

CITY OF GRANT  
MINUTES

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**DATE** : February 6, 2024  
**TIME STARTED** : 6:30 p.m.  
**TIME ENDED** : 6:56 p.m.  
**MEMBERS PRESENT** : Councilmember Carr, Rog, Giefer, Tufty and Mayor Huber  
**MEMBERS ABSENT** : None

Staff members present: City Attorney, Nick Vivian and Administrator/Clerk, Kim Points

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**PUBLIC INPUT**

**PLEDGE OF ALLEGIANCE**

**SETTING THE AGENDA**

**Council Member Giefer moved to approve the agenda, as presented. Council Member Rog seconded the motion. Motion carried unanimously.**

**CONSENT AGENDA**

- January 2, 2024 City Council Meeting Minutes Approved
- January 2024 Bill List, \$197,050.56 Approved
- Sheriff’s Department, Jul-Dec 2023 Police Services, \$84,249.52 Approved
- City of Mahtomedi, 1<sup>st</sup> Quarter Fire Contract, \$42,583.00 Approved
- Resolution No. 2024-04, Municipal Consent for County State Aid, Highway 12 Approved

**Council Member Giefer moved to approve the consent agenda, as presented. Council Member Tufty seconded the motion. Motion carried unanimously.**

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**STAFF AGENDA ITEMS**

**City Planner, Jennifer Swanson (no action items)**

**City Attorney, Nick Vivian (no action items)**

**NEW BUSINESS**

**Consideration of LHB Contract and Appointment**– Staff advised the City Engineer position for the City of Grant is currently served by WSB, Inc, and contracted by the terms of a professional service agreement. The general city engineering services provided to the City of Grant include the following:

- All general engineering duties including attending city council and staff meetings. Serves as the city’s representative and liaison to Washington County when county public Improvement projects are initiated within the City of Grant. Attends county meetings such as Technical Advisory Committees (TAC) or Local Advisory Committees (LAC).
- Reviews and approves of all private utility and grading permits.
- Reviews all new residential developments to ensure the city engineering standards are followed and the development agreements are reasonable and in the best interest of the city.
- Provide all engineering documents, bidding services and construction administration and observations for all roadways, guardrails, culverts, or any other miscellaneous capital improvement projects.
- Administrating the city’s MS4 program.

WSB has served as City Engineer for the City of Grant for over twenty years. Brad Reifsteck formerly of WSB now working for LHB, Inc. has served as City Engineer since 2015. Brad has provided excellent service to the City of Grant as City Engineer. He has shown leadership in guiding the city through many road improvement projects, special road projects, residential developments, permitting and administrating the city’s MS4 program.

Brad has a thorough understanding of the city’s road policy and has developed and guided the council in to making many changes over the years to make it easier to follow and understand. As City Engineer, Brad has conducted many neighborhood meetings to help residents make informed decisions on whether to approve a project. Since 2016, Brad has guided the city in completing roadway improvement projects on almost 11 miles of paved roads.

LHB’s 2024 engineering rates are comparable or less than the current contract rates. LHB has agreed to maintain the current flat rate of \$80.00/ hour for attendance at city council meetings when necessary. LHB’s liability insurance coverages are at industry standards and are comparable to the coverages in the current agreement.

City staff has appreciated the timely work and responsiveness Brad has shown over the last 9 years. The staff recommends the appointment of LHB, Inc and Brad Reifsteck as City Engineer.

1 Council Member Giefer moved to approve City Engineer appoint to LHB, Brad Reifsteck,  
2 upon City Attorney approval of contract. Council Member Tufty seconded the motion. Motion  
3 carried with Council Member Carr and Rog voting nay.

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5 **Consideration of Stillwater Oaks Preliminary Plat Extension** – Staff advised an extension for the  
6 Stillwater Oaks Preliminary Plat has been requested. The Final Plat materials have been submitted  
7 and will be reviewed if the Council authorizes the extension.

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9 Council Member Giefer moved to approve Stillwater Oaks Preliminary Plat Extension, as  
10 presented. Council Member Tufty seconded the motion. Motion carried unanimously.

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12 **UNFINISHED BUSINESS**

13 There was no unfinished business.

14 **DISCUSSION ITEMS** (no action taken)

15 Staff Updates (updates from Staff, no action taken)

16 City Council Reports/Future Agenda Items

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18 **COMMUNITY CALENDAR FEBRUARY 7 THROUGH FEBRUARY 29, 2024:**

19 **Mahtomedi Public Schools Board Meeting, Thursday, February 8<sup>th</sup> and February 29<sup>th</sup>,**  
20 **Mahtomedi District Education Center, 7:00 p.m.**

21 **Stillwater Public Schools Board Meeting, Thursday, February 8<sup>th</sup>, Stillwater City Hall, 7:00**  
22 **p.m.**

23 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

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25 **ADJOURNMENT**

26 Council Member Rog moved to adjourn at 6:56 p.m. Council Member Tufty seconded the  
27 motion. Motion carried unanimously.

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30 These minutes were considered and approved at the regular Council Meeting March 4, 2024.

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36 Kim Points, Administrator/Clerk

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36 Jeff Huber, Mayor