

**City of Grant
City Council Agenda
June 28, 2016**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, June 28, 2016, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. CALL TO ORDER

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to three (3) minutes. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

- (1) _____
- (2) _____
- (3) _____
- (4) _____

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR AGENDA

4. APPROVAL OF CONSENT AGENDA

- A. June 7, 2016 City Council Meeting Minutes
- B. Bill List, \$52,148.81
- C. City of Mahtomedi, 2nd Quarter Fire Contract, \$32,347.00
- D. City of Stillwater, 1st Half Fire Contract, \$55,894.50
- E. Kline Excavating, Road Projects, \$17,037.50
- F. Ordinance No. 2016-46

5. STAFF AGENDA ITEMS

A. City Engineer, Brad Reifsteck

i. McKusick Neighborhood Meeting

ii. Consideration of Resolution No. 2016-13, Keswick Avenue North Roadway Improvement Project -

B. City Planner, Jennifer Haskamp (no action items)

C. City Attorney, Nick Vivian (no action items)

6. **NEW BUSINESS**

A. Resolution No. 2016-14, Authorization for Summary Publication of Ordinance No. 2016-46

B. Consideration of Waste Management Recycling Contract -

C. Set 2017 Budget Work Session

7. **UNFINISHED BUSINESS**

8. **DISCUSSION ITEMS**

A. City Council Reports (any updates from Council, no action taken)

B. Staff Updates

9. **COMMUNITY CALENDAR JUNE 29 THROUGH JULY 31, 2016:**

City Office Closed, July 4th, 2016, 4th of July Holiday

Planning Commission Meeting, Tuesday, July 19th, 2016, 7:00 p.m.

Mahtomedi Public Schools Board Meeting, Thursday, July 14th and July 28th, Mahtomedi District Education Center, 7:00 p.m.

Stillwater Public Schools Board Meeting, Thursday, July 28th, Stillwater City Hall, 7:00 p.m.

Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.

10. **ADJOURNMENT**

**CITY OF GRANT
MINUTES**

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5 **DATE** : **June 7, 2016**
6 **TIME STARTED** : **7:03 p.m.**
7 **TIME ENDED** : **8:50 p.m.**
8 **MEMBERS PRESENT** : **Councilmember Sederstrom, Lobin, Huber,**
9 **Lanoux and Mayor Carr**
10 **MEMBERS ABSENT** : **None**

11
12 Staff members present: City Attorney, Nick Vivian; City Engineer, Brad Reifsteck; City Planner,
13 Jennifer Haskamp; City Treasurer, Sharon Schwarze; and City Clerk, Kim Points

14
15 **CALL TO ORDER**

16
17 Mayor Carr called the meeting to order at 7:03 p.m.

18
19 **PUBLIC INPUT.**

20
21 Mr. James Drost, 8682 Jamaca – Commented on road repair and damage to roads from heavy
22 truck traffic.

23
24 **PLEDGE OF ALLEGIANCE**

25
26 **SETTING THE AGENDA**

27
28 Mayor Carr requested Council Member Lanoux turn off all electronics per City policy.

29
30 **Council Member Huber moved to approve the agenda, as presented. Council Member**
31 **Lobin seconded the motion. Motion carried with Council Member Lanoux and Sederstrom**
32 **voting nay.**

33
34 **CONSENT AGENDA**

35
36 May 3, 2016 City Council
37 Meeting Minutes Approved
38
39 Bill List, \$59,582.26 Approved
40
41 Kline Excavating, Road Work, \$23,262.50 Approved
42
43
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45

1 **Council Member Lanoux moved to approve the consent agenda moving Item 4A, May 3,**
2 **2016 City Council Meeting Minutes to Item 6B under New Business. Council Member**
3 **Sederstrom seconded the motion.**

4
5 Council Member Huber confirmed with Council Member Lanoux and Sederstrom that neither of
6 them had called the clerk when the draft minutes were sent out to make corrections to the
7 minutes.

8
9 **Motion failed with Council Member Huber, Lobin and Mayor Carr voting nay.**

10
11 **Council Member Lobin moved to approve the consent agenda, as presented. Council**
12 **Member Huber seconded the motion. Motion carried with Council Member Lanoux and**
13 **Sederstrom voting nay.**

14
15 **STAFF AGENDA ITEMS**

16
17 **City Engineer, Brad Reifsteck**

18
19 **Road Ranking System** – City Engineer Reifsteck advised the following is a brief summary of
20 the Pavement Conditions Report. Full bound copies will be available next week and will be
21 distributed to each council member by the City Administrator.

- 22
23
- There are currently 33 miles of City paved roadways in Grant.
 - The current weighted average Overall Condition Index (OCI) for roads in Grant is 64.6. The OCI is based on a 0 to 100 scale, a 100 being a new road or trail with 0 distresses. This average is taken of the OCI values generated on each segment based on the distresses identified in the field. Any type of road maintenance (i.e. patching or crack sealing) done prior to inspections would be accounted for in each OCI value.
 - The average city standard roadway is 24.06 years old.
 - 21.45% of roadways in terms of total length are in the “excellent” category requiring preventative maintenance.
 - 46.64% of roadways in terms of total length are in a “good” category requiring preservation.
 - 13.58% of roadways in terms of total length are in a “fair” category and should be monitored.
 - 18.33% of roadways in terms of total length are in the “poor” category, requiring complete reconstruction.
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38
39 This report shows that the current funding level of maintenance including chip seals, mill and
40 overlays, overlays and reconstructs will result in the continued lowering of the overall condition
41 of the City’s roadways and will cost significantly more to restore over the long term than if
42 increased funding was provided for roadways to be maintained and reconstructed at a more
43 optimum time.

1 City Engineer Reifsteck advised the report will be finished up and hard copies provided to the
2 Council.

3
4 Council Member Lanoux stated the City is in the same place that it was a year ago with the report
5 not being complete. He asked if there will even be any time to get projects done this year.
6

7 **Council Member Lanoux moved to form a blue ribbon road committee. Council Member**
8 **Sederstrom seconded the motion.**

9
10 Council Member Huber stated a committee won't be able to get any road projects done faster.
11 The Council is looking at specific road projects this evening. Handing off road decisions and
12 Council duties is not the way to run a City.
13

14 City Engineer Reifsteck stated it is not anticipated that any major projects will be done this year
15 and there is still time to complete many projects.
16

17 Council Member Sederstrom stated there was a proposal last year from Mr. Olson to reconstruct
18 McKusick and it just keeps getting pushed off.
19

20 City Engineer Reifsteck advised there is a meeting next week with the McKusick residents and a
21 survey has already been sent to them.
22

23 Council Member Lanoux stated Mayor Carr and Council Member Huber won't do any road
24 projects until the Metropolitan Council comes in with sewer and water.
25

26 **Motion failed with Council Member Lobin, Huber and Mayor Carr voting nay.**
27

28 Mayor Carr stated the City has a current road policy and the City will work within that. There
29 are also some dollars to work with this year to get additional projects done.
30

31 The Deputy present came forward and stated weight limites on roadways are very hard to enforce
32 because not every officer is equipped to weigh trucks. Extra training and equipment is required
33 and the City is not in a location to go to a public scale. The heaviest trucks on the roadways are
34 garbage trucks and school buses.

