carr, Mayor

MINNESOTA LAWFUL GAMBLING
LG215 Lease for Lawful Gambling Activity

Revised 11/12 Page 1 of 2

Organization American Legion Post 491	Address 283 N. 3rd St.	License/site number 00467-	Daytime phone 6614395463
Name of leased premises Windy Acres	Street address 11164 60th St. S.	City Grant	State MN
Name of legal owner Kerry Bursend	Business/street address Same	City Grant	State MN
Name of lessor [if same as legal owner, write in "SAME"]	SAME		

Check applicable item:

- 1. New lease. Do not submit existing lease with amended changes. _____ Date that the changes will be effective. Submit changes at least 10 days before the effective date of the change.
- 2. New owner. Effective date _____ Submit new lease within 10 days after new lessor assumes ownership.

Check all activity that will be conducted (No lease required for raffles)

- Pull-tabs [paper]
- Pull-tabs [paper] with dispensing device
- Bar bingo
- Tipboards
- Paddlowheel
- Bingo
- Paddlowheel with table
- Electronic pull-tabs [must also sell paper pull-tabs]
- Linked electronic bingo

Electronic games may only be conducted at:
 (1) a premises licensed for the on-sale or off-sale of intoxicating liquor or 3.2 percent malt beverages (but does not include a general food store or drug store permitted to sell alcoholic beverages under Minn. Stat. 340A.405, subdivision 1); or
 (2) a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT
 Separate rent for booth and bar ops.

BOOTH OPERATION - Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games - Monthly rent to be paid, 10%, not to exceed 10% of gross profits for that month.
 • Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750.
 • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION - All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES - Monthly rent to be paid, _____%, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES - Monthly rent to be paid, _____%, not to exceed 20% of gross profits from all other forms of lawful gambling.
 • If any booth sales conducted by a licensed organization at the premises rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1750 cap.

BINGO RENT for leased premises where bingo is the primary business conducted, such as bingo hall.

Bingo rent is limited to one of the following:

- Rent to be paid, _____%, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
 - o Rent may not be paid for bar bingo.
 - o Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE. Must be completed.

The lease may be terminated by either party with a written 60 day notice.

Other terms _____

LG215 Lease for Lawful Gambling Activity

Revised 11/12 Page 2 of 2

Lease Term - The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management - The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises.

The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited - The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes 349.181.

Illegal Gambling - The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes 349.18, Subdivision 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7865.0220, Subpart 1, item H or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions - The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to permitted premises - Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor records - The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent all-inclusive - Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

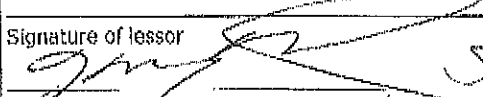
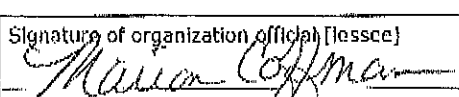
- trash removal
- janitorial and cleaning services
- electricity, heat
- other utilities or services
- snow removal
- lawn services
- storage
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

Acknowledgment of Lease Terms

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease

Signature of lessor 	Date 5/9/14	Signature of organization official (lessee) 	Date 5/9/14
Print name and title of lessor Kerry Townsend		Print name and title of lessee Marion Coffman Gambling Manager	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, Braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

[Reset Form](#)

[Print Form](#)

MINNESOTA LAWFUL GAMBLING

12/12 Page 1 of 2

LG214 Premises Permit Application

Annual Fee \$150 (NON REFUNDABLE)

Required Attachments to LG214

- 1. If the premises is leased, attach a copy of your lease. Use LG215 Lease for Lawful Gambling Activity.
- 2. \$150 annual premises permit fee, for each permit (non refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:
 Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-538-1900 and ask for Licensing.

Organization Information

- 1. Organization name American Legion Post 491 License number 001167
- 2. Chief executive officer (CEO) Wayne Peterson Daytime phone 612-723-1175
- 3. Gambling manager Marion Coffman Daytime phone 651-491-2418

Gambling Premises Information

- 4. Current name of site where gambling will be conducted Windy Acres
- 5. List any previous names for this location _____
- 6. Street address where premises is located 11154 60th St S.
Do not use a P.O. box number or mailing address.

7. City Grant OR Township Grant County Washington Zip code 55082

8. Does your organization own the building where the gambling will be conducted?

Yes No If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

9. Is any other organization conducting gambling at this site? Yes No Don't know

10. Has your organization previously conducted gambling at this site? Yes No Don't know

Gambling Bank Account Information. Must be in Minnesota.

11. Bank name 1st State Bank + Trust Bank account number 49-700477

12. Bank street address 950 N Hwy 95 City Bayport State MN Zip code 55003

All Temporary and Permanent Off-site Storage Spaces

13. Address (Do not use a P.O. box number) 350 St. Croix Tr. N City Lakeland State MN Zip code 55013

14. Address (Do not use a P.O. box number) _____ City _____ State MN Zip code _____

LG214 Premises Permit Application

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City name _____	County name _____
Date approved by city council _____	Date approved by county board _____
Resolution number _____	Resolution number _____
Signature of city personnel _____	Signature of county personnel _____
Title _____ Date signed _____	Title _____ Date signed _____
	TOWNSHIP NAME _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.] Print township name _____ Signature of township officer _____ Title _____ Date _____

Acknowledgment and Oath

- | | |
|--|---|
| <ol style="list-style-type: none"> I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. I have read this application and all information submitted to the Board is true, accurate, and complete. All required information has been fully disclosed. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> I assume full responsibility for the fair and lawful operation of all activities to be conducted. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. I understand the fee is nonrefundable regardless of license approval/denial. |
|--|---|

Signature of Chief Executive Officer (designee may not sign) _____ Date 5/9/14

Print name Wayne Peterson

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Federal Signal Corporation
 2645 Federal Signal Drive
 University Park, IL 60484 USA

Alerting and Notification Systems
 Phone: 800-548-7229
 Fax: 708-534-4874

INVOICE

Invoice Number :	4055915
Invoice Date / Page No :	4/23/2014 1 of 2
Order Number :	2769275 SO

*** Please note our Payment Options ***

WIRE PAYMENT:	OVERNIGHT PAYMENT:	MAIL PAYMENT:
Federal Signal Corporation C/O Wells Fargo Bank N.A. 230 W. Monroe St. Ste 2900 Chicago, IL 60608 PHONE: 312-945-4813 SWIFT: WFBUS68 Routing #: 121000248 Account #: 4122213390	Federal Signal Corporation 350 N. Orleans St., Fl 8 Suite 3257 Chicago, IL 60654-1529	Federal Signal Corporation 75 Remittance Dr, Suite 3257 Chicago, IL 60675-3257

SOLD TO : 92883289

GRANT CITY OF
 GRANT CITY OF
 P O BOX 577
 WILLERNIE MN 55090
 United States

SHIP TO : 92896629

GRANT CITY OF
 READY WATT ELECTRIC
 21269 JARVIS STREET NW
 ATTN: KIM POINTS 651-426-3383
 NOWTHEN MN 55330
 United States

Email: CLERK@CITYOFGRANT.US

Bill To	Customer PO	Freight/Inco Terms	Ship Via
92883289	ACCEPTANCE LETTER	FREE	BEST SHIPPING METHOD
Payment Terms	Ship Date	Shipper	Rep / Region
NET 30	4/21/2014	FOB - Origin	FEDERAL WARNING SYSTEMS

Line No	Quantity			Item No.	Description	Unit Price	Total Amount
	Ordered	BO	Shipped				
1.000	1		1	2001-130	SIREN,DC,ROTATING	6,850.00	6,850.00
2.000	1		1	DCFCBH	CNTL,DC,ONE-WAY,HIGH BAND	4,275.00	4,275.00
				RF:155.190 NB PROG:2769275			
3.000	1		1	RP164	ANT GROUNDING PLANE 132-928MHZ	135.00	135.00
4.000	1		1	10A3	CABLE,ANT,25',VCR	175.00	175.00
5.000	1		1	AMB-RP164	BRACKET,ANTENNA MOUNTING	50.00	50.00
6.000	1		1	FREIGHTANS	SHIPPING & HANDLING SHIPPING & HANDLING	575.00	575.00

SEND PAYMENT DETAILS TO : fscar@federalsignal.com

CONTINUED NEXT PAGE



Federal Signal Corporation
2645 Federal Signal Drive
University Park, IL 60484 USA

Alerting and Notification Systems
Phone: 800-548-7229
Fax: 708-534-4874

INVOICE

Invoice Number :	4055915
Invoice Date / Page No :	4/23/2014 2 of 2
Order Number :	2769275 SO

*** Please note our Payment Options ***		
WIRE PAYMENT:	OVERNIGHT PAYMENT:	MAIL PAYMENT:
Federal Signal Corporation C/O Wells Fargo Bank N.A. 230 W. Monroe St. Ste 2900 Chicago, IL 60606 PHONE: 312-845-4613 SWIFT: WFBUS66 Routing #: 121000248 Account #: 4122213380	Federal Signal Corporation 350 N. Orleans St., Fl 8 Suite 3257 Chicago, IL 60654-1529	Federal Signal Corporation 75 Remittance Dr, Suite 3257 Chicago, IL 60675-3257

SOLD TO : 92883289
GRANT CITY OF
GRANT CITY OF
P O BOX 577
WILLERNIE MN 55090
United States

SHIP TO : 92896629
GRANT CITY OF
READY WATT ELECTRIC
21269 JARVIS STREET NW
ATTN: KIM POINTS 651-426-3383
NOWTHEN MN 55330
United States

Email: CLERK@CITYOFGRANT.US

Bill To	Customer PO	Freight/Inco Terms	Ship Via
92883289	ACCEPTANCE LETTER	FREE	BEST SHIPPING METHOD
Payment Terms	Ship Date	Shipper	Rep / Region
NET 30	4/21/2014	FOB - Origin	FEDERAL WARNING SYSTEMS

Line No	Quantity			Item No.	Description	Unit Price	Total Amount
	Ordered	BO	Shipped				

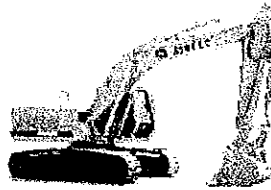
Applicant agrees to pay service charges of 1 1/2% interest per month on any invoice amount past due until paid, both before and after judgment, and further agrees to pay all costs incurred in collection of past due amounts, including reasonable attorney's fees in the event this account is placed for collection, whether suit is filed thereon or not.

