

CITY OF GRANT
MINUTES

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DATE : May 7, 2019
TIME STARTED : 7:00 p.m.
TIME ENDED : 7:25 p.m.
MEMBERS PRESENT : Councilmember Carr, Kaup Giefer,
Rog and Mayor Huber
MEMBERS ABSENT : None

Staff members present: City Attorney, Dave Snyder; City Engineer, Brad Reifsteck; City Planner, Jennifer Swanson; City Treasurer, Sharon Schwarze; and Administrator/Clerk, Kim Points

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

PUBLIC INPUT

Ms. Mary Ann Linser, 10317 Jody Avenue North, came forward and spoke about geranium plantings and corrected the staff report relating to road improvement petitions submitted.

PLEDGE OF ALLEGIANCE

SETTING THE AGENDA

Council Member Kaup moved to approve the agenda, as presented. Council Member Rog seconded the motion. Motion carried unanimously.

CONSENT AGENDA

April 2, 2019 City Council Meeting Minutes	Approved
April 2019 Bill List, \$53,465.41	Approved
Brochman Blacktopping, Potholing, \$16,365.70	Approved
Washington County Public Works, Sand/ Salt, \$19,556.15	Approved
Kline Bros. Excavating, Road Work, \$14,090.00	Approved

Council Member Kaup moved to approve the consent agenda, as presented. Council Member Giefer seconded the motion. Motion carried unanimously.

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2 **STAFF AGENDA ITEMS**

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4 **City Engineer, Brad Reifsteck**

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6 **Consideration of Resolution No. 2019-12, Declaring Adequacy of Petition and Ordering**
7 **Preparation of Report** – City Engineer Reifsteck advised several petitions were received by several
8 property owners requesting a Feasibility Study be completed for roadway improvements along the
9 following streets:

- 10
11
- 12 • Janero Court N (9 / 10 or 90% of property owners signed petition)
 - 13 • Justen Trail N (22 / 31 or 71% of property owners signed petition)
 - 14 • Grenelefe Ave N (11 / 18 or 61% of property owners signed petition)
 - 15 • Woodland Acres (33 / 68 or 49% of property owners signed petition)
 - 16 ○ Jody Ave & Ct N
 - 17 ○ 103rd Street & Ct N
 - 18 ○ Juno Ave N.
 - 19 ○ Joliet Ave N (101ST ST n to end of Pavement)
 - 20 ○ 101st St N.
 - 21 ○ Kellman Ct
 - 22 • Joliet Ave N south of 101st St N. (6 / 25 or 24% of property owners signed petition)

23 The signed petitions account for 81 / 152 or 53% of the property owners within the project limits,
24 exceeding the 35% needed for the city to authorize the City Engineer to prepare a Feasibility Study,
25 the first step in the procedures per the City's current assessment policy.

26
27 **Council Member Giefer moved to adopt Resolution No. 2019-12, as presented. Council**
28 **Member Kaup seconded the motion. Motion carried unanimously.**

29
30 **Consideration of Contract Extension, KEJ Road Contractor** – Staff advised for Council
31 consideration, the update KEJ Road Contractor Contract includes no revisions other than the date,
32 which extends the contract through May 2020.

33
34 **Council Member Kaup moved to approve extension of KEJ Road Contract, as presented.**
35 **Council Member Giefer seconded the motion. Motion carried unanimously.**

36
37 **City Planner, Jennifer Swanson**

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39 **PUBLIC HEARING, Authorization to submit the Draft 2040 Comprehensive Plan for 6-month**
40 **Review Period** – City Planner Swanson advised all cities in the seven-county metropolitan area are
41 required to update their Comprehensive Plan on a decennial basis per Minnesota Statutes 473.858, or
42 what is commonly referred to as the Metropolitan Land Planning Act. The statute requires Cities to
43 update their plans for conformance with the regional systems that are specified within the System
44 Statement which is provided in advance of the preparation of the Comprehensive Plan Update.

1 For the past year the City has been working to prepare an update to its currently adopted 2030 Plan to
2 respond to the requirements of the 2015 System Statement. Since a full re-write of the plan was
3 completed in the last planning period the City Council provided direction that the 2040 Plan should
4 be an update and use the contents of the 2030 Plan where relevant.

5 Based on this direction City Staff worked with the Planning Commission through a series of work
6 sessions with two primary objectives regarding the update:

- 7 1. To update the 2030 Plan to incorporate the required elements of the 2015 System Statement as
8 provided by the Metropolitan Council; and
- 9 2. To update the components/sections of the 2030 Plan that were no longer relevant or no longer
10 reflected the goals and aspirations of the City for this planning period through 2040.

11 Based on these two objectives Staff prepared a draft 2040 Plan for consideration of the Planning
12 Commission and City Council at a joint work session on April 16, 2019. The purpose of the work
13 session was for the Planning Commission and City Staff to present the draft 2040 Plan to the City
14 Council and to discuss substantive changes from the 2030 Plan. After discussion, staff requested all
15 proposed modifications, changes, and/or edits to be submitted to staff so that a revised DRAFT 2040
16 Plan could be prepared and presented for consideration at the City Council's regular meeting on May
17 7, 2019.