35 **2016 Special Roads Projects** – City Engineer Reifsteck advised field inspections and
36 preliminary pavement ratings are now completed. A preliminary exhibit has been developed
37 and is shown for the purposes of discussing the 2016 Special Roads Project a detailed analysis
38 will be prepared prior to issuing the final pavement rating study prior to the next council
39 meeting.

40 A few candidates for consideration for the 2016 Special Roads Project include the following:

41 Keswick Ave — North of 60th Lane North
42 Keats Ave — North of 65th Street
43 Joliet Ave — North of Hwy 96

1 City Engineer Reifsteck referred to a map that indicates the worst and best roads within the City. He
2 added the map and key will be included in the Road Ranking Plan.

3
4 Council Member Huber stated the City had planned to do the Keats Avenue project in thirds as dollars
5 became available. He encouraged the City move forward with another section of that roadway.

6
7 **Council Member Lanoux moved to complete the entire section of Keats Avenue as a special**
8 **roads project. Council Member Sederstrom seconded the motion. Motion failed with Council**
9 **Member Lobin, Huber and Mayor Carr voting nay.**

10
11 Council Member Huber stated the discussion on Keats Avenue included doing the project in three
12 phases. The City also has ditching projects which are important because they keep the water off the
13 roads resulting in less maintenance dollars. He stated the City needs to allocate the resources as best
14 they can. Doing the entire Keats project doesn't make sense at this time and the projects need to be
15 spread out within the City.

16
17 Mayor Carr stated the City is trying to spread the available dollars around a bit. There are also a lot of
18 gravel roads that are on the list and need attention as well. If all ditching project are done that may
19 leave enough dollars to do the second section of Keats.

20
21 Council Member Lanoux stated it is prudent to do Keats in its entirety and the funds have to be spent
22 this year.

23
24 Council Member Huber stated all the funds will be spent this year.

25
26 **Council Member Huber moved to complete the front third of Keats Avenue and the 2016**
27 **ditching projects, as presented. Council Member Lobin seconded the motion. Motion carried**
28 **unanimously.**

29
30 **Resident Petition, Keswick Avenue North Road Improvement, Resolution No. 2016-12 –**
31 City Engineer Reifsteck advised a petition has been submitted by the residents on Keats Avenue.
32 The next step is for the Council to entertain a motion to adopt the resolution declaring petition
33 adequacy and ordering preparation of report.

34
35 Mayor Carr requested the Engineer look at where that roadway is on the schedule for additional
36 maintenance. If that is not too far out, the City could allocate those dollars into the project.

37
38 Council Member Lanoux stated he talked to the residents out there and they think the City will be
39 paying for a portion of this project.

40
41 City Engineer Reifsteck stated the project costs are part of the project. The City is not going to
42 necessarily participate in those costs and the residents have not been told that.

1 City Attorney Vivian explained the 429 process relating to the waiver of rights if the
2 neighborhood has one hundred percent participation. If there is not one hundred percent resident
3 participation, the project will have to go through the 429 process.

4
5 **Council Member Huber moved to adopt Resolution No. 2016-12, as presented. Council**
6 **Member Lobin seconded the motion. Motion carried unanimously.**

7
8 **City Planner, Jennifer Haskamp**
9

10 **Application for Amended Conditional Use Permit for new Cell Tower, 10629 Jamaca**
11 **Avenue (Public Hearing Closed), Resolution No. 2016-11** – City Planner Haskamp advised
12 Martin Consulting, on behalf of Verizon Wireless, has applied to amend the Conditional Use
13 Permit (CUP) for construction of a new telecommunications Monopole and ground Equipment
14 Shelter to allow for the modification of the plan for the ground equipment. The approved CUP
15 was granted in early 2015 and allows for the construction of a Monopole and Equipment Shelter
16 on the subject site. Since initial approval, Verizon Wireless has determined that they would
17 prefer to construct the Monopole without the Equipment Shelter and instead would prefer to use
18 equipment and generator cabinets to support the Monopole which would be constructed on an
19 equipment platform. The approved CUP is conditioned on the construction of an Equipment
20 Shelter, and therefore an amendment to the CUP is required for the Applicant to proceed with
21 their revised preferred plan.

22 The Applicant is requesting an amendment to the approved CUP relating to the Equipment
23 Shelter, and is **not** proposing any changes to the Monopole or the conditions as they relate to that
24 portion of the use. As such, the following staff report is focused on the requested amendment,
25 and does not attempt to repeat the process/analysis which was conducted for the Monopole
26 construction during 2015 since that portion of the requested use has not changed.

27
28 According to the City Code the proposed use require a Conditional Use Permit, and any changes
29 to the approved CUP conditions require an amendment to the permit. Section 32-152 addresses
30 Amended Applications and states the following;

31
32 “An amended conditional use permit application may be administered in a manner similar
33 to that required for a new conditional use permit. Amended conditional use permits shall
34 include re- applications for permits that have been denied or permits that have expired,
35 requests for changes in conditions, and as otherwise described in this chapter.”

36 Additionally, the proposed modifications to the Ground Equipment are subject to performance
37 standards which are identified in Division 4 Antenna Regulations Sections 32-443 through 32-
38 454. This section of the code relates specifically to installation of telecommunications towers
39 within the City. It should be noted that section 32-449(a) and (c) relate to those items needed for
40 review upon *initial* application, which the City Council determined were provided, adequate and
41 complete during the 2015 review.
42

1 There are no provisions within the Division 4 Antenna Regulations which specifically require the
2 construction of an Equipment Shelter; however, there are various statements within Section 32-
3 452 which should be considered with respect to the request for an amendment.

4
5 In order to determine the appropriateness of the proposed CUP, the proposal should be reviewed
6 for compliance and consistency with the CUP standards, adjacent uses, the zoning district
7 regulations, and the regulations identified within Division 4 of the city's ordinances.