SUB-TOTAL :	12,060.00
TAXES :	0.00
INVOICE TOTAL :	12,060.00

SEND PAYMENT DETAILS TO : fscar@federalsignal.com

CURRENCY : USD

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

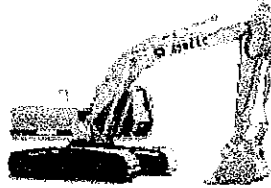
DATE	INVOICE #
5/19/14	2330

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	CULVERT WORK 100-43111

DUE DATE
5/29/14

DESCRIPTION	QTY	UNIT COST	AMOUNT
SHOVEL OUT CULVERT AT 7557 101ST ST	1	45.00	45.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
Total			45.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

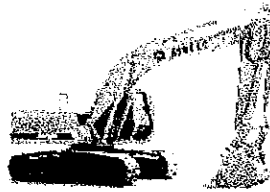
DATE	INVOICE #
5/19/14	2329

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ASPHALT ROAD SHOULDER WORK 100-43108

DUE DATE
5/29/14

DESCRIPTION	QTY	UNIT COST	AMOUNT
5-14-14 1845C IRONWOOD ROAD SHOULDER WORK FROM JAMACA TO IRISH	4	85.00	340.00
5-14-14 LNT 9000 HAUL LIMEROCK FOR SHOULDERS	2	75.00	150.00
5-15-14 1845C CUT SHOULDER OFF 101ST & KESWICK AND LOAD	4	85.00	340.00
5-15-14 LNT 9000 HAUL FILL	4	75.00	300.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
Total			1,130.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

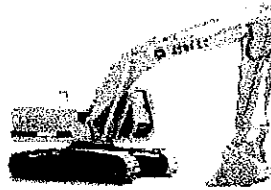
DATE	INVOICE #
5/19/14	2328

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRAVEL 100-43106

DUE DATE
5/29/14

DESCRIPTION	QTY	UNIT COST	AMOUNT
5-06-14 C-5 HAULED FOR KESWICK EROSION	2	75.00	150.00
5-06-14 CLAY HAULED FOR KESWICK	2	125.00	250.00
5-22-14 C-5 MOD HAULED FOR KESWICK	1	75.00	75.00
5-22-14 CLAY HAULED FOR KESWICK EROSION	1	125.00	125.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			Total
			600.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

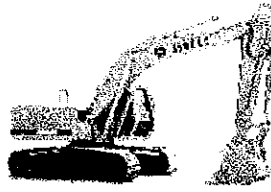
DATE	INVOICE #
5/19/14	2327

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	DITCHWORK 100-43126

DUE DATE
5/29/14

DESCRIPTION	QTY	UNIT COST	AMOUNT
4-26-14 1845C CUT SHOULDERS OFF 110TH ST AND LOAD AND GRADE	8	85.00	680.00
4-26-14 LNT 9000 DUMP TRUCK	8	75.00	600.00
4-26-14 SD54 COMPACTOR	8	75.00	600.00
5-06-14 LNT 9000 KESWICK EROSION (HAUL LOOSE SAND AWAY)	2	75.00	150.00
5-06-14 SD54	2	75.00	150.00
5-14-14 LNT 9000 IRONWOOD HILL SHOULDERS	3	75.00	225.00
5-16-14 LNT 9000 CUT SHOULDERS OFF KESWICK & HAUL AWAY	6.5	75.00	487.50
5-16-14 1845C	6.5	85.00	552.50
			0.00
5-22-14 SD54 (COMPACT KESWICK EROSION)	2	75.00	150.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
Total			3,595.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

DATE	INVOICE #
5/19/14	2326

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
5/29/14

DESCRIPTION	QTY	UNIT COST	AMOUNT
4-25-14 770B	8	75.00	600.00
4-25-14 740A	8	75.00	600.00
4-26-14 770B	8.5	75.00	637.50
5-01-14 770B	5	75.00	375.00
5-02-14 770B	5	75.00	375.00
5-02-14 740A	8	75.00	600.00
5-03-14 770B	7.5	75.00	562.50
5-03-14 740A	4.5	75.00	337.50
5-05-14 770B	2.5	75.00	187.50
5-06-14 1845C (KESWICK EROSION)	5	85.00	425.00
5-07-14 770B	5	75.00	375.00
5-09-14 770B	7.5	75.00	562.50
5-09-14 740A	6.5	75.00	487.50
5-10-14 740A	5.5	75.00	412.50
5-13-14 770B	6.5	75.00	487.50
5-13-14 740A	7	75.00	525.00
5-16-14 1845C (CUT & LOAD SHOULDERS ON KESWICK)	4	85.00	340.00
5-20-14 770B	8.25	75.00	618.75
5-20-14 740A	9.5	75.00	712.50
5-21-14 740A	4.5	75.00	337.50
5-22-14 1845C (FILL IN EROSION ON KESWICK & 96)	3	85.00	255.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total		9,813.75

Brochman Blacktopping Co.
 12770 Mckusick Rd.
 Stillwater, Mn. 55082

Date 5/9/2014
 Invoice # 2968

Bill To
 City Of Grant
 111 Wildwood Rd.
 Po. Box. 577
 Willernie, MN 55090

Terms Due on receipt Due Date 5/9/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at the following location: Irish Ave. City of Grant 05/07/2014.			
asphalt mix	2 tons. x \$60.00=	1	120.00	120.00
Man hours	7 hrs. x \$52.00=	1	364.00	364.00
Truck	With driver 2 hrs. x \$87.00=	1	174.00	174.00
Skid loader	With operator 1 x \$77.00	1	77.00	77.00
Roller	With operator 2 x \$72.00=	1	144.00	144.00
Tack	8 gals. x \$3.00=	1	24.00	24.00
Tack	Sprayer 1 hr. x \$30.00=	1	30.00	30.00

Thank you! for your business.

brochmanpaving@msn.com

651-439-5379
 651-439-5379

Subtotal	\$933.00
Sales Tax (0.0%)	\$0.00
Total	\$933.00
Payments/Credits	\$0.00
Balance Due	\$933.00

Brochman Blacktopping Co.
 12770 Mckusick Rd.
 Stillwater, Mn. 55082

Invoice

Date 5/7/2014
 Invoice # 2963

Bill To

City Of Grant
 111 Wildwood Rd.
 Po. Box. 577
 Willernie, MN 55090

Terms Due on receipt Due Date 5/7/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at the following locations: Keats Ave, 64th St, 67th St. City Of Grant on 05/05/2014.			
asphalt mix	11 tons x \$60.00=	1	660.00	660.00
Man hours	22 hrs. x \$62.00=	1	1,144.00	1,144.00
Truck	With driver 27 hrs. x \$87.00=	1	2,349.00	2,349.00
Skid loader	With operator 2 hrs. x \$77.00=	1	154.00	154.00
Roller	With operator 13 hrs. x \$72.00=	1	936.00	936.00
Tack	25 gals. x \$3.00=	1	75.00	75.00
Tack	Sprayer 1 hr. x \$30.00=	1	30.00	30.00
Thank you! for your business.				
		Subtotal		\$5,348.00
		Sales Tax (0.0%)		\$0.00
		Total		\$5,348.00
brochmanpaving@msn.com		Payments/Credits		\$0.00
651-439-5379		Balance Due		\$5,348.00
651-439-5379				

Brochman Blacktopping Co.
 12770 Mckusick Rd.
 Stillwater, Mn. 55082

Date 5/16/2014
 Invoice # 2979

Bill To
 City Of Grant
 111 Wildwood Rd.
 Po. Box. 577
 Willernie, MN 55090

Terms Due on receipt Due Date 5/16/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at the following locations: 103rd St. No., 103rd St. Ct. No., Juno Ave, 101 St. No. May 11th, 2014.			
asphalt mix	2 1/2 tons. x \$60.00=	1	150.00	150.00
Man hours	Labor 6 x \$52.00=	1	312.00	312.00
Truck	With driver 3 hrs. x \$87.00=	1	261.00	261.00
Skid loader	With operator 1 x \$77.00=	1	77.00	77.00
Roller	With operator 3 hrs. x \$72.00=	1	216.00	216.00
Tack	Sprayer 1 hr. x #30.00=	1	30.00	30.00
Tack	20 gals. x \$3.00=	1	60.00	60.00
	Cost: \$1,106.00			
Patch repair	Labor & materials for asphalt patching repair of potholes at Joilet Ave. Stillwater, MN 55082. May 9th, 2014.			
asphalt mix	6 tons x \$60.00=	1	360.00	360.00
Man hours	Labor 12 x \$52.00=	1	624.00	624.00
Truck	With driver 13 x \$87.00=	1	1,131.00	1,131.00
Skid loader	With operator 6 x \$77.00=	1	462.00	462.00
Roller	With operator 9 x \$72.00=	1	648.00	648.00
Tack	Sprayer 4 x \$30.00=	1	120.00	120.00
Tack	15 gals. x \$3.00=	1	45.00	45.00
	Cost: 3,390.00			

Thank you! for your business.

