

CITY OF GRANT
MINUTES

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DATE : June 2, 2020
TIME STARTED : 7:00 p.m.
TIME ENDED : p.m.
MEMBERS PRESENT : Councilmember Carr, Rog, Giefer,
Schafer and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Dave Snyder; City Engineer, Brad Reifsteck; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PUBLIC INPUT

No one spoke during public input.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Schafer moved to approve the agenda, as presented. Council Member Carr seconded the motion. Motion carried unanimously with a roll call vote.

CONSENT AGENDA

May 5, 2020 City Council Meeting Minutes	Approved
May 2020 Bill List, \$53,176.79	Approved
Kline Bros. Excavating, Road Work, \$35,457.50	Approved
City of Mahtomedi, 1 st Quarter Fire Contract, \$36,407.00	Approved
City of Stillwater, 1 st Half Fire Contract, \$65,104.00	Approved
2020 Dust Control Bid, Northern Salt,	

1 \$1.1190 per Unit Approved

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3 Resolution No.2020-24, Amended CUP,
4 Dellwood Barn Weddings Approved

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6 **Council Member Carr moved to approve the consent agenda, as presented. Council Member**
7 **Schafer seconded the motion. Motion carried unanimously with a roll call vote.**

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9 **STAFF AGENDA ITEMS**

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11 **City Engineer, Brad Reifsteck**

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13 **Consideration of Resolution No. 2020-25, Award 2020 Street Improvements Bond** – City
14 Engineer Reifsteck advised the Council must authorize awarding resolution to award bond for
15 financing the 2020 Street Improvement Project. He reviewed the following facts relating to the 2020
16 Street Improvement Bond:

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- 18 1. The total cost of the project to be assessed against benefited property owners was declared to
- 19 be \$422,760.
- 20 2. The bond issuance and sale in the amount of \$437,000 was offered by Bremer Bank, National
- 21 Association.
- 22 3. The interest rate is 2.08% with an issuance date of June 25, 2020 and maturity date of
- 23 February 1, 2036.
- 24 4. The City Council will take action to adopt the attached approving resolutions as prepared by
- 25 the City’s Bond counsel.
- 26 5. The City Council will take action to adopt the attached Governmental bonds post issuance
- 27 compliance policies and procedures. This policy is simply saying that the City will comply
- 28 with the IRS rules. See attached Memo.
- 29 6. Doug Green, Director at Baker Tilly will be available at the Council meeting for questions.

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32 **Council Member Giefer moved to adopt Resolution No. 2020-25, as presnted. Council Member**
33 **Schafer seconded the motion. Motion carried unanimously by a roll call vote.**

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35 **Consideration of Resolution No. 2020-26, Declare Adequacy of Petition and Ordering**
36 **Preparation of Report, Inwood Avenue and 105th Street North** - City Engineer Reifsteck advised
37 a petition A petition was received from property owners living along Inwood Avenue N and 105th
38 Street requesting street improvements. The signed petitions account for 68% (13 / 19) of the property
39 owners within the project limits, the minimum required by state law and the City assessment policy,
40 to authorize the City Engineer to prepare a Feasibility Study.

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42 City Engineer Reifsteck recommended the resolution declaring adequacy of the petition be tabled
43 because a formal letter expressing exactly the proposed improvements was not submitted.

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3 **Council Member Carr moved to table Resolution No. 2020-26. Council Member Rog seconded**
4 **the motion. Motion carried unanimously by a roll call vote.**

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6 **Consideration of Joliet Avenue and Woodlawn Acres Public Hearing, July 7, 2020** – City
7 Engineer Reifsteck advised the feasibility study was accepted by Council on September 3, 2019 for
8 the following streets:

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10
 - Jody Ave N
 - 11 • Jody Ct N
 - 12 • 103rd Street N
 - 13 • 103rd Ct N
 - 14 • Juno Ave N.
 - 15 • Joliet Ave N
 - 16 • 101st St N.
 - 17 • Kellman Ct
 - 18 • Keswick Ave N

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20 A summary of the costs is provided below:

- 21
- 22 • The revised estimated construction cost for the streets mentioned above is \$845,775.
23 These costs are based upon the most recent street improvement project.
 - 24 • The estimated indirect costs for the streets mentioned above is \$101,493
 - 25 • Total project costs (Construction + Engineering) is \$947,268. The City is contributing
26 \$77,458 from roadway maintenance dollars. The total assessment amount is estimated at
27 \$869,810.
 - 28 • There is a total of 92 buildable units.
 - 29 • For each buildable lot the assessment is estimated at \$9,454.
 - 30 • An overall assessment map is shown below.
 - 31 • Public Hearing will be held at the July 7 regular council meeting.
- 32

33 It was the consensus of the Council to schedule a public hearing at the July 7, 2020 City Council
34 Meeting.

35
36 **Consideration of KEJ Contract Extension** – City Engineer Reifsteck advised the KEJ Enterprises
37 Roadway Contract is up for renewal. He provided the following facts:

- 38
- 39 1. KEJ Enterprises has provided roadway services for the City of Grant since 2015.
 - 40 2. The current contract expires on May 30, 2020.
 - 41 3. KEJ Enterprises has agreed to extend the existing terms of the contract for one year in
42 exchange for a 3% hike starting in fiscal year 2021.
- 43
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1 **Council Member Giefer moved to approve KEJ Contract Extension, as presented. Council**
2 **Member Carr seconded the motion. Motion carried unanimously by a roll call vote.**

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4 **City Planner, Jennifer Swanson (no action items)**

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6 **City Attorney, Dave Snyder**

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8 **Consideration of Resolution No. 2020- 27, JPA with City of Grant, City Attorney and Arresting**
9 **Agency** – City Attorney Snyder advised the current Master Joint Powers Agreement is expiring soon
10 and is required to permit the firm to continue to utilize and electronically access court records and
11 court documents through the State’s Criminal Justice Data Communications Network.

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13 **Council Member Giefer moved to adopt Resolution No. 2020-27, as presented. Council**
14 **Member Rog seconded the motion. Motion carried unanimously by a roll call vote.**

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16 **Consideration of Bond Post Issuance Compliance Policies and Procedures** – Staff advised
17 following issuance by the City of tax-exempt governmental bonds, the City must continue to take
18 certain actions with respect to the bonds in order that they retain their tax-exempt status. The Policies
19 and Procedures were included in the Council packets.

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21 **Council Member Rog moved to approve the Bond Post Issuance Compliance Policies and**
22 **Procedures, as presented. Council Member Schafer seconded the motion. Motion carried**
23 **unanimously by a roll call vote.**

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25 **NEW BUSINESS**

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27 **Accept 2019 Audit** – City Treasurer Schwarze advised the 2019 Audit was completed and provided a
28 summary of the final report.

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30 **Council Member Rog moved to accept the 2019 Audit, as presented. Council Member Schafer**
31 **seconded the motion. Motion carried unanimously by a roll call vote.**

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33 **Consideration of Smith Appraisal Contract Extension** – Staff advised the current contract
34 outlining a two year extension was included in the Council packets. A discussion regarding fees
35 associated with the contract will be held during the budget work session.

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37 **Council Member Carr moved to approve Smith Appraisal Contract Extension, as presented.**
38 **Council Member Rog seconded the motion. Motion carried unanimously by a roll call vote.**

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40 **UNFINISHED BUSINESS**

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42 There was no unfinished business.

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44 **DISCUSSION ITEMS (no action taken)**

1 **Staff Updates (updates from Staff, no action taken)**

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3 **City Council Reports/Future Agenda Items**

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5 No items were placed on a future agenda.

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7 **COMMUNITY CALENDAR JUNE 3 THROUGH JUNE 30, 2020:**

8 **Annual City Clean-up Day, Saturday, June 6, 9:00 am to Noon, Town Hall**

9 **Mahtomedi Public Schools Board Meeting, Thursday, June 11th and 25th, Mahtomedi District**
10 **Education Center, 7:00 p.m.**

11 **Stillwater Public Schools Board Meeting, Thursday, June 11th, Stillwater City Hall, 7:00**
12 **p.m. Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

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14 **ADJOURNMENT**

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16 **Council Member Giefer moved to adjourn the meeting at 7:55 p.m. Council Member Schafer**
17 **seconded the motion. Motion carried unanimously.**

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19 These minutes were considered and approved at the regular Council Meeting July 7, 2020.

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Kim Points, Administrator/Clerk

Jeff Huber, Mayor

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