8
9 City Planner Haskamp stated the initial application for a CUP to construct the new Monopole
10 and Equipment Shelter was considered by the City Council in February and March of 2015, and a
11 duly noticed public hearing was held on February 3, 2015 to consider the application request
12 made by the Applicant. During the process the following determinations were made by the City
13 Council, 1) adequate and complete information was provided for review, 2) the Applicant
14 demonstrated that no other 'preferred' locations to site the cell tower were available; 3) that the
15 Monopole and Ground Equipment was consistent with the City's zoning code provided certain
16 conditions were met, and 4) that the Findings of the City Council were that the proposed use was
17 consistent with the Standards as laid out within section 32-146 of the City Code.

18
19 On May 17th, 2016 the Planning Commission convened to consider the application to amend the
20 CUP and held a duly noticed public hearing. The Planning Commission heard the presentation
21 of the staff, and asked questions of both staff and the Applicant. Generally, the discussion
22 focused on the potential for increased visual impacts as well as any additional sound/noise which
23 may result from the removal of the equipment shelter. The public hearing was opened, and no
24 members of the public were present to speak, and no written testimony was submitted. The
25 Applicant, and Owner were in attendance and both indicated that they believe if any additional
26 impact results from the removal of the equipment shelter, that the only property/homeowner that
27 would be impacted would be the property Owner. Additionally, the Applicant acknowledged and
28 understood that the generator would be subject to the MPCA's noise regulations. The Planning
29 Commission recommended approval with a 5-1 vote.

30
31 City Planner Haskamp advised staff has prepared a draft CUP identifying the amendments which
32 would be required to the existing permit as a result of the application. Proposed additions are
33 identified with an Underline, and deletions with a ~~strikethrough~~.

34
35 Council Member Lanoux stated no one was present at the public hearing because people did not
36 know about it. He stated he was not even aware there was Planning Commission meeting. He
37 noted generators will run automatically for maintenance purposes but the sound of the generator
38 is not an issue. What has been requested here is reasonable.

39
40 **Council Member Lanoux moved to adopt Resolution No. 2016-11, as presented. Council**
41 **Member Sederstrom seconded the motion.**

42
43 City Planner Haskamp stated a public hearing notice was mailed to 34 property owners adjacent
44 to the parcel and in close proximaty to the parcel, per state law. The public hearing notice was

1 also published in the legal newspaper. The Planning Commission was comfortable with the
2 requested change because the generator noise is minimal.

3
4 Council Member Huber stated that for eighteen months Council Member Lanoux has talked
5 about the need for a Planning Commission. A Planning Commission was appointed and he did
6 not check on meetings. The legal newspaper for the City is back to the White Bear Press where
7 notices are published.

8
9 **Motion carried unanimously.**

10
11 **PUBLIC HEARING, Consideration of New Land Use Definitions for Undefined Land**
12 **Uses Contained with the Table of Uses in the Zoning Ordinance, Ordinance No. 2016-46 –**
13 City Planner Haskamp advised at the May City Council meeting staff presented the remaining
14 draft land use definitions for consideration.

15
16 The City Council reviewed the definitions and determined that the drafts as presented were
17 adequate for consideration and comment by the public. The City Council authorized staff to
18 publish notice of a public hearing to consider the following land use definitions at the June 7,
19 2016 City Council meeting:

- 20
21 ▪ Archery Range
22 ▪ Armory, or convention halls
23 ▪ Broadcasting Studio
24 ▪ Gun Range or Gun Club, indoor
25 ▪ Hotel or Motel
26 ▪ Schools – commercial
27 ▪ Schools – public and private
28 ▪ Structure, historic, scenic
29 ▪ Theater

30
31 A duly noticed public hearing was published for the regular City Council meeting, June 7, 2016
32 at 7:00 PM, at the Town Hall.

33
34 City Planner Haskamp stated staff is seeking authorization to prepare the final ordinance and
35 summary publication, with any modification and/or changes, for the July (meeting date is June 28
36 due to fourth of July holiday) City Council meeting.

37
38 Mayor Carr opened the public hearing at 8:10 p.m.

39
40 No one was present to comment.

41
42 Mayor Carr closed the public hearing at 8:11 p.m.

43

1 Council Member Lanoux stated he requested the Building Inspector be present this evening to
2 discuss the land use definitions. He asked what the purpose was of spending so much time on
3 the definitions because complaints are being made throughout the community by Council
4 Member Huber. He stated he spoke to County Commissioner Fran Miron and he stated resident
5 Joyce Welander should sue the City for harassment relating to a sign issue.

6
7 **Council Member Lanoux moved to prohibit all Council Members from filing any zoning**
8 **complaints. Council Member Sederstrom seconded the motion.**

9
10 Council Member Huber stated he complained about Council Member Lanoux's lack of CUP in
11 public and only did that because he sat up at the Council table and took the Oath of Office. He
12 stated any and all complaints he makes will be done publically and he is hearing that Council
13 Member Lanoux is trying to take the heat off of himself relating to a CUP. He advised he spoke
14 with County Commissioner Fran Miron as well and none of this was mentioned. Council
15 Member Lanoux has a history of attacking other Council Members, staff and consultants. It
16 appears he goes after everyone in the City that doesn't agree with him.

17
18 Mayor Carr stated he is not willing to give up his right to call on something just because he is an
19 elected official that does have the responsibility to protect Grant and follow City Ordinances. All
20 signs within the City must follow the sign ordinance.

21
22 **Motion failed with Council Member Lobin, Huber and Mayor Carr voting nay.**

23
24 **Mayor Carr moved to approve the draft land use ordinance, as presented. Council**
25 **Member Lobin seconded the motion. Motion carried with Council Member Lanoux voting**
26 **nay.**

27
28 City Planner Haskamp advised the final ordinance and summary publication will be on the next
29 Council agenda.

30
31 **City Attorney, Nick Vivian (no action items)**

32
33 **Council Member Sederstrom moved to dismiss the censure.**

34
35 Mayor Carr stated a motion with no agenda item is inappropriate.

36
37 **Motion failed with no second.**

38
39 **NEW BUSINESS**

40
41 **Accept 2015 Year End Audit, City Treasurer Schwarze** – City Treasurer Schwarze provided a
42 summary of the 2015 year end audit and highlights of the financial results.

43
44 **Council Member Huber moved to accept the 2015 Year End Audit, as presented. Council**
45 **Member Lobin seconded the motion.**

1
2 Council Member Lanoux asked why the City is paying KEJ monthly for services that are not
3 performed.

4
5 City Treasurer Schwarze explained the accounting procedure to track expenses within the KEJ
6 contract. The City Attorney provided a legal opinion regarding the contract and that opinion
7 was provided to the City's auditor.

8
9 City Attorney Vivian stated Council Member Lanoux did contact the State Auditor as well as the
10 City's private audit firm. Auditors are very conservative and will clearly make findings if any
11 inaccuracies or accounting errors are found. There was no finding on this issue because it was
12 legally compliant in terms of the contract and the accounting procedure for tracking.