Subtotal
 Sales Tax (0.0%)
 Total
 Payments/Credits
 Balance Due

brochmanpaving@msn.com

651-439-5379
 651-439-5379

Stillwater, Mn. 55082

Date 5/16/2014
Invoice # 2979

Bill To
City Of Grant
111 Wildwood Rd.
Po. Box. 577
Willernie, MN 55090

Terms Due on receipt Due Date 5/16/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at the following locations: 103rd Ct. No., 103rd St. No., Juno Ave., 101th St. No., Stillwater, MN 55082. May 12th, 2014.			
asphalt mix	3 tons. x \$60.=	1	180.00	180.00
Man hours	Labor 3 x \$52.00=	1	156.00	156.00
Truck	With driver 4 x \$87.00=	1	348.00	348.00
Skid loader	With operator 3 x \$77.00=	1	231.00	231.00
Roller	With operator 3 x \$72.00=	1	216.00	216.00
Tack	Sprayer 2 x \$30.00=	1	60.00	60.00
	Cost: \$1,191.00			
Patch repair	Labor & materials for asphalt patching repair of potholes at 60th Lane. Stillwater, MN 55082. May 13th, 2014.			
asphalt mix	13 tons x \$60.00=	1	780.00	780.00
Man hours	Labor 24 x \$52.0=	1	1,248.00	1,248.00
Truck	With driver 12 x \$87.00=	1	1,044.00	1,044.00
Skid loader	With operator 10 x \$77.00=	1	770.00	770.00
Skid loader	With cold planner 2 x \$90.00=	1	180.00	180.00
Roller	With operator 6 x \$72.00=	1	432.00	432.00
Tack	Sprayer 2 x \$30.00=	1	60.00	60.00
Tack	20 gals. x \$3.00=	1	60.00	60.00
	Cost: \$4,574.00			

Thank you! for your business.

Subtotal
Sales Tax (0.0%)
Total
Payments/Credits
Balance Due

brochmanpaving@msn.com

651-439-5379
651-439-5379

12770 WILKINSON RD.
Stillwater, Mn. 55082

Date 5/16/2014
Invoice # 2979

Bill To

City Of Grant
111 Wildwood Rd.
Po. Box. 577
Willernie, MN 55090

Terms Due on receipt Due Date 5/16/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at Justen Trail, Janero Ct., 96th St., Stillwater, MN 55082 May 15th, 2014.			
asphalt mix	2 tons x \$60.00=	1	120.00	120.00
Man hours	Labor 9 x \$52.00=	1	468.00	468.00
Truck	With driver 4 x \$87.00=	1	348.00	348.00
Roller	With operator 3 x \$72.00=	1	216.00	216.00
Tack	5 gals. x \$3.00=	1	15.00	15.00
	Cost: \$1,167.00			
Patch repair	Labor & materials for asphalt patching repair of potholes at 61th St. No., Keswick Ave. No., Kelvin Ave, Stillwater, MN 55082. May 14th, 2014			
asphalt mix	6 tons x \$60.00=	1	180.00	180.00
Man hours	Labor 5 x \$52.00=	1	260.00	260.00
Truck	With driver 7 x \$87.00=	1	348.00	348.00
Skid loader	With operator 3 x 77.00=	1	231.00	231.00
Roller	With operator 3 x 72.00=	1	216.00	216.00
Tack	Sprayer 1 x \$30.00=	1	30.00	30.00
Tack	10 gals. x \$3.00=	1	30.00	30.00
	Cost: 1,295.00			

Thank you! for your business.

Subtotal
Sales Tax (0.0%)
Total
Payments/Credits
Balance Due

brochmanpaving@msn.com

651-439-5379
651-439-5379

Stillwater, Mn. 55082

Date 5/16/2014
Invoice # 2979

Bill To
City Of Grant
111 Wildwood Rd.
Po. Box. 577
Willernie, MN 55090

Terms Due on receipt Due Date 5/16/2014

Item	Description	Qty	Price	Amount
Patch repair	Labor & materials for asphalt patching repair of potholes at Leeward Ave. Stillwater, MN 55082 May 14th 2014.			
asphalt mix	6.5 tons x \$60.00=	1	390.00	390.00
Man hours	Labor 13 x \$52.00=	1	676.00	676.00
Truck	With driver 7 x 87.00=	1	609.00	609.00
Skid loader	With operator 5 x 77.00=	1	385.00	385.00
Roller	With operator 5 x \$72.00=	1	360.00	360.00
Tack	Sprayer 1 x \$30.00=	1	30.00	30.00
Tack	10 gals. \$3.00=	1	30.00	30.00
	Cost: \$2,480.00			

Thank you! for your business.

Subtotal	\$15,203.00
Sales Tax (0.0%)	\$0.00
Total	\$15,203.00
Payments/Credits	\$0.00
Balance Due	\$15,203.00

brochmanpaving@msn.com

651-439-5379
651-439-5379

**CITY OF GRANT, MINNESOTA
RESOLUTION NO. 2014-14**

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR
11770 DELLWOOD ROAD NORTH
(WHITE PINES SUPPER CLUB & BANQUET FACILITY)**

WHEREAS, Edward Schmidt on behalf of White Pines Supper Club & Banquet Facility (“Applicant”) has submitted an application for a Conditional Use Permit construct and operate a supper club and banquet facility to be located at 11770 Dellwood Road North Street in the City of Grant, Minnesota; and

WHEREAS, the City Council has considered the Applicant’s request at a duly noticed Public Hearing which took place on May 1, 2014; and

WHEREAS, the City Council considered the public testimony, held discussion, and authorized the preparation of a resolution of approval with findings on May 1, 2014;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANT, WASHINGTON COUNTY, MINNESOTA, that it does hereby approve the request of Edward Schmidt on behalf of the White Pines Supper Club & Banquet Facility for a Conditional Use Permit, based upon the following findings pursuant to Section 32-147 of the City’s Zoning Ordinance which provides that a Conditional Use Permit may be granted “if the applicant has proven to a reasonable degree of certainty” that specific standards are met. The City Council’s Findings relating to the standards are as follows:

- The use is designated in Section 32-245, table of uses, as a conditional use for the Agricultural A2 zoning district.
- The facility is located on a parcel which is greater than 20-acres in size, and maintains the large lot sizes of the community.
- The facility is located on a parcel which is adjacent to both a State and County Road with road capacity available to adequately serve the proposed facility and ancillary uses.

- The scale and size of the property is adequate to accommodate the intensity of the proposed use and maintains over 85-percent of the site for open space, recreational uses and natural resource preservation consistent with the stated goals of the comprehensive plan.
- The use will not be detrimental to or endanger the public health, safety or general welfare of the city, its residents, or the existing neighborhood if conditions of the permit are met.
- The use meets conditions or standards adopted by the city (through resolutions or other ordinances).
- The use will not create additional requirements for facilities and services at public cost beyond the city's normal low density residential and agricultural uses.
- The use will not result in the destruction, loss or damage of natural, scenic, or historic features of importance.
- The use will not increase flood potential or create additional water runoff onto surrounding properties.

FURTHER BE IT RESOLVED, that the following conditions of approval of the Conditional Use Permit shall be met:

1. Sheet C2.1 depicting the proposed Site Plan shall be attached to the Conditional Use Permit, and all work shall be performed in compliance with the Site Plan. Any modifications to the Site Plan shall require an amendment to the Conditional Use Permit.
2. The Supper Club and Banquet Facility indoor operations shall be limited to 11 AM to 1 AM daily.
3. The outdoor recreational facilities, as depicted on the Site Plan shall be limited to 11 AM to Dusk, but in no case shall extend beyond 10 PM.
4. No food or beverage services shall be provided to outdoor patio areas after 9 PM daily.
5. The facility shall operate in compliance with the MPCA's noise standards, including indoor and outdoor facility operations.
6. The Applicant shall provide a revised plan set to the City Engineer demonstrating compliance with MnDOT's required improvements at the access drive from Dellwood Road North.
7. The City Engineer's recommendations and modifications shall be reflected within an updated plan set and submitted for review and approval prior to issuance of any permit, including but not limited to, the grading and building permits.
8. All access and driveway permits must be obtained from MnDOT prior to any construction or site work being completed.
9. No portion of the structure may exceed 35-feet in height. The architectural plan set shall be revised to demonstrate compliance with the City's ordinances.