18
19 City Planner Swanson stated after the joint work session in April City Staff received comments from
20 one City Council member, and one Planning Commissioner after the requested deadline to submit
21 comments making it difficult to address his comments in the most current draft. To the extent
22 possible, given the timing, Staff has addressed their comments and incorporated them into the most
23 current draft which is requested to be submitted for the Adjacent/Affected Jurisdictional review
24 period. A summary of the changes incorporated since the April DRAFT are as follows:

- 25 • More emphasis has been placed on the "Scenic Views" in the community. This phrase has
26 been added and incorporated several times throughout the document.
- 27 • Additional strategy statements have been added to Chapter 2 to emphasize the importance of
28 previous City Council and policy-maker's efforts to maintain the City's rural character to
29 ensure such policies are emphasized in future planning/land use decisions.
- 30 • Reference to the sewer and water services on the Mahtomedi School Campus have been
31 revised and updated for clarity.
- 32 • Several sentence structures and grammatical edits have been completed for clarity throughout
33 the document, and in some cases to incorporate more description. While there are several
34 changes, none are substantive or change the meaning of the document or the policy intent as
35 presented at the work session.
- 36 • Mapping changes in Transportation – Staff replaced the existing AADT Map which was
37 incorrectly labeled in the April draft.

38

1 A link to the full PDF of the revised Plan will be emailed to the City Council in advance of the May
2 meeting. This link will also be placed on the City's website so that the public can review the draft
3 concurrently to the 6-month affected/adjacent jurisdictional review. Please note that an updated
4 hardcopy will be produced for the City Council and Planning Commission once the 2040 Plan is
5 adopted. Any revisions and updates from now until Final Adoption will be provided electronically.
6

7 City Planner Swanson reviewed the following summary of next steps in the process are provided for
8 your reference:

- 9 • Affected/Adjacent Jurisdictional Review Period (6-Months): Please note that the DRAFT
10 2040 Plan can be modified, updated, and revised during this review period for non-substantive
11 issues such as grammar, maps, images (as discussed at the work session) and other minor
12 changes that do not impact the Metropolitan Council's four regional systems.
- 13 • Response to Comments: Respond to, and incorporate if necessary, changes and comments as
14 received during 6-month review process.
- 15 • Public Hearing: Hold public hearing on full Final DRAFT 2040 Comprehensive Plan at the
16 Planning Commission after, or near the end, of the 6-month review period.
- 17 • City Council Approval: City Council reviews full Final Draft and incorporates changes (if
18 applicable). Approval and authorization to submit to the Metropolitan Council is required by
19 resolution.

20 City Planner Swanson did note the trail along County Road 12 will be added to the mapping prior to
21 the submittal.

22 **Council Member Giefer moved to authorize submittal of 2040 Comprehensive Plan for 6-month**
23 **Review Period, as presented. Council Member Rog seconded the motion. Motion carried**
24 **unanimously.**

25
26 **City Attorney, Dave Snyder (no action items)**

27
28 **NEW BUSINESS**

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30 **Consideration of Resolution No. 2019-11, Abatement of Parcel ID 35.030.21.23.0012**– Staff
31 advised Resolution No. 2019-11 removes an assessment from that property as there was a prepay for
32 the project.
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34 **Council Member Kaup moved to adopt Resolution No. 2019-11, as presented. Council Member**
35 **Rog seconded the motion. Motion carried unanimously.**

36
37 **Consideration of Cable Commission Extension** – The Cable Commission is requesting an
38 extension as they continue negotiations with Comcast.
39

1 Council Member Kaup moved to approve Cable Commission Extension, as presented. Council
2 Member Giefer seconded the motion. Motion carried unanimously.

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4 **UNFINISHED BUSINESS**

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6 There was no unfinished business.

7 **DISCUSSION ITEMS** (no action taken)

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9 **Staff Updates (updates from Staff, no action taken)**

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11 There were no staff updates.

12
13 **City Council Reports/Future Agenda Items**

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15 No items were discussed to be placed on a future agenda.

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17 **COMMUNITY CALENDAR MAY 8 THROUGH MAY 31 2019:**

18 **Mahtomedi Public Schools Board Meeting, Thursday, May 9th and 23rd, Mahtomedi District**
19 **Education Center, 7:00 p.m.**

20 **Stillwater Public Schools Board Meeting, Thursday, May 9th, Stillwater City Hall, 7:00 p.m.**

21 **Washington County Commissioners Meeting, Tuesdays, Government Center, 9:00 a.m.**

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23 **ADJOURNMENT**

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25 **Council Member Giefer moved to adjourn the meeting at 7:25 p.m. Council Member Rog**
26 **seconded the motion. Motion carried unanimously.**

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34 These minutes were considered and approved at the regular Council Meeting June 4, 2019.

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Kim Points, Administrator/Clerk

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Jeff Huber, Mayor