13
14 Council Member Huber read the letter sent by Council Member Lanoux that resulted in an
15 additional \$1300 fee for the audit. The bill should have been sent to Council Member Lanoux.
16 Another letter was sent this year and the auditor did nothing. Council Member Lanoux made a
17 point of paying for brushing in the winter but he approved a bill for brushing last winter that was
18 submitted by David's Consulting.

19
20 **Motion carried with Council Member Lanoux and Sederstrom voting nay.**

21
22 **UNFINISHED BUSINESS**

23
24 **Addendum to Newsletter Template, City Rules of Procedure** – Council Member Huber
25 advised he would like to discuss the fact that Council Members can no longer write articles for
26 the newsletter. Previous articles were discussed at the last meeting and the potential of the
27 authors being legally liable. The ability to write in the newsletter was pulled because of
28 defamatory statements and criminal defamation. He stated Council Member Lanoux keeps
29 attacking his ability to make a living and there will be repercussions to that. He stated it is the
30 Council's responsibility to be ladies and gentlemen as elected officials. He requested Council
31 Member Lanoux stop attacking his occupation. He stated he would not do that to him so please
32 stop.

33
34 Council Member Lanoux stated if Council Members can't write articles for the newsletter the
35 Mayor should not be able to either.

36
37 Council Member Huber stated the Council can extend the Mayor additional powers and duties.
38 Other cities only have a Mayor's letter that is sent out as opposed to a newsletter. The Council
39 has other opportunities to communicate with residents. He respectfully asked Council Member
40 Lanoux to stop attacking his ability to make a living noting Council Member Lanoux has called
41 his place of employment.

42
43 **Council Member Huber moved to approve the Addendum to Newsletter Template, City**
44 **Rules of Procedure, as presented. Council Member Lobin seconded the motion. Motion**
45 **carried with Council Member Lanoux and Sederstrom voting nay.**

1
2 **DISCUSSION ITEMS**

3
4 **City Council Reports:**

5 Council Member Lanoux congratulated the City Clerk on candidacy for Ramsey County
6 Commissioner and suggested a draft Request for Proposal be developed because the City should
7 be prepared for her leaving the City of Grant.

8
9 Council Member Huber stated seven days after Council Member Lanoux took his Council seat he
10 applied for the Metropolitan Council. The City Attorney should draft something to replace
11 Council Member Lanoux.

12
13 Council Member Huber noted the City of Grant was named the fourth happiest City in
14 Washington County.

15
16 **Staff Updates:**

17
18 City Treasurer Schwarze advised the budget season is coming up and a work session will be
19 scheduled at the next regular Council meeting. She added as a budget item that the legislature is
20 still working on small cities assistance.

21
22 Fire Warden Tufty advised the Fire Marshall issued a permit a couple weeks ago with no site
23 visit and a burn ban.

24
25 **COMMUNITY CALENDAR JUNE 8 THROUGH JUNE 30 , 2016:**

26
27 **Mahtomedi Public Schools Board Meeting, Thursday, June 9th and June 23rd, Mahtomedi**
28 **District Education Center, 7:00 p.m.**

29 **Stillwater Public Schools Board Meeting, Thursday, June 9th, Stillwater City Hall, 7:00**
30 **p.m.**

31 **July Regular City Council Meeting, Tuesday, June 28th, 7:00 p.m., Town Hall**

32 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

33
34 **ADJOURN**

35
36 **Council Member Huber moved to adjourn at 8:50 p.m. Council Member Lobin seconded**
37 **the motion. Motion carried unanimously.**

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40
41 These minutes were considered and approved at the regular Council Meeting June 28, 2016.
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Kim Points, Administrator/Clerk

Tom Carr, Mayor

DRAFT

Date range: 06/01/2016 to 06/30/2016

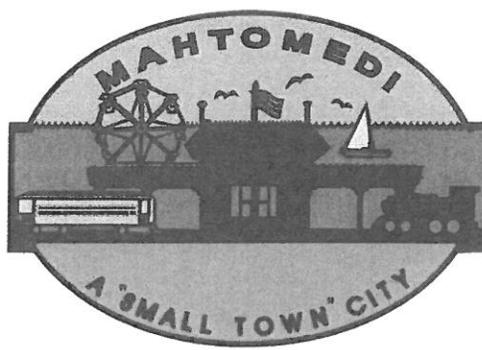
<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
Payroll Period Ending 06/30/2016	06/20/2016	13102	\$3,449.68		No		
CenturyLink	06/20/2016	13103	\$121.66	City Phone	No	100-41101-100	\$3,449.68
CliftonLarsonAllen	06/20/2016	13104	\$6,750.00	Inv#1291332	No	100-41309-321	\$121.66
City of Mahtomedi	06/20/2016	13105	\$32,347.00	2nd Quarter Fire Contract	No	100-41201-301	\$6,750.00
City of Stillwater	06/20/2016	13106	\$55,894.50	1st Half Fire Contract	No	100-42002-300	\$32,347.00
Waste Management	06/20/2016	13107	\$4,140.36	Recycling	No	100-42003-300	\$55,894.50
MCFOA	06/20/2016	13108	\$40.00	2016 Membership Dues	No	100-43011-384	\$4,140.36
AirFresh Industries	06/20/2016	13109	\$125.00	PortaPot #231169	No	100-41304-433	\$40.00
KEJ Enterprises	06/20/2016	13110	\$9,000.00	March 2016 Road Contractor	No	100-43007-210	\$125.00
Croix Valley Inspector	06/20/2016	13111	\$4,315.68	Building Inspector	No	100-42006-300	\$83.00
Brochman Blacktopping Co.	06/20/2016	13112	\$3,574.50	Patching	No	100-43006-300	\$125.00
WSB & Associates	06/20/2016	13113	\$4,210.50	Engineering	No	100-43009-300	\$125.00
Press Publications	06/20/2016	13114	\$47.04	Definition Public Hearing Notice	No	100-43102-300	\$166.14
Ken Ronnan	06/20/2016	13115	\$50.00	Video Tech Services	No	100-43105-300	\$167.00
Eckberg Lammers	06/20/2016	13116	\$12,437.57	Legal Services	No	100-43106-300	\$20.84
Sprint	06/20/2016	13117	\$32.53	City Cell Phone	No	100-43107-300	\$41.67
						100-43110-300	\$83.84
						100-43111-300	\$20.84
						100-43113-300	\$5,416.67
						100-43114-300	\$2,250.00
						100-43115-300	\$500.00
						100-42004-300	\$4,315.68
						100-43109-300	\$3,574.50
						100-41203-300	\$822.00
						100-43128-300	\$3,151.50
						100-43130-300	\$237.00
						100-41308-351	\$47.04
						100-41318-100	\$50.00
						100-41204-300	\$2,684.00
						100-41205-300	\$8,023.37
						100-41206-300	\$1,640.20
						909-49310-300	\$90.00