10. The Landscape Plan depicted on Sheet L2.1 shall be completed within 12-months of receiving a Certificate of Occupancy for the supper club or banquet facilities operations.
11. All necessary permits from Brown's Creek Watershed District must be obtained prior to issuance of a grading or building permit.
12. Septic design and permit must be obtained from Washington County Environmental Services, and a copy of the correspondence submitted to the City for record keeping.
13. The photometric plan and lighting specification sheet submitted April 29, 2012 meets section 32-321 of the City's Code, however, the height of the pole was not identified. The pole shall not exceed 25-feet.
14. A building permit shall be obtained prior to commencing any grading or construction onsite.
15. The Supper Club and Banquet Facility construction shall be substantially complete within 24-months of obtaining this Permit. If delayed, the Applicant shall be required to come before the Council to obtain an extension.
16. Any future expansion of the recreational areas shall require an amendment to this Permit.
17. All proposed construction and site work shall be consistent with the final plan set approved by the City Engineer and Planner reflecting compliance with the necessary conditions stated herein.
18. All necessary permits shall be obtained from Washington County, MPCA, Brown's Creek Watershed District, MnDOT and any other entity having jurisdiction of the proposed facility.
19. Any future signage shall be constructed in compliance with all City ordinances, which may include application for separate CUP or an amendment to this permit, depending on the proposal and ordinances in place at time of application.
20. All required permits related to food and beverage service, including any permits related to construction of the kitchen facilities, shall be obtained from Washington County, the Minnesota Department of Health or any other regulatory authority having jurisdiction over the facility.
21. A liquor license shall be obtained prior to any operations commencing at the Supper Club or Banquet Facility. Such liquor license shall be kept current in compliance with all local and state requirements.
22. An off-duty officer shall be onsite during all events from 8 PM until 12 AM.
23. All work shall be completed in compliance with the direction of the Brown's Creek Watershed District, the MPCA, Department of Health or any governmental or regulatory agency having jurisdiction over the site.
24. No structures or improvements shall be constructed in areas identified as easement.

- 25. This permit will be reviewed according to the City's adopted CUP review process, and may result in annual review.
- 26. The violation of any condition of this permit may result in the revocation of this permit.
- 27. All required permits must be obtained from Washington County, Minnesota Department of Health, MPCA, and the United States Government which are necessary in carrying out its operations on the premises..
- 28. Any change in use, building, outdoor recreational areas, lighting, parking, storage, screening, traffic circulation shall require an amendment to the Conditional Use Permit.

Adopted by the Grant City Council this 3rd day of June, 2014.

Tom Carr, Mayor

State of Minnesota)
) ss.
County of Washington)

I, the undersigned, being the duly qualified and appointed Clerk of the City of Grant, Minnesota do hereby certify that I have carefully compared the foregoing resolution adopted at a meeting of the Grant City Council on _____, 2014 with the original thereof on file in my office and the same is a full, true and complete transcript thereof.

Witness my hand as such City Clerk and the corporate seal of the City of Grant, Washington County, Minnesota this ____ day of _____, 2014.

Kim Points
Clerk
City of Grant

**WHITE PINES SUPPER CLUB & BANQUET FACILITY
CONDITIONAL USE PERMIT
CITY OF GRANT**

PROPERTY OWNER/APPLICANT: Edward Schmidt

LEGAL DESCRIPTION: THAT PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 30, RANGE 21 WEST, LYING SOUTHERLY OF A LINE DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 13; THENCE NORTH 00 DEGREES 00 MINUTES, ASSUMED BEARING ALONG THE EAST LINE OF SAID SECTION 13, A DISTANCE OF 965.00 FEET TO THE POINT OF BEGINNING; THENCE WEST 00 DEGREES 00 MINUTES 00 SECONDS TO THE WEST LINE OF SAID EAST HALF OF THE SOUTHEAST QUARTER. SAID LINE IS HEREINAFTER REFERRED TO AS LINE A. ALSO EXCEPT THAT PART OF THE WEST 452.00 FEET THEREOF LYING SOUTHERLY OF A LINE 200 FEET SOUTHERLY FROM AND PERPENDICULAR TO THE PREVIOUSLY DESCRIBED LINE A. SECTION 13, TOWNSHIP 30, RANGE 21.

ADDRESS: 11770 Dellwood Road N
Grant, MN

This is a Conditional Use Permit to allow for the development of a Supper Club and Banquet Facility hereafter named "White Pines Supper Club & Banquet Facility." Any additional product lines or expansions of the business shall require an amendment to this Conditional Use Permit.

All uses shall be subject to the following conditions and/or restrictions imposed by the City Council, City of Grant, Washington County, Minnesota, in addition to all previous permits and applicable ordinances, statutes or other laws in force within the City:

1. Sheet C2.1 depicting the proposed Site Plan shall be attached to this Permit, and all work shall be performed in compliance with the Site Plan. Any modifications to the Site Plan shall require an amendment to this permit.
2. The Supper Club and Banquet Facility indoor operations shall be limited to 11 AM to 1 AM daily.
3. The outdoor recreational facilities, as depicted on the Site Plan shall be limited to 11 AM to Dusk, but in no case shall extend beyond 10 PM.

4. No food or beverage services shall be provided to outdoor patio areas after 9 PM daily.
5. The facility shall operate in compliance with the MPCA's noise standards, including indoor and outdoor facility operations.
6. The Applicant shall provide a revised plan set to the City Engineer demonstrating compliance with MnDOT's required improvements at the access drive from Dellwood Road North.
7. The City Engineer's recommendations and modifications shall be reflected within an updated plan set and submitted for review and approval prior to issuance of any permit, including but not limited to, the grading and building permits.
8. All access and driveway permits must be obtained from MnDOT prior to any construction or site work being completed.
9. No portion of the structure may exceed 35-feet in height. The architectural plan set shall be revised to demonstrate compliance with the City's ordinances.
10. The Landscape Plan depicted on Sheet L2.1 shall be completed within 12-months of receiving a Certificate of Occupancy for the supper club or banquet facilities operations.
11. All necessary permits from Brown's Creek Watershed District must be obtained prior to issuance of a grading or building permit.
12. Septic design and permit must be obtained from Washington County Environmental Services, and a copy of the correspondence submitted to the City for record keeping.
13. The photometric plan and lighting specification sheet submitted April 29, 2012 meets section 32-321 of the City's Code, however, the height of the pole was not identified. The pole shall not exceed 25-feet.
14. A building permit shall be obtained prior to commencing any grading or construction onsite.
15. The Supper Club and Banquet Facility construction shall be substantially complete within 24-months of obtaining this Permit. If delayed, the Applicant shall be required to come before the Council to obtain an extension.
16. Any future expansion of the recreational areas shall require an amendment to this Permit.
17. All proposed construction and site work shall be consistent with the final plan set approved by the City Engineer and Planner reflecting compliance with the necessary conditions stated herein.
18. All necessary permits shall be obtained from Washington County, MPCA, Brown's Creek Watershed District, MnDOT and any other entity having jurisdiction of the proposed facility.
19. Any future signage shall be constructed in compliance with all City ordinances, which may include application for separate CUP or an amendment to this permit, depending on the proposal and ordinances in place at time of application.
20. All required permits related to food and beverage service, including any permits related to construction of the kitchen facilities, shall be obtained from Washington County, the Minnesota Department of Health or any other regulatory authority having jurisdiction over the facility.
21. A liquor license shall be obtained prior to any operations commencing at the Supper Club or Banquet Facility. Such liquor license shall be kept current in compliance with all local and state requirements.
22. An off-duty officer shall be onsite during all events from 8 PM until 12 AM.
23. All work shall be completed in compliance with the direction of the Brown's Creek Watershed District, the MPCA, Department of Health or any governmental or regulatory agency having jurisdiction over the site.

24. No structures or improvements shall be constructed in areas identified as easement.
25. This permit will be reviewed according to the City's adopted CUP review process, and may result in annual review.
26. The violation of any condition of this permit may result in the revocation of this permit.
27. All required permits must be obtained from Washington County, Minnesota Department of Health, MPCA, and the United States Government which are necessary in carrying out its operations on the premises.
28. Any change in use, building, outdoor recreational areas, lighting, parking, storage, screening, traffic circulation shall require an amendment to the Conditional Use Permit.

IN WITNESS WHEREOF, the parties have executed this agreement and acknowledge their acceptance of the above conditions.

CITY OF GRANT:

Date: _____

Tom Carr, Mayor

Date: _____

Kim Points, City Clerk

State of Minnesota)
)ss.
County of Washington)

On this _____ day of _____, 2014, before me, a Notary Public, personally appeared Tom Carr and Kim Points, of the City of Grant, a Minnesota municipal corporation within the State of Minnesota, and that said instrument was signed on behalf of the City of Grant by the authority of the city council and Tom Carr and Kim Points acknowledge said instrument to be the free act and deed of said City of Grant.

Notary Public

APPLICANT/OWNER:
WHITE PINES SUPPER CLUB & BANQUET
FACILITY / EDWARD SCHMIDT

Date: _____

By: _____

Its: _____

Date: _____

Kim Points, City Clerk

State of Minnesota)
)ss.
County of Washington)

On this _____ day of _____, 2014, before me, a Notary Public, personally appeared _
_____ the _____ of Dellwood Wedding Barn who acknowledged
that said instrument was authorized and executed on behalf of said Company.

Notary Public

LOT REARRANGEMENT/COMBINATION - Olmstead

TO: Mayor and City Council
 Kim Points, City Clerk
 Nick Vivian, City Attorney
Date: May 26, 2014
RE: Lot Line Rearrangement/Combination
 1203021210002
 1203021210004
From: Jennifer Haskamp

Background

The property Owner has submitted an application for a lot line rearrangement and combination of the subject property which will not result in any new lots. As identified on the attached aerial, the Owner currently resides at 11383 110th Street North which is PID 1203021210004 and is approximately 10 acres. The Owner also owns PID 1203021210002 which, as demonstrated on the aerial, is currently 18.45 acres which is comprised of two non-contiguous lots where the eastern portion is 13 acres and the western portion is 5.45 acres. The Owner/Applicant is requesting that PID 1203021210002 be split to allow the western 5.45 acres to be combined with PID 1203021210004, leaving the eastern 13 acres as a new separate lot which will be sold to a new owner.

Staff has requested from the Applicant an updated drawing and legal description which will be provided to the Council electronically by the end of the week, and hard copies will be available at the June meeting if needed. Since the request does not involve significant changes and is basically a combination of existing parcels, staff does not anticipate any issues in obtaining the updated drawing or legal descriptions. The following summary is provided for your review and consideration.

Project Summary

Applicant & Owner: Don and Mary Olmstead	Site Size: 1203021210004 – 10 Acres (homestead) 1203021210002 – 18.45 Acres (Vacant) <i>(non-contiguous)</i> (Existing Conditions)
Zoning & Land Use: A-2	Request: Combine the western 5.45 acres of PID 1203021210002 with 1203021210004

Currently the Applicant owns both PIDs, and all three parcels. The following parcels are defined, and although Parcels 2 and 3 are non-contiguous they share one PID, and therefore are not separate lots. (See attached aerial for clarification) The following existing conditions are provided:

Existing Parcel 1 (PID 1203021210004):	10 Acres
Existing Parcel 2 (PID 1203021210002):	5.45 Acres
Existing Parcel 3 (PID 1203021210002):	<u>13 Acres</u>
	28.45 Acres

The proposed rearrangement/combination would result in the following:

Proposed Parcel A (Olmstead Homestead):	15.45 Acres
Proposed Parcel B (Parcel to be sold):	<u>13 Acres</u>
	28.45 Acres

As demonstrated in the attached drawing, currently Existing Parcels 2 and 3 are non-contiguous and surround Parcel 1. Allowing the Applicant to Split PID 1203021210002 (Parcels 2 and 3) and subsequently combine Parcel 2 with Parcel 1 will correct the issue with non-contiguous lands with one PID, and thus eliminate a non-conforming lot. The proposed split and combination will not result in any new lots and will reduce the number of parcels from three to two, bringing the 40-acres into compliance with lot densities.

Review Criteria

The City's subdivision ordinance allows for minor subdivisions and lot line adjustments as defined in Section 30-9 and 30-11. The subdivision ordinance states that provided all other aspects of the zoning ordinance are met, that an applicant may request the minor subdivision and lot line rearrangement directly from the City Council through a minor subdivision application.

The sections of the code that relate to dimensional standards and other zoning considerations are provided for your reference:

Secs. 32--246

Existing Site Conditions

11383 110th Street N (PID 1203021210004 – Parcel 1)

The Applicant/Owner's home is located on this parcel which is approximately 10 acres. The lot is oriented north-south, with primary frontage on the north property line which extends to the centerline of 110th Street. The home is setback approximately 360-feet from the centerline of the road, which is connected with a driveway approximately 400-feet long located near the eastern edge of the property. The site is heavily vegetated, which provides screening to the existing home and driveway. Encroaching on the western edge just south of the home is a small pond/lake which is also heavily vegetation. Based upon the NWI, there are several small wetland areas including on the eastern and western edge near the property lines as well as along the southern (rear) yard extending from the existing pond.

PID 1203021210002 (Western 5.45 Acres – Parcel 2)

The parcel is currently vacant, and there are no existing buildings on the subject site. The central portion of the property contains a pond/small lake which extends onto the adjacent east and west properties. The subject parcel is irregular in shape and has primary frontage along 110th Street North on the northern boundary of the site. There is significant vegetation north of the pond and also along the eastern property line. Per the NWI, the entire back portion of the property south of the pond is likely wetland and is part of a significant wetland complex which extends to the adjacent parcels to the east and west.

PID 1203021210002 (Eastern 13 Acres – Parcel 3)

The eastern 13 acres of PID 1203021210002 is adjacent to PID 1203021210004 and is non-contiguous to the previously described Parcel 2. The site has primary frontage along 110th Street North and is currently

vacant with no existing structures. The property is heavily vegetated along the western edge, with dense vegetation near the northern edge of the property. The parcel is generally regular in shape with a small exception parcel in the northeastern corner. Per the NWI, there are wetlands onsite; however, the size and extent is unknown without delineation. Based upon the NWI, there are approximately 2.9-acres of wetland bisecting the property from the southwest to northeast.

Comprehensive Plan Review

The adopted comprehensive plan sets a maximum density of 1 unit per 10 acres. The proposed lot line rearrangement and combination does not affect density, and in fact will reduce potential future conflicts with lot densities associated within this 40-acre section. The proposed rearrangement/combination meets the intent of the comprehensive plan. However, it should be noted that if resulting Parcel B is developed with a home, that no further subdivision or density units will be available under current land use and zoning designations within this 40-acre area.

Zoning/Site Review

Dimensional Standards

The following site and zoning requirements in the A-2 district are defined as the following for lot standards and structural setbacks:

Dimension	Standard
Lot Area	5 acres
Lot Width (public street)	300'
Lot Depth	300'
FY Setback	65'
Side Yard Setback (Interior)	20'
Rear Yard Setback	50'

Lot Area and Lot Width

The proposed lot split and subsequent combination will result in Parcel A having approximately 549-feet of frontage, and Parcel B will have approximately 630-feet of frontage along 110th Street North respectively. Parcel A will be approximately 15.45 acres, and Parcel B will be approximately 13 acres. ***Both resulting lots will meet the City's Ordinances for lot size and lot area.***

Setbacks

Based on the submitted information, all setback requirements are met for the proposed lot line rearrangement and combination. The existing home and driveway will continue to be in conformance with the zoning standards as proposed. Staff understands that the Applicant intends to sell proposed Parcel B to a new Owner, who will likely be interested in constructing a new structure. At this time, building plans including location are not known. ***However, it should be noted that any future construction on Parcel B will be subject to all ordinances in place at time of application including setbacks from lot lines and wetland areas.***

Accessory Structures

There are no existing accessory structures on resulting Parcel A, and no structures on resulting Parcel B, which is currently vacant. The Applicant should be aware that with the alteration of lot sizes the accessory structure standards will be adjusted accordingly. Any proposed construction on Parcel B will be subject to ordinances in place at the time of application.

Other – Proposed Parcel B

Because of the current parcel configuration, the boundaries of proposed Parcel B are relatively set and were created some time ago with the intent of building a structure sometime in the future. Based upon staff's understanding the Applicant intends to sell the lot to a new owner, who may be interested in constructing a new residential structure on the property. The Applicant, and any future owner, should be aware that approval of this rearrangement and combination does not warrant/guarantee the buildability of proposed Parcel B and additional information, including, but not limited to, septic tests and a wetland delineation are necessary to determine whether the property is buildable.

Staff Recommendation & Conditions

Staff would recommend approval of the lot line rearrangement and combination with the following findings:

- Approval of the lot line rearrangement will not negatively impact the character of the neighborhood
- Allowing for the non-contiguous lot to be split and subsequently combined will eliminate an existing non-conforming lot and bring the parcels into compliance with current ordinances.
- The proposed split and combination are consistent with the A-2 land use designation as described within the adopted Comprehensive Plan.
- The proposed split and combination are consistent with the dimensional standards for A-2 as described within the City's zoning ordinance.