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
PERA	06/20/2016	13118	\$662.91	PERA	No	100-43116-321	\$32.53
IRS	06/20/2016	EFT77	\$1,153.79	Payroll Taxes	No	100-41102-120 100-41113-100	\$355.13 \$307.78
Xcel Energy	06/21/2016	13119	\$104.34	Utilities	No	100-41103-100 100-41107-100 100-41110-100 100-41112-100	\$362.24 \$429.31 \$293.58 \$68.66
SHC, LLC	06/21/2016	13120	\$1,933.25	Planning	No	100-43004-381 100-43010-381 100-43117-381	\$36.64 \$23.78 \$43.92
Kline Bros Excavating	06/21/2016	13121	\$17,037.50	Road Maintenance	No	100-41209-300 909-49310-300 913-49310-300 914-49310-300	\$1,327.25 \$303.00 \$151.50 \$151.50
						100-43101-300 100-43106-300 100-43126-300 100-43127-300 100-43128-300	\$4,140.00 \$1,742.50 \$3,662.50 \$2,410.00 \$5,082.50

Total For Selected Checks

\$157,427.81

\$157,427.81



December 16, 2015

City of Grant
c/o Kim Points
P.O. Box 577
Willernie, MN 55090

Dear Kim,

Please remit a check in the amount of \$32,347.00 for the 2nd quarter fire contract. Please pay July 1, 2016.

If you have any questions, please feel free to give me a call at 651-426-3344.

Thank you,

A handwritten signature in cursive script that reads "Jerene Rogers".

Jerene Rogers
Account Clerk



DATE	INVOICE NO
6/3/2016	0053272

BILL TO
City of Grant P O Box 577 111 Wildwood Rd Willernie, MN 55090

DUE DATE
7/1/2016

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS ACCOUNT BALANCE						0.00
Fire Contract Jan - Dec 2016:						
1st Half Contract (\$111,789.00)	1.00	55,894.50	55,894.50	0.00	0.00	55,894.50
INVOICE TOTAL:			55,894.50	0.00	0.00	55,894.50

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (651) 430-8800

Customer Name: City of Grant
 Customer No: 100353
 Account No: 0000006 - AR account for 100353

DUE DATE	INVOICE NO
7/1/2016	0053272



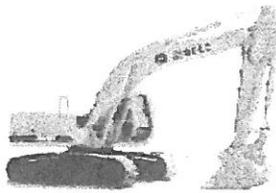
Please remit payment by the due date to:

City of Stillwater
 216 North 4th Street
 Stillwater, MN 55082

Invoice Total: 55,894.50
 Discounts: 0.00
 Credit Applied: 0.00
 Ending Balance: 55,894.50

INVOICE BALANCE: \$55,894.50
AMOUNT PAID: _____

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

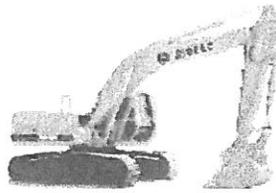
DATE	INVOICE #
6/20/16	2405

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRAVEL 100-43108

DUE DATE
6/30/16

DESCRIPTION	QTY	UNIT COST	AMOUNT
HAUL HIGH CLAY GRAVEL TO KESWICK HILL			0.00
6-16-16 LNT9000	5	75.00	375.00
6-17-16 LNT9000	6	75.00	450.00
6-17-16 T600	6	75.00	450.00
6-17-16 1845C	5.5	85.00	467.50
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE			
Total			1,742.50

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

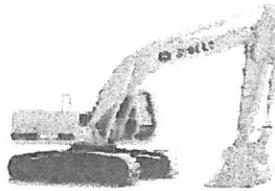
DATE	INVOICE #
6/20/16	2404

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	SHOULDER RECLAIMING 100-43127

DUE DATE
6/30/16

DESCRIPTION	QTY	UNIT COST	AMOUNT
KESWICK SHOULDER RECLAIMING			0.00
6-15-16 E70	8	90.00	720.00
6-15-16 1845C	4	85.00	340.00
6-15-16 LNT9000	6	75.00	450.00
6-15-16 T600	1	75.00	75.00
6-16-16 E70	3	90.00	270.00
6-16-16 1845C	4.5	90.00	405.00
6-16-16 T600	2	75.00	150.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total		2,410.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

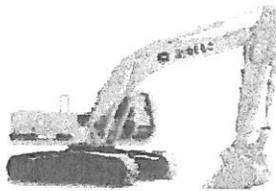
DATE	INVOICE #
6/20/16	2403

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	SPECIAL PROJECTS DITCHWORK 100-43128

DUE DATE
6/30/16

DESCRIPTION	QTY	UNIT COST	AMOUNT
83RD ST DITCHWORK			0.00
6-06-16 E70	6.75	90.00	607.50
6-06-16 LNT9000	7	75.00	525.00
6-06-16 T600	1	75.00	75.00
80TH ST DITCHWORK			0.00
6-07-16 E70	5	90.00	450.00
6-07-16 1845C	5	85.00	425.00
6-07-16 LNT9000	5	75.00	375.00
6-07-16 T600	1	75.00	75.00
6-09-16 E70	4	90.00	360.00
6-09-16 1845C	4	85.00	340.00
6-09-16 LNT9000	3	75.00	225.00
6-09-16 T600	1	75.00	75.00
6-20-16 E70	4	90.00	360.00
6-20-16 1845C	4	85.00	340.00
6-20-16 T600	1	75.00	75.00
INGBERG CT DITCHWORK			0.00
6-08-16 E70	4	90.00	360.00
6-08-16 1845C	4	85.00	340.00
6-08-16 T600	1	75.00	75.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total		5,082.50

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

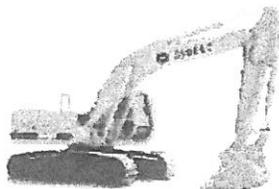
DATE	INVOICE #
6/20/16	2401

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	ROAD GRADING 100-43101

DUE DATE
6/30/16

DESCRIPTION	QTY	UNIT COST	AMOUNT
5-31-16 770B	5.75	80.00	460.00
6-03-16 740A	6.5	80.00	520.00
6-04-16 770B	8	80.00	640.00
6-04-16 740A	2	80.00	160.00
6-13-16 770B	9	80.00	720.00
6-13-16 740A	7	80.00	560.00
6-14-16 770B	2	80.00	160.00
6-14-16 740A	2	80.00	160.00
6-15-16 740A	8	80.00	640.00
6-17-16 740A	1.5	80.00	120.00
AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE	Total		4,140.00