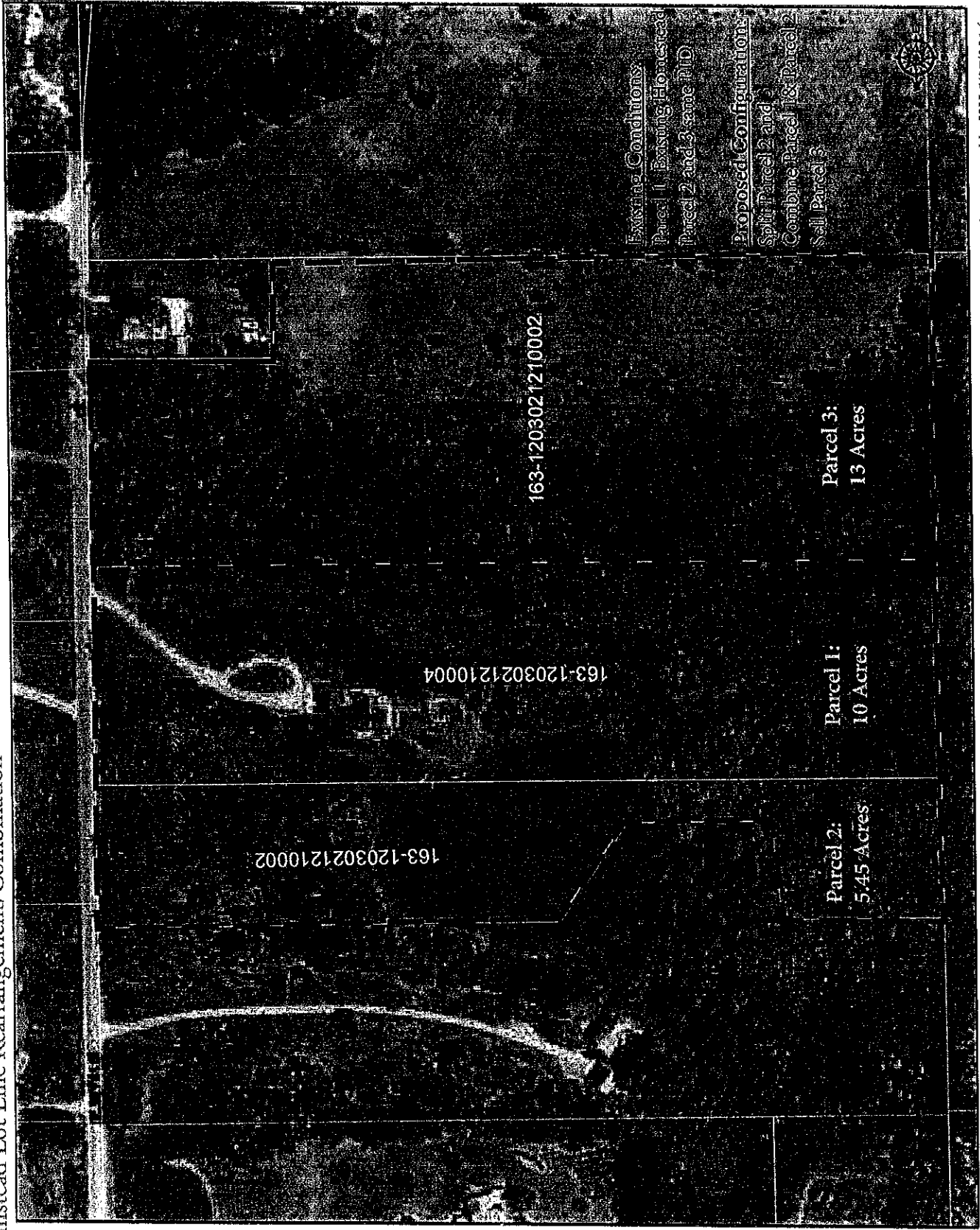
Staff would further recommend the following conditions be placed upon the proposed rearrangement and combination:

- Any future development of Parcel B shall be subject to all rules and regulations in place at the time of application, which shall include, but not be limited to, setbacks from lot lines and wetlands.
- This lot split/combination does not guarantee or warrant that Parcel B is buildable, and further information shall be required to determine the buildability of the parcel, including but not limited to, septic tests and wetland delineation.
- All future development of Parcel B shall require acquisition of a building permit, and Certificate of Compliance, if necessary.
- The Applicant shall submit the applicable deeds reflecting the lot line adjustment and combination to the City Attorney for review and approval.

Action Needed

The Resolution is attached for your consideration.

Olmstead Lot Line Rearrangement/Combination





Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Phil Olson, PE, City Engineer
WSB & Associates, Inc.*

Date: *May 26, 2014*

Re: *MS4: Annual Report*

Attached for Council information is the Municipal Separate Storm Sewer System (MS4) Annual Report for 2013. The report outlines the requirements for the maintenance and operations of the City's stormwater as well and the city's actions towards meeting those requirements in 2013. This report is required by the Minnesota Pollution Control Agency as part of the City's National Pollutant Discharge Elimination (NPDES) Permit.

A requirement of the NPDES Permit is to conduct an annual public informational meeting. In past years this meeting has been completed at the same time as the City Council meeting. This year the meeting will be held on June 16, 2014 at 6:00 pm.

Action: Authorize approval and submittal of the MS4 Annual Report following the inclusion of public comments from a Public Informational Meeting.



Minnesota Pollution Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194

MS4 Annual Report for 2013

Municipal Separate Storm Sewer Systems (MS4s)
Reporting period January 1, 2013 to December 31, 2013
Due June 30, 2014

Doc Type: Permitting Annual Report

Instructions: By completing this mandatory MS4 Annual Report form, you are providing the Minnesota Pollution Control Agency (MPCA) with a summary of your status of compliance with permit conditions, including an assessment of the appropriateness of your identified best management practices (BMPs) and progress towards achieving your identified measurable goals for each of the minimum control measures as required by the MS4 Permit (permit). If a permittee determines that program status or compliance with the permit can not be adequately reflected within the structure of this form additional explanation and/or information may be referenced in an attachment. This form has limitations and provides only a snap shot of your compliance with the conditions in the permit. After reviewing the information, MPCA staff may need to contact the permittee to clarify or seek additional information.

Submittal: This MS4 Annual Report must be submitted electronically to the MPCA using the submit button at the end of the form, from the person that is duly authorized to certify this form. All questions with an asterisk (*) are required fields (these fields also have a red border), and must be completed before the form will send. A manual confirmation e-mail will be sent in response to electronic submissions. If you do not receive an e-mail confirmation within two business days, please contact the program staff below. (If the submit button does work for you, you can save a copy of the form to a location on your computer where you will easily be able to retrieve it. You will then have to attach the form separately to an e-mail once you are within your Internet mail.)

If you have further questions, please contact one of these MPCA staff members (toll-free 800-657-3864):

- Scott Fox 651-757-2368 scott.fox@state.mn.us
- Claudia Hochstein 651-757-2881 claudia.hochstein@state.mn.us
- Cole Landgraf 651-757-2880 cole.landgraf@state.mn.us
- Dan Miller 651-757-2246 daniel.miller@state.mn.us
- Rachel Stangl 651-757-2879 rachel.stangl@state.mn.us

General Contact Information (*Required fields)

*Name of MS4: City of Grant *Contact name: Phil Olson

*Mailing address: 701 Xenia Avenue South, Suite 300

*City: Minneapolis *State: MN *Zip code: 55416

*Phone (including area code): (651) 322-2015 *E-mail: polson@wsbeng.com

Minimum Control Measure 1: Public Education and Outreach [V.G. 1] (*Required fields)

A. The permit requires each permittee to implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and steps that the public can take to reduce pollutants in stormwater runoff. [Part V.G.1.a]

Note: Indicate which of the following distribution methods you used. Indicate the number distributed in the spaces provided (enter "0" if the method was not used or "NA" if the data does not exist):

Media type	Number of media	Number of times published	Circulation/ Audience
<i>Example: Brochures:</i>	<i>3 different brochures</i>	<i>published 5 times</i>	<i>about 10,000</i>
Brochures:			
Newsletter:	2 newsletters	published 2 times (spring/fall)	entire city (~4000)
Posters:			
Newspaper articles:			
Utility bill inserts:			
Radio ads:			
Television ads:			
Cable Access Channel:			
Other:			
Other:			
Other:			

- B. *Do you use a website as a tool to distribute stormwater educational materials? Yes No
 What is the URL: http://www.cityofgrant.us/
- C. If you answered yes in question B. above, do you track hits to the site? Yes No
 How many hits were to the stormwater page?: Not Applicable
- D. *Did you hold stormwater related events, presentations to schools or other such activities? Yes No
 If yes, describe:
 Road side cleanup was held on April 27, 2013 and approximately 20 people attended.
- E. *Have specific messages been developed and distributed during this reporting year for Minimum Control Measure (MCM):
 MCM 1: Yes No MCM 4: Yes No
 MCM 2: Yes No MCM 5: Yes No
 MCM 3: Yes No MCM 6: Yes No
- F. *Have you developed partnerships with other MS4s, watershed districts, local or state governments, educational institutions, etc., to assist you in fulfilling the requirements for MCM 1? Yes No
- G. List those entities with which you have partnered to meet the requirements of this MCM and describe the nature of the agreement(s). Attach a separate sheet if necessary:
 Resolution No. 2009-10 was adopted which states the City of Grant adopts the plans, rules and standards of the Brown's Creek, Carnelian-Marie Saint Croix, Rice Creek and Valley Branch Watershed Districts as the rules that will be implemented to manage surface waters within the City of Grant. See the attached resolution.
- H. *Have you developed methods to assess the effectiveness of your public education/outreach program? Yes No
 If yes, describe:

Minimum Control Measure 2: Public Participation/Involvement [V.G.2] (*Required fields)

- A. The permit requires you to hold at least one public meeting per year addressing the Stormwater Pollution Prevention Program. You must hold the public meeting prior to submittal to the Commissioner of the annual report. [Part V.G.1.e.]
- B. *Did you hold a public meeting to present accomplishments and to discuss your Stormwater Pollution Prevention Program (SWPPP)? Yes No
 If no, explain:
- C. *What was the date of the public meeting: 06/16/2014
- D. *How many citizens attended specifically for stormwater (excluding board/council members and staff/hired consultants)? 0
- E. *Was the public meeting a stand-alone meeting for stormwater or was it combined with some other function (City Council meeting, other public event, etc.)? Stand-alone Combined
- F. *Each permittee must solicit and consider input from the public prior to submittal of the annual report. Did you receive written and/or oral input on your SWPPP? [Part V.G.2.b.1-3] Yes No
- G. *Have you revised your SWPPP in response to written or oral comments received from the public since the last annual reporting cycle? [Part V.G.2.c] Yes No
 If yes, describe. Attach a separate sheet if necessary:

Minimum Control Measure 3: Illicit Discharge Detection and Elimination [V.G.3] (*Required fields)

The permit requires permittees to develop, implement, and enforce a program to detect and eliminate illicit discharges as defined in 40 CFR 122.26(b)(2). You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

- A. *Did you update your storm sewer system map? Yes No

If yes, please explain which components (ponds, pipes, outfalls, waterbodies, etc.) were updated/added:

No public reconstruction or new storm sewer structures were completed in 2013.

Note: The storm sewer system map was to be completed by June 30, 2008. [Part V.G.3.a]

- B. *Have you modified the format in which the map is available? Yes No

- C. If yes, indicate the new format: Hardcopy only GIS system CAD

Other system: Not applicable

- D. *Did you inspect for illicit discharges during the reporting year? Yes No

- E. If you answered yes in question D. above, did you identify any illicit discharges? Yes No

- F. If you answered yes in question E. above, how many illicit discharges were detected during the reporting period? Not applicable

- G. If you answered yes in question E. above, did the illicit discharge result in an enforcement action? Yes No

If yes, what type of enforcement action(s) was taken (check all that apply):

Verbal warning Notice of violation Fines Criminal action Civil penalties

Other (describe): Not applicable

Minimum Control Measure 4: Construction Site Stormwater Runoff [V.G.4] (*Required fields)

The permit requires that each permittee develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to your small MS4 from construction activities within your jurisdiction that result in a land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb one or more acres. [Part V.G.4.]

- A. The permit requires an erosion and sediment control ordinance or regulatory mechanism that must include sanctions to ensure compliance and contains enforcement mechanisms [Part V.G.4.a]. Indicate which of the following enforcement mechanisms are contained in your ordinance or regulatory mechanism and the number of actions taken for each mechanism used during the reporting period (enter "0" if the method was not used or "NA" if the data does not exist). **Check all that apply.**

Enforcement mechanism	Number of actions
<input type="checkbox"/> Verbal warnings	# 0
<input type="checkbox"/> Notice of violation	# 0
<input type="checkbox"/> Administrative orders	# 0
<input type="checkbox"/> Stop-work orders	# 0
<input type="checkbox"/> Fines	# 0
<input type="checkbox"/> Forfeit of security of bond money	# 0
<input type="checkbox"/> Withholding of certificate of occupancy	# 0
<input type="checkbox"/> Criminal actions	# 0
<input type="checkbox"/> Civil penalties	# 0
<input type="checkbox"/> Other:	# 0

- B. *Have you developed written procedures for site inspections? Yes No

- C. *Have you developed written procedures for site enforcement? Yes No

- D. *Identify the number of active construction sites greater than an acre in your jurisdiction during the 2013 calendar year: 1
- E. *On average, how frequently are construction sites inspected (e.g., weekly, monthly, etc.)? monthly, as needed
- F. *How many inspectors, at any time, did you have available to verify erosion and sediment control compliance at construction sites during the reporting period? 1

Minimum Control Measure 5: Post-construction Stormwater Management in New Development and Redevelopment [V.G.5] (*Required fields)

The permit requires each permittee to develop, implement, and enforce a program to address stormwater runoff from new development and redevelopment projects within your jurisdiction that disturb an area greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale that discharge into your small MS4. Your program must ensure that controls are in place that would prevent or reduce water quality impacts. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

Note: The MS4 permit requirements associated with this minimum control measure were required to be fully developed and implemented by June 30, 2008.

- A. *Have you established design standards for stormwater treatment BMPs installed as a result of post-construction requirements? Yes No
- B. *Have you developed procedures for site plan review which incorporate consideration of water quality impacts? Yes No
- C. *How many projects have you reviewed during the reporting period to ensure adequate long-term operation and maintenance of permanent stormwater treatment BMPs installed as a result of post-construction requirements? [Part V.G.5.b. and Part V.G.5.c]. 0
- D. *Do plan reviewers use a checklist when reviewing plans? Yes No
- E. *How are you funding the long-term operation and maintenance of your stormwater management system? (Check all that apply)
 - Grants Stormwater utility fee Taxes
 - Other: _____

Minimum Control Measure 6: Pollution Prevention/Good Housekeeping for Municipal Operations [V.G.6] (*Required fields)

The permit requires each permittee to develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations. Your program must include employee training to prevent and reduce stormwater pollution from activities, such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

- A. *The permit requires each permittee to inspect annually all structural pollution control devices, such as trap manholes, grit chambers, sumps, floatable skimmers and traps, separators, and other small settling or filtering devices [Part V.G.6.b.2]
- B. *Did you inspect all structural pollution control devices during the reporting period? Yes No
- C. *Have you developed an alternate inspection frequency for any structural pollution control devices? [V.G.6.b.7] Yes No
 *Indicate the total number of structural pollution control devices for which you have developed and alternative inspection frequency: Not Applicable
- D. *Indicate the total number of structural pollution control devices (for example-grit chambers, sumps, floatable skimmers, etc.) within your MS4, the total number that were inspected during the reporting period, and calculate the percent inspected. Enter "0" if your MS4 does not contain structural pollution control devices or none were inspected. Enter "NA" if the data does not exist:

	*Total number	*Number inspected	*Percentage
*Structural pollution control devices:	0	0	0
- E. *Did you repair, replace, or maintain any structural pollution control devices? Yes No

- F. *For each BMP below, indicate the total number within your MS4, how many of each BMP type were inspected and the percent inspected during the reporting period. Enter "0" if your MS4 does not contain BMPs or none were inspected. Enter "NA" if the data does not exist:

Structure/Facility type	*Total number	*Number inspected	*Percentage
*Outfalls to receiving waters:	1	1	100
*Sediment basins/ponds:	0	0	
*Total	1	1	100

- G. Of the BMPs inspected in F.. above, did you include any privately owned BMPs in that number? Yes No
- H. If yes in G.. above, how many: Not Applicable

Section 7: Impaired Waters Review (*Required fields)

The permit requires any permittee whose MS4 discharges to a Water of the State, which appears on the current U. S. Environmental Protection Agency (EPA) approved list of impaired waters under Section 303(d) of the Clean Water Act, review whether changes to the SWPPP may be warranted to reduce the impact of your discharge [Part IV.D].

- A. *Does your MS4 discharge to any waters listed as impaired on the state 303 (d) list? Yes No
- B. *Have you modified your SWPPP in response to an approved Total Maximum Daily Load (TMDL)? Yes No
- If yes, indicate for which TMDL: _____

Section 8: Additional SWPPP Issues (*Required fields)

- A. *Did you make a change to any BMPs or measurable goals in your SWPPP since your last report? [Part VI.D.3.] Yes No
- B. If yes, briefly list the BMPs or any measurable goals using their unique SWPPP identification numbers that were modified in your SWPPP, and why they were modified: *(Attach a separate sheet if necessary)*
- C. *Did you rely on any other entities (MS4 permittees, consultants, or contractors) to implement any portion of your SWPPP? [Part VI.D.4.] Yes No
- If yes, please identify them and list activities they assisted with:
- WSB & Associates, Inc. provided city engineering services and technical consultation of the development and submission of this annual report, annual public meeting , and guidance on MS4 permit requirements.

Owner or Operator Certification (*Required fields)

The person with overall administrative responsibility for SWPPP implementation and permit compliance must certify this MS4 Annual Report. This person must be duly authorized and should be either a principal executive (i.e., Director of Public Works, City Administrator) or ranking elected official (i.e., Mayor, Township Supervisor).

- *Yes - I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete (Minn. R. 7001.0070). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (Minn. R. 7001.0540).

*Name of certifying official: Tom Carr

*Title: Mayor

*Date: 06/03/2014

(mm/dd/yyyy)

Submit



Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Phil Olson, PE, City Engineer
WSB & Associates, Inc.*

Date: *May 26, 2014*

Re: *Sign Retroreflectivity Policy*

Based on updated requirements by the Federal Highway Administration (FHWA), the City is required to adopt a new sign retroreflectivity policy. The City initially adopted a sign retroreflectivity policy in January, 2012. Since that time, the FHWA has revised the requirements based on comments received from state and local agencies.

The biggest changes to the new retroreflectivity requirements are that sign replacement deadlines are no longer mandated. Replacement and maintenance are still required but timelines are based on the City selecting one of several methods to manage their signage.

There are two management methods included in the recommended policy. This first is blanket replacement of signage where the sign age is not known and the second is a scheduled replacement with a sign when the sign sheeting does not meet retroreflectivity standards. This is estimated to be 12 years. These management methods are the same as the previously adopted retroreflectivity policy.

A sign retroreflectivity policy meeting the FHWA requirements is attached for Council approval.

Action: Recommend motion to adopt a sign retroreflectivity policy.

City of Grant, Minnesota Sign Retroreflectivity Policy

Article I. Purpose and Goal.

The purpose of this policy is to establish how the city will implement an assessment or management method, or combination of methods, to meet the minimum sign retroreflectivity requirements in the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD).