KLINE BROS EXCAVATING
 8996 110th St N
 STILLWATER, MN 55082



Invoice

DATE	INVOICE #
6/20/16	2402

BILL TO	JOB ADDRESS
CITY OF GRANT 111 WILDWOOD RD WILLERNIE, MN 55090	DITCHWORK 100-43126

DUE DATE
6/30/16

DESCRIPTION	QTY	UNIT COST	AMOUNT
INGBERG CT DITCHWORK			0.00
6-01-16 E70	6.5	90.00	585.00
6-01-16 1845C	6.5	85.00	552.50
6-01-16 LNT9000	7	75.00	525.00
6-01-16 T600	6	75.00	450.00
6-02-16 E70	5	90.00	450.00
6-02-16 1845C	5	85.00	425.00
6-02-16 LNT9000	5	75.00	375.00
6-02-16 T600	4	75.00	300.00
Total			3,662.50

AMTS PAST 30 DAYS WILL BE SUBJECT TO A 1 1/2% MONTHLY SERV CHARGE

CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA
ORDINANCE 2016-46

**An Ordinance Amending the Grant Code of Ordinances
Amending Sections 32-1 Definitions and 32-245 Table of Uses of Chapter 32 Zoning Adding
Definitions for Undefined Land Uses**

The City Council of the City of Grant, Washington County, Minnesota, does hereby ordain as follows:

SECTION 1. AMENDMENT OF CHAPTER 32, ZONING, OF THE CITY’S CODE OF ORDINANCES.

That City Code Chapter 32, Article I, Section 32-1, “Definitions” is hereby AMENDED to ADD the following identified as underlined, and AMENDED to DELETE as ~~strikethrough~~:

Archery Range means an area or facility designated or operated primarily for a shooting range of bow-and-arrow as defined within Minnesota State Statutes (chapter 87A). Such facilities may be located indoors or outdoors and shall be operated in compliance with the applicable Minnesota State Statutes. Outdoor (archery) shooting ranges shall be setback a minimum of 750-feet from all property lines, or as regulated within MN State Statutes, whichever is greater. Such facilities shall have primary access and frontage on a county or state roadway.

Armory, or convention halls means a large building able to accommodate individuals and groups that gather to promote and share a common interest. Such facilities typically include auditoriums, concert halls, lecture halls, meeting rooms and conference rooms.

Broadcasting Studio means a facility or building where the production and transmission of radio or television broadcasts originate, which may include ancillary office and business spaces to support the operations.

Gun Range or Gun Club, indoor means an indoor facility designated or operated primarily for the use of firearms as defined within the applicable Minnesota State Statutes and laws. All

operations related to the shooting range, and the discharge of firearms, shall be permitted only within a fully enclosed facility, and shall be regulated by the applicable Minnesota State Statutes including, but not limited to, chapter 87A Shooting Ranges. Such facilities shall have primary access and frontage on a county or state road and shall be setback a minimum of 150-feet from any property line.

Hotel or Motel means a building which provides a common entrance, lobby, halls and stairway and in which ten or more people are, for compensation, lodged with or without meals. Such operations may include a single building or a group of detached, semi-detached, or attached buildings containing guest rooms or dwellings, with garage or parking space conveniently located to accommodate each unit.

Schools – commercial means a school established to provide for the teaching of clerical, managerial, or artistic skills including such things as karate, painting and dance. Such facilities may be owned and operated privately for profit or not-for-profit.

Schools – public and private means an institution or building in which children and young people usually under 19 receive education. Such institutions may be funded by public funds, private organizations, or private individuals. Such facilities must have frontage on an improved county or state roadway, and have a minimum of 20 contiguous acres.

Structure, historic, scenic means a building, structure, archaeological site, or other place that is listed on the national or state register of historic places, or is designated as a significant historic site by the city council. All unplatted cemeteries meeting provisions of Minn. Stats 307.08 are significant historic sites.

Theater means a building or part of a building devoted to the showing of motion pictures or theatrical or performing arts productions as a principal use, but not including an outdoor drive-in theater.

SECTION 2. AMENDMENT OF CHAPTER 32, ZONING, OF THE CITY'S CODE OF ORDINANCES.

That City Code Chapter 32, Article I, Section 32-245, "Table of uses", Item (c) is hereby AMENDED to ADD the following identified as underlined, and AMENDED to DELETE as ~~strikethrough~~ :

Use	Conservancy	Agricultural A1	Agricultural A2	Residential R1	General Business (GB)
(KEY) P = Permitted C = Conditional Use Permit and public hearing CC=Certificate of Compliance A = Permitted accessory use N = Not Permitted					
<u>Commercial Schools</u> Schools - commercial	N	N	N	N	C
<u>Gun clubs or ranges, indoor</u>	N	C	C	N	NC
<u>Gun ranges</u>	N	N	N	N	N
<u>Housing, student</u>	N	C	C	C	N
<u>Storage — Open (See section 32 341)</u>	N	CC	CC	CC	C

SECTION 3. SEVERABILITY.

In the event that court of competent jurisdiction adjudges any part of this ordinance to be invalid, such judgment shall not affect any other provisions of this ordinance not specifically included within that judgment.

SECTION 4. EFFECTIVE DATE.

This ordinance takes effect upon its adoption and publication according to law.

WHEREUPON, a vote, being taken upon a motion by Council member _____ and seconded by Council member _____, the following upon roll call:

Voting AYE:

Voting NAY:

Whereupon said Ordinance was declared passed adopted this ___ day of _____, 2016.

Thomas Carr, Mayor

Attest: Kim Points, City Clerk



Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Brad Reifsteck, PE, City Engineer
WSB & Associates, Inc.*

Date: *June 20, 2016*

Re: *Mckusick Road Neighborhood Open House Meeting*

A neighborhood meeting was held on Tuesday June 14th for the residents abutting McKusick Road to discuss roadway improvement options, including partial closure and the City's special assessment policy.

Nineteen (19) property owners were sent a letter, including a survey, announcing the neighborhood meeting time and place.

Approximately twenty (20) people attended the meeting with fourteen (14) participants providing contact information on the attached sign-in sheet. Five surveys were collected at the meeting and are also attached. Council Member Lobin, the City Administrator and City Engineer were also in attendance.

All comments, questions and concerns discussed are listed below:

- Roadway improvements are needed
- The city should accept some of the responsibility for the cost of the improvements
- The Gasthaus and Golf Course contributes to high traffic volume on McKusick
- Regional traffic contributes to high traffic volume on McKusick
- Abutting property owners contribute very little traffic volume on McKusick
- The DNR should burden some of the cost of the road – caused by regional trail use.
- The city should consider establishing a funding mechanism to offset the cost for regional roadway improvements or roadway improvements in general.
- Consider reducing the speed limit. Current posted speed limit is 50 mph
- Many residents are in favor of a partial closure of roadway west of Lansing Ave to reduce regional traffic cut through and coerce them to use County roadway system.
- The City should consider a feasibility study to discuss roadway improvement options, including cost for each option. Residents are not in favor of the 429 process - special assessments but some think it's important to have a study to better understand each option and the cost burden to each property owner. Some residents are in favor of burdening a share of the cost depending on the amount and option.
- Continue communications with residents about improvements.
- Are the options recorded in a Staff Memo last July still being considered, including gravel roads?

Action: Discussion.



Memorandum

To: *Honorable Mayor and City Council, City of Grant
Kim Points, Administrator, City of Grant*

From: *Brad Reifsteck, PE, City Engineer
WSB & Associates, Inc.*

Date: *June 20, 2016*

Re: *Keswick Avenue Feasibility Study*

Actions to be considered:

To authorize by resolution the receipt by City Council of a Feasibility Report, Preparation of Plans and Specifications, and scheduling the Public Improvement Hearing to order the public improvements for the Keswick Avenue Roadway Improvement Project.

Facts:

- The project includes Keswick Avenue N. between 60th Lane N and the end of the cul-de-sac.
- The City Council authorized preparation of a Feasibility Report for the Keswick Avenue Roadway Improvement Project on June 7, 2016.
- As identified in the Feasibility Report, The total project is estimated to be \$117,550, including construction, legal, engineering, administrative and financing costs.
- The project is anticipated to be funded 100% through special assessments in accordance with the City's Assessment Policy. A preliminary assessment roll is included in the Feasibility Report that identifies assessment amounts for the benefitting properties.
- A feasibility Report is required to be completed by State Statute for projects using special assessments, to report on the necessity, feasibility and cost of the project.
- Staff is recommending the Public Hearing considering the improvements be held at the August 2, 2016 Council Meeting.

Action: Discussion. Adopt Resolution.

Attachments:

Location Map
Resolution
Feasibility Study

CITY OF GRANT

WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. 2016-13

**RESOLUTION RECEIVING FEASIBILITY REPORT, ORDERING
PREPARATION OF PLANS AND SPECIFICATIONS AND
CALLING PUBLIC HEARING ON IMPROVEMENT
Keswick Avenue Roadway Improvement Project**

WHEREAS, pursuant to resolution of the Council adopted June 3, 2016, a report has been prepared by WSB & Associates with reference to the improvements of:

Keswick Ave N from 60th Lane N to the end of the cul-de-sac located in the Indian Hills 3rd Subdivision.

WHEREAS, this report was received by the Council on June 28, 2016; and,

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Grant, Minnesota:

1. The City Council designates WSB & Associates, Inc. as the engineer for this improvement and orders the preparation of plans and specifications for the making of such improvement.
2. The council will consider the improvement of such roadway in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$117,550.
3. A public hearing shall be held on such proposed improvement on the 2nd day of August, 2016, in the council chambers of the town hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted this 28th day of June 2016 by the City Council of Grant, Minnesota.

Tom Carr, Mayor

ATTEST:

Kim Points, City Clerk

**City of Grant
City Council Agenda
June 28, 2016**

The regular monthly meeting of the Grant City Council will be called to order at 7:00 o'clock p.m. on Tuesday, June 28, 2016, in the Grant Town Hall, 8380 Kimbro Ave. for the purpose of conducting the business hereafter listed, and all accepted additions thereto.

1. CALL TO ORDER

PUBLIC INPUT

Citizen Comments – Individuals may address the City Council about any item not included on the regular agenda. The Mayor will recognize speakers to come to the podium. Speakers will state their name and address and limit their remarks to three (3) minutes. Generally, the City Council will not take any official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

- (1) _____
- (2) _____
- (3) _____
- (4) _____

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF REGULAR AGENDA

4. APPROVAL OF CONSENT AGENDA

- A. June 7, 2016 City Council Meeting Minutes
- B. Bill List, \$52,148.81
- C. City of Mahtomedi, 2nd Quarter Fire Contract, \$32,347.00
- D. City of Stillwater, 1st Half Fire Contract, \$55,894.50
- E. Kline Excavating, Road Projects, \$17,037.50
- F. Ordinance No. 2016-46

5. STAFF AGENDA ITEMS

- A. City Engineer, Brad Reifsteck
 - i. McKusick Neighborhood Meeting
 - ii. Consideration of Resolution No. 2016-13, Keswick Avenue North Roadway Improvement Project -
- B. City Planner, Jennifer Haskamp (no action items)
- C. City Attorney, Nick Vivian (no action items)
- 6. **NEW BUSINESS**
 - A. Resolution No. 2016-14, Authorization for Summary Publication of Ordinance No. 2016-46
- 7. **UNFINISHED BUSINESS**
 - A. Resolution No. 2016-13, Summary Publication of Ordinance No. 2016-46
 - B. Consideration of Waste Management Recycling Contract -
 - C. Set 2017 Budget Work Session
- 8. **DISCUSSION ITEMS**
 - A. City Council Reports (any updates from Council, no action taken)
 - B. Staff Updates
- 9. **COMMUNITY CALENDAR JUNE 29 THROUGH JULY 31, 2016:**
 - City Office Closed, July 4th, 2016, 4th of July Holiday
 - Planning Commission Meeting, Tuesday, July 19th, 2016, 7:00 p.m.
 - Mahtomedi Public Schools Board Meeting, Thursday, July 14th and July 28th, Mahtomedi District Education Center, 7:00 p.m.
 - Stillwater Public Schools Board Meeting, Thursday, July 28th, Stillwater City Hall, 7:00 p.m.
 - Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.
- 10. **ADJOURNMENT**

**CITY OF GRANT
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2016-14

**A RESOLUTION OF THE CITY OF GRANT, WASHINGTON COUNTY,
MINNESOTA, PROVIDING FOR THE SUMMARY PUBLICATION OF
ORDINANCE NO. 2016-46**

WHEREAS, On June 7, 2016 at the regular Grant City Council meeting, by majority vote, the City Council adopted Ordinance No. 2016-46 amending Chapter 32 Zoning for Archery Range; Armory or Convention halls; Broadcasting Studio; Gun Range or Gun Club (indoor); Hotel or Motel; Schools – commercial; Schools – public and private; Structure, historic, scenic; and Theater, Section 32-1 Definitions; and 32-245 Table of Uses of the City Code; and

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the City Council has studied and prepared land use definitions for the subject uses and made changes to subsequent related sections contained within the city code; and

WHEREAS, the City Council for the City of Grant has determined that publication of the title and a summary of Ordinance No. 2015-46 would clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, the City Council for the City of Grant has reviewed the summary of Ordinance No. 2016-46 attached and incorporated herein as **Exhibit A**; and

NOW THEREFORE BE IT RESOLVED, the City Council for the City of Grant hereby:

1. Approves the text of the summary of Ordinance No. 2016-46 attached as **Exhibit A**.
2. Directs the City Clerk to post a copy of the entire text of Ordinance No. 2016-46 in all public locations designated by the City Council.
3. Directs the City Clerk to publish the summary in the City's legal newspaper within ten days.
4. Directs the City Clerk to file the executed Ordinance upon the books and records of the City along with proof of publication.

Dated this 28th day of June 2016.

ATTEST:

Kim Points, City Clerk

Tom Carr, Mayor

EXHIBIT A

Ordinance Summary

Ordinance No. 2016-46

AN ORDINANCE AMENDING THE CITY'S ZONING ORDINANCE TO DEFINE UNDEFINED LAND USES AND UPDATE THE TABLE OF USES FOR THE CITY OF GRANT, MINNESOTA

On June 7, 2016 the City of Grant adopted an ordinance to amend Chapter 32, Zoning of the City Code, to define Archery Range; Armory, or convention halls; Broadcasting Studio; Gun Range or Gun Club, indoor; Hotel or Motel; Schools – commercial; Schools – public and private; Structure, historic, scenic; and Theater and to update the corresponding uses in the Table of Uses in the City of Grant, Minnesota.

A printed copy of the Ordinance is available for inspection by any person during regular office hours at the office of the City Clerk or by standard or electronic mail.

AGENDA ITEM 6B

STAFF ORIGINATOR City Clerk
MEETING DATE June 28, 2016
TOPIC Recycling Contract
VOTE REQUIRED Majority

BACKGROUND

The current recycling contract agreement with Waste Management expires on December 31, 2016. The current contract was for six years at a cost of \$2.70 per household per month. The contract prior to that was at a cost of \$2.43 per household. The house count for pickup is currently at 1484 households.

In discussions with Waste Management's Public Sector Representative, Mr. Mike Donnelly, the proposed renewal rate for a 5-year extension is \$3.09 per household with a 3% increase in years two through five.

Mr. Donnelly has indicated the market has changed considerably and provides some information regarding the market below. In addition, rates to compare that were negotiated in 2015 and 2016 are as follows:

St. Anthony Village - \$3.70
Ham Lake - \$5.50
Minnetrista - \$3.50
Gem Lake - \$4.69

"Per our conversation, here is some information you can provide the Council in advance. The market has changed considerably going back to 2011. The rates in Grant have not changed since 2010 or 2011. That being said, the market has changed considerably. As mentioned in my letter, the blended value has dropped by close to 50%. We are now being charged for glass, due to eCullet, the glass processor in the metro area shut down> Strategic Materials opened in its place, but on a smaller scale and charges us for glass, but only accepts the highest quality glass.

Contracts from 2014 and 2015 have dictated higher recycling rates. In Blaine, the rate is \$3.19 per household. The City is higher density and closer to the Material Recovery Facility. The hauler also has the trash and yard waste contracts. The City of St. Anthony Village started in 2015 and their recycling rate started at \$3.62 per home. Two recent bids I placed were at \$3.62 and \$3.21.

If Dellwood and Willernie were both due at this time, the rates would likely be right in line with where we proposed your rates starting in 2017. Keep in mind, subscription recycling would likely be between \$5-\$7. Most likely it will be closer to the \$7 per home number.

In the past three years the recycling commodity market has declined dramatically. Many cities who took advantage of the revenue sharing are actually paying in. I have a few contracts that currently pay an additional \$.47 per home because of where the market went. In your case, that would go from \$2.79 to \$3.26. The City of Grant is fortunate to have not been involved in that."

Mr. Donnelly became the City of Grant Recycling contact approximately three and half years. Staff will note since Mr. Donnelly has been in place for the City, the customer service and response time for any issues has been impeccable.

If the Council chooses, the City may go out for a request for proposal for recycling. Staff would request the Council be very clear regarding specifications in the RFP as the recycling contract is very specific relating to pick up, bins, schedules, etc.

Mr. Donnelly will be present at the meeting for questions, if the Council so chooses.

ACTION REQUESTED: Council discussion and action on recycling contract extension.



10050 Naples Street NE
Blaine, MN 55449

4/13/16

Kim Points
City of Grant: City Administrator / Clerk
P.O. Box 577
Willernie, MN 55090

Dear Ms. Points;

Waste Management of Minnesota Inc. is excited to offer a 5-year extension to the Contract for Collection, Transportation and Processing of Residential Recycling for the City of Grant. Our current agreement expires on December 31, 2016. Upon your approval of the extension of the current agreement, the items in the extension will be implemented to continue services to the City of Grant beginning January 1, 2017.

In our offer to extend the contract, Waste Management of Minnesota Inc. would like you to be aware that your price has been the same since 2010. Over this period of time, there have been a number of challenges facing the recycling market. Thus, due to cost increases listed below we hope you understand that your price will increase to \$3.09 per home for the period of January 1, 2017 - December 31, 2017. There will be a 3% price increase in years two thru five. All remaining items of the contract will stay in place.

As you are aware, the commodity market has been declining or flat for the past couple of years. The blended value five years ago was approximately \$106 per ton. The current blended value is approximately \$55 per ton. The market has fallen by almost 50%. As you may have read, glass has been a problem in the recycling commodity market for the past year. The glass processor in the Twin Cities will only accept the highest quality glass. They have also begun charging the haulers to dispose of glass at their facilities.

The cost of vehicle maintenance, tire prices and cost of replacing trucks has also increased. As you may know, we changed over to Compressed Natural Gas. These trucks are much more expensive to purchase. There are many benefits to them as they burn cleaner and are considerably quieter than the diesel trucks we operated in the past.

Waste Management appreciates the opportunity to serve the City of Grant and hopes to continue doing so for many years to come. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Donnelly", written over a horizontal line.

Michael (Mike) P. Donnelly
Waste Management of Minnesota Inc.
952-229-5333

City Council report for June 2016

Date: June 15, 2016

To: Honorable Mayor & City Council Members

From: Jack Kramer Building & Code Enforcement Official

Zoning Enforcement:

1. No new violations to report.

Building Permit Activity:

1. Twenty-Two (22) Building Permits were issued for a total valuation of \$ 1,929,201.51

Respectfully submitted,

A handwritten signature in black ink that reads "Jack Kramer". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Jack Kramer

Building & Code Enforcement Official