Substantial conformance with the MN MUTCD is achieved by having a method in place to maintain minimum retroreflectivity levels. Conformance does not require or guarantee that every individual sign in the city will meet or exceed the minimum retroreflective levels at every point in time.

The goal of this policy is to improve public safety on the city's streets and roads and prioritize the city's limited resources to replace signs.

Article II. Applicable Signs.

This policy applies to all regulatory, warning, and guide signs as set forth in the MN MUTCD.

Pursuant to Section 2A.8 of the MN MUTCD the city excludes the following signs from the retroreflectivity maintenance guidelines:

- A. Parking, Standing, and Stopping signs (R7 and R8 series)
- B. Walking/Hitchhiking/Crossing signs (R9 series, R10-1 through R10-4b)
- C. Acknowledgment signs, including Memorial signs
- D. All signs with blue or brown backgrounds
- E. Bikeway signs that are intended for exclusive use by bicyclists or pedestrians]

Article III. Resource Materials

The city has reviewed and relied on numerous resources in adopting this policy. These resource materials include, but are not limited to the following:

- *Methods for Maintaining Traffic Sign Retroreflectivity*, Publication No. FHWA-HRT-08-026, U.S. Department of Transportation, Federal Highway Administration (November 2007).
- *Sign Retroreflectivity Guidebook*, Publication No. FHWA-CFL/TD-09-005, U.S. Department of Transportation, Federal Highway Administration (September 2009).
- *Sign Retroreflectivity: A Minnesota Toolkit*, Minnesota Department of Transportation, Local Road Research Board (June 2010).

- *Traffic Sign Maintenance/Management Handbook*, Report No. 2010RIC10, Version 1.1, Minnesota Department of Transportation (October 2010).
- *LMCIT Sign Retroreflectivity Memo and Model Policy*, League of Minnesota Cities (Final Edition, March 2014).

Article IV. Sign Inventory

To meet the city's goal of maintaining sign retroreflectivity above certain levels, the city will maintain a sign inventory of all new or replacement signs installed after the effective date of this policy. The inventory shall indicate the type of sign, the location of the sign, the date of installation or replacement, the type of sheeting material used on the sign face, the expected life of the sign, and any maintenance performed on the sign. The city has completed a sign inventory.

Article V. Approved Sign Evaluation Method.

After reviewing the various methods proposed for sign maintenance, the City adopts one or more of the following methods to meet the minimum sign retroreflectivity requirements in the MN MUTCD:

Expected Sign Life. The installation date is labeled or recorded when a sign is installed, so that the age of any given sign is known. The age of the sign is compared to the expected sign life. The expected sign life is based on the experience of sign retroreflectivity degradation in the City. Signs older than the expected life will be replaced.

Blanket Replacement. All signs in the City of a given type are replaced at specified intervals. This eliminates the need to assess retroreflectivity or track the life of individual signs. The replacement interval is based on the expected sign life for the shortest-life material used in the City or a given sign type. The current replacement interval is 12 years.

Article VI. Sign Replacement.

The City hereby establishes the following priority order in which road signs will be replaced:

- First priority shall be given to replacing all signs determined not to meet applicable retroreflectivity standards. Top priority shall also be given to replacing missing or damaged signs determined to be of a priority for safety purposes.
- Second priority shall be given to signs determined to be marginal in their retroreflectivity evaluation.
- Third priority shall be given to all remaining signs as they come to the end of their anticipated service life, become damaged, etc.

In addition, within each category above, further priority shall be given to warning and regulatory signs on roads with higher vehicle usage.

After the initial replacement of signs as provided for in this Article or the installation of new signs, the City shall, for the purpose of complying with the requirements of the MN MUTCD, maintain minimum retroreflectivity standards, as budgetary factors allow, by replacing signs as they reach the end of the latter of their (a) warranty period; (b) expected life expectancy for the sheeting material used on the sign; or (c) expected life as determined by an authorized engineering study.

Damaged, stolen, or missing signs may be replaced as needed.

Article VII. Modification and Deviation from Policy.

The City reserves the right to modify this Sign Retroreflectivity Policy at any time if deemed to be in the best interests of the City based on safety, social, political and economic considerations.

The City Engineer, or his or her designee, may authorize a deviation from the implementation of this policy in regard to a particular sign when deemed to be in the best interests of the City based on safety, social, political and economic considerations. Such deviation shall be documented including the reason for the deviation and other information supporting the deviation.

Adopted by the City Council of the City of _____ on this _____ day of _____, 2014.

City Clerk

Mayor

City Council Report for May 2014

Date: May 17, 2014

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

Zoning Enforcement:

1. Mr. Marc Mahowald 10851-69th. St. N. Violation of the City of Grant Zoning Ordinance Section 32-320 and Section 32-345 Table of Uses.

A.Mr. Mahowald was currently operating a commercial construction company within a R-1 zoning district. The property had stored construction equipment and materials.

Upon further investigation it was noted on a Certificate of Compliance that Mr. Mahowald was allowed to construct a 1,500 sq. foot accessory building; however he had a 1,050 sq. foot accessory structure already located on the property.

The Certificate of Occupancy mandated the removal of the 1,050 sq. ft. structure when the 1,500 sq. ft. structure was constructed.

Mr. Mahowald has neglected to remove the 1,050 sq. ft. structure from the property and I advised him that the removal is required. I provided him until June 1, 2014 for full compliance.

Conditional Use Permit Reviews:

I have completed to Conditional Use Permit reviews for the following properties.

1. James & Nancy Andrews 10495 Hadley Ave.

(The CUP is inactive)

2. Gregg & Robin Ellington 10670-75th. St. N.

(The CUP is in compliance).

3. Rikki & Patricia Demars 10629 Jamaca Ave. N.
(The CUP is inactive).

4. Mini Storage Facility – 11140-60th, St. N.
(The CUP is in compliance)

Building Permit Activity:

1. Twenty (20) Building Permits were issued with a total valuation of \$ 612,049.08

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive style with a large initial "J".

Jack Kramer

Building & Code Enforcement Official

Grant Master Form		Name	Project Address	Date Issued	Valuation:	City Fee:	75% Plan CK Fe	Surcharge	Paid
Permit	Permit Type								

2014-33	HVAC Permit	Makenhau	7020 Joceyln Rd. N.	4/16/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-34	Porch	Krinke	11797 97th. St. N.	4/17/2014	\$ 15,760.00	\$ 265.25	\$ 198.93	\$ 172.41	\$ 7.88
2014-35	Addition/remo	Lampland	6680 Jasmine Ave.N.	4/23/2014	\$ 221,000.00	\$ 1,671.35	\$ 1,253.51	\$ 1,086.37	\$ 110.50
2014-36	Garage	Owens	11540-115th. St. N.	4/25/2014	\$ 45,000.00	\$ 593.75	\$ 445.31	\$ 385.93	\$ 22.50
2014-37	HVAC Permit	Kaup	9610 Dellwood Rd. N.	4/25/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-38	Stucco Repair	Ruzynski	11626 Ironwood Ave.	4/25/2014	\$ 7,250.00	\$ 153.25	\$ 114.93	\$ -	\$ 3.62
2014-39	Greenhouse	Costa Farr	9411 Dellwood Rd.	4/29/2014	\$ 2,000.00	\$ 69.25	\$ 51.93	\$ -	\$ 1.00
2014-40	Swimming Po	Johnson	10220 Jamaca Ave. N.	4/30/2014	\$ 30,000.00	\$ 442.25	\$ 331.68	\$ -	\$ 15.00
2014-41	Plumbing	Wong	11335 Grenelefe Ave.	4/30/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-42	HVAC Permit	Wong	11335 Grenelefe Ave.	4/30/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-43	Plumbing	Northco Co	11151-88th. ST. N.	5/1/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-44	Garage	Huttemeier	10958 -62nd St.	5/2/2014	\$30,967.08	\$ 452.35	\$ 339.26	\$ 294.02	\$ 15.48
2014-45	Commercial	Jordan	7373-120th. St. N.	5/2/2014	\$ 45,155.00	\$ 583.65	\$ 437.73	\$ 379.37	\$ 21.57
2014-46	Cell Tower	Verizon Wi	9254 Manning Ave. N.	5/10/2014	\$ 170,000.00	\$ 1,385.75	\$ 1,039.31	\$ 900.73	\$ 85.00
2014-47	Windows	Renewal	8582 Kimbro Ave.N.	5/13/2014	\$ 9,917.00	\$ 181.25	\$ 135.93	\$ -	\$ 4.95
2014-48	HVAC Permit	DeVetter	8481 Lake Elmo Ave.	5/14/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-49	Entryway	De4Vetter	8481 lake Elmo Ave.	5/14/2014	\$ 10,000.00	\$ 181.25	\$ 135.93	\$ 117.81	\$ 5.00
2014-50	HVAC Permit	Swanson	7665 -120th. St.	5/16/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-51	Plumbing	Lampland	6680 Jasmine Ave.N.	5/16/2014	N/A	\$ 80.00	\$ 60.00	\$ -	\$ 5.00
2014-52	Pergola	Mattson	9869 Hidden Glade Rd	5/16/2014	\$25,000.00	\$ 391.75	\$ 293.81	\$ 254.63	\$ 12.50
Monthly total						\$ 7,011.10	\$ 5,258.26	\$ 3,591.27	\$ 345